

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
January 06, 2025

Chairman Knight called the Board of Supervisors Meeting to order at 5:27 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager/Treasurer Jolene Helwig; Assistant Roadmaster Jeff Oberdorf; Secretary Aleigh Heckman; Township Solicitor Peter Matson; and Planning/Zoning Tom MacDonald.

Members of the public in attendance: Jane Hunselman; James Keefer; Tina Prowant; Sue and Lamar Henise; Justin Madaus and Gawhara Abouzeid (Standard Journal).

Chairman Knight call a Public Hearing to order at 5:27 PM to Consider the adoption of an ordinance to amend Chapter 5, Chapter 10, Chapter 20 and Chapter 21 of the Code of Ordinances regarding property maintenance and the disposal of solid waste and brush and yard waste; amend Chapter 15 regarding parking; and amend Chapter 21 regarding driveways abutting private streets within East Buffalo Township.

Public Hearing Comments: No comments

Chairman Knight Closed the Public Hearing at 5:29 PM.

MOTION by Chairman Knight seconded by Supervisor Evans to adopt **Ordinance 430** amending Chapter 5, Chapter 10, Chapter 20 and Chapter 21 of the Code of Ordinances regarding property maintenance and the disposal of solid waste and brush and yard waste; amend Chapter 15 regarding parking; and amend Chapter 21 regarding driveways abutting private streets within East Buffalo Township.
Knight-y; Zorn-y; Evans-y; Motion Carried

Hearing of Visitors:

- Resident Jane Hunselman brought up concerns regarding food trucks, specifically the one located in the old Perkins Parking lot and how the owner of the food truck is dumping their waste and grey water into the storm drains.

Report of Officials:

- Chairman Knight
 - Reported that he submitted the Tree Pennsylvania Grant on December 30th, for the fifteen (15) oak trees that were planted at Turtle Creek Park.
- Vice Chairman Zorn: nothing to report
- Supervisor Evans: noting to report
- Township Manager Helwig
 - Stated that the Pre-application for the Green Light Go (GLG) grant for the US 15 (SR 0015, Westbranch Highway) & Market Street (SR 0045) Traffic Signal Replacement and Safety Improvements was submitted on December 31st.
 - Reminded the public that the 2026 Recycling was out and if you didn't receive a copy there were copies available at the Township Office. The recycling newsletter indicates that the Christmas tree pick is scheduled for Monday, January 12th, at 7:00 AM.

- Mentioned that there will be a Zoning Hearing Board meeting on Thursday, January 8th, at 6:00 PM; 44 MRKT, LLC is requesting a variance hearing on a property located at 130 South 13th Street.
- Assistant Roadmaster Oberdorf
 - Mentioned that he and Steve had another meeting with PP&L and they are going to be starting a big project, replacing power lines through the township.
 - Reminded the public that the Christmas tree pick is scheduled for Monday, January 12th.
- Township Secretary Heckman
 - Informed the Board that we transferred the 2025 files so we could start the new year all fresh and organized.
 - Mentioned that the 2026 Recycling newsletter was out and very colorful.

Chairman Knight acknowledged Board receipt of the November 2025 Buffalo Valley Regional Police Department Report.

Chairman Knight acknowledged Board receipt of the December 2025 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the December 22, 2025, Work Session meeting minutes as distributed.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the expenditures for December as presented.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve **Resolution 02-2026** to establish a four (4%) percent increase for the Township Manager for the 2026 calendar year at \$70,470.40.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to authorize Solicitor Matson's Office to provide a copy of the proposed ordinance to the Township Planning Commission and the County Planning Commission, prior to adopting this ordinance at the February 9th, Board of Supervisors meeting.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Lewisburg Sprint Triathlon race for Saturday, May 30, 2026.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to allow WellSpan Health in partnership with the Union County Library System permission to include a post at Fairground Road Park and at Turtle Creek Park in the Get Outdoors (GO!) Union 2026 program.

Knight-y; Zorn-y; Evans-y; Motion Carried


For the Good of the Order: no comments

Announcements: no comments

Press Time:

- Gawhara Abouzeid (Standard Journal) asked for clarification when the supervisors looked at the contract for the manager; asked for clarification when the food truck got their permit. Chairman Knight stated they look at the contract annually but sometimes they do a mid-year raise for the employees. Planning and Zoning Officer Tom MacDonald stated he wasn't sure when exactly they purchased their permit but that is when they discovered an ordinance was needed.

Motion by Vice Chairman Zorn seconded by Chairman Knight to adjourn at 6:02 PM.


Secretary


Chairman, James Knight

Vice Chairman, Thomas Zorn


Supervisor, Katie Evans