

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC WORK SESSION MEETING
589 Fairground Road, Lewisburg, PA, 17837
October 27, 2025

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Assistant Roadmaster Jeff Oberdorf; and Township Manager/Secretary/Treasurer Jolene Helwig.

Members of the public were in attendance: Tina Prowant, Justin Strawser (Daily Item), Gawhara Abou-Eid (Standard Journal), and Greg Zeh.

Hearing of Visitors: no comments

Reports of Officials:

- Chairman Knight
 - Stated that he attended the CSFES meeting on Thursday, October 23rd, they still have not passed the budget because they still have not met with the Buffalo Township Supervisors to discuss their contribution. Chief Blount and I attended the West Chillisquaque Township meeting on October 14th; it sounds like they are going to increase their contribution, but they do not have a number yet.
 - Attended a conference call about the Safe Streets for All Grant and the proposal from HRG, and got that clarified, so, they sent us their updated proposal now and we will discuss that later in the meeting.
 - Jim informed us that on October 25th, seven (7) scouts and three (3) adults plus Brian Auman, Megan Cook (Township Landscaper), Jo and I all volunteered to plant trees around the Township Complex and in the Fairground Road Park, Jeff and the Public Works Department dug the holes ahead of time for the tree planting.
- Vice Chairman Zorn
 - Stated he attended several meetings; Union County Association of Township Officials Convention on October 22nd; CSFES meeting on October 23rd; will be attending a PSATS virtual workshop regarding grid scale solar on Tuesday; and then on Wednesday will be attending a PSATS webinar on Township Financing.
- Supervisor Evans
 - She stated that she attended the Planning Commission meeting on October 15th.
 - Katie mentioned that we had our Halloween in the Park; almost seventy-five (75) kids; a variety of costumes and a variety of ages. Ages ranging from one (1) dressed as a skunk in a stroller to fifteen (15) dressed as Eeyore the Donkey; cuties was a scarecrow; scariest were clowns; and most unusual was dressed as a fox.
- Assistant Roadmaster Oberdorf
 - He stated the final round of brush and yard waste was completed. The vacuum truck will continue to collect leaves until the first week of December.
 - The steel for the bridge did not come last week; the galvanizer's backed up; placed a phone call but did not hear back; was supposed to be here October 28th or October 29th.

- Stated on the south side of the bridge is 95% restored; trees planted; grass was hydro-seeded; and a small area that still needs to be completed.
- Mentioned the Public Works Crew is doing a second grinding on all the stuff at the brush and yard waste drop-off site.
- Township Manager/Secretary/Treasurer Helwig
 - Informed the supervisors that Greg Dibble from PennDOT sent an email stating that they have not been announce yet and believes that this may have something to with the State budget not being passed.
 - Mentioned attending several meetings: Susquehanna Community Bank; PSATS Grid Scale and Solar Workshop; Conference call on the SS4A Grant; Union County Association of Township Official Convention; and a cyber meeting. Forth coming meetings with: Insurance Representative; PSATS Webinars Managing and Enhancing Community Stormwater; PSATS Webinar How to Analyze and Compare Your Township Financing; Turtle Creek Park Budget Review; Interview; Union County Reassessment; Emergency Management Review.
 - Ian Johnson with the Commonwealth of Pennsylvania Department of the Auditor General Office conducted our 2023-2024 State Aid (Liquid Fuels) Audit. He mentioned that we need to watch our phone bid quotes.
 - Stated office will be closed on Tuesday, October 28th.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the October 13, 2025, business meeting minutes as distributed.

Knight-y; Zorn-y; Evans-Abstain; Motion Carried

The Board of Supervisors took no action on the Proposed Amendments to Chapter 10, however, there was ongoing discussion about considering whether to include or remove certain sections of the current ordinance. More review time was need and additional changes were needed. The Board agreed to table this action until Monday, November 10th, Business meeting.

Motion by Chairman Knight seconded by Supervisor Evans to approve the HRG Safe Street and Road for All (SS4A) proposal dated October 27, 2025, for a not-to-exceed amount of \$250,000.

Knight-y; Zorn-y; Evans-y; Motion Carried

The Board of Supervisors took no action on the budget income review. We reviewed the General Fund real estate transfer tax; earn income tax; local service tax; adjusted the DCNR grant income information and made changes to the Capital Construction; discussed the Equipment Purchases; adjusted the transfer to DCNR Fund; spoke about moving \$650,000 from the Capital Reserve Municipal Complex to cover the cost of the Salt Shed; and discussed transferring the remaining funds needed from the Operating Reserve Fund to the General Fund budget spreadsheet.

The Board of Supervisors took no action on the Investment Policy. We reviewed Section 3. Scope. Subsection B. regarding the Pension Funds and Section 4. Standards of Care. Subsection C. Delegation of authority and responsibilities. The Board agreed that this section needs to be redefined with changes. Chairman Knight was going to draft changes and then forward to other board members and solicitor for final approval. The Board agreed to table this action until Monday, November 10th, Business meeting.

The Board of Supervisors took no action on the Emergency Operation Plan (EOP). We briefly discussed the plan but felt that a sit-down meeting with the Emergency Management Coordinator (EMC) was needed before final approval could be made. Township Manager has confirmed a tentative meeting scheduled for October 31st after 10:00 AM with the EMC but has not received a set time as of meeting.

For the Good of the Order: no comments

Announcements: Township Manager mentioned the 2026 brush and yard waste topic. Supervisors were asked to decide if they wanted to keep the current schedule, what the township has in place with the site being open in the months of April through November; or to be open one Monday and Saturday for the months of December through March. April through November the site would be open every Monday, unless Monday happens to a holiday then it would be open on Tuesday as well as the second Saturday of each of those months. This would create one curbside pickup for the spring and one curbside pickup in the fall. The discussion ended with the board wanting to stay with the current schedule for 2026.

Press Comments:

- Justin Strawser (Daily Item) asked for clarification on the increase with the millage rate for this version of the budget; asked for clarification on the largest expenditures; and asked for clarification on how the anticipated shortfall would be covered.
- Gawhara Abou-Eid (Standard Journal) asked for clarification on the large expenditures; and asked for clarification on chapters for the CKCOG Property Maintenance Ordinance.
- Tina Prowant, resident, asked for clarification on how many grants we received and how many we had to provide match funding for all the parks. Chairman Knight to provide information at next month meeting.

Motion by Chairman Knight seconded by Supervisor Evans to adjourn at 6:50 PM.



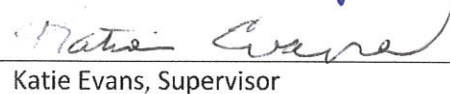
Jolene D. Helwig, Secretary



James Knight, Chairman



Tom Zorn, Vice Chairman



Katie Evans, Supervisor

