

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
October 13, 2025

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Assistant Roadmaster Jeff Oberdorf; Township Manager/Secretary/Treasurer Jolene Helwig; Township Solicitor Peter Matson; Planning/Zoning Tom MacDonald. Supervisor Evans was absent from meeting.

Members of the public in attendance: Lori Morgan (HRG); John and Laura Funk; Justin Strawser (Daily Item); and Gawhara Abouzeid (Standard Journal).

Hearing of Visitors: no comments

Reports of Officials:

- Chairman Knight
 - I attended the CSFES meeting on September 25th; and they did not finalize the budget. Kelly Township had objection, so the budget is still pending. Hoping to pass it at their October meeting.
 - On September 29th Jo and I participated in a conference call with PennDOT about the TASA grant application for West Market Street. The final application was submitted on September 30th. Grant awarding is to be in the early spring.
 - October 6th, I met with Jo and Jeff just to review the draft budget and clarify a few things concerning the grants.
 - I am planning to attend the West Chillisquaque Supervisors' Meeting. Chief Blount from the William Cameron Engine Company (WCEC) is going to present information on their contribution relative to the other municipalities and the budget requirements. They plan to meet with Buffalo Township, but no meeting date has been established.
- Vice Chairman Zorn:
 - I attended the CSFES meeting on September 25th; and the October 8th Buffalo Valley Regional Police Department (BVRPD) monthly meeting.
 - Stated he has been trying to contact the Emergency Management Coordinator but has not been successful.
- Supervisor Evans: Township Manager reported for Supervisor Evans the following:
 - I attended the BVRPD meeting on October 8th; topics of conversation included: website is completed; fines and party permits can now be paid online; commission approved the sale of car 36 on Municibid; gave approval for the purchase of an e-bike to be used primarily on the Buffalo Valley Rail Trail; amended the Immigration Policy and introduced the new crisis responder from CMSU Kira Hackenberg. Chief Embeck reported some noteworthy calls including assisting another force involving a 3 ½ mile chase that included use of a drone; a search of a car resulting in discovery of a handgun and clarified the procedure on towing of cars. The chief also reminded the Commission that parking in the cul de sacs in the township is NOT permitted. The police have been posting signs which residents are removing. Residents need to be aware cars will be ticked and/or towed.

- She reported that she attended the CKCOG annual meeting on October 9th, State Senator Yaw was the keynote speaker. Rodney Neitz, CKCOG Director, presented an overview of the year. By the end of September permit fees exceeded the estimated total for the year. Property maintenance has also had an active year, and the zoning department provided services for 16 member municipalities. There are 168 municipalities in our district. Roll call was present and the business meeting was held. The terms of two (2) Executive Board members are expiring at the end of this year. Both Billy Alred (Union Township) and Pete Bergonia (Lewisburg Borough) were re-elected to the Board. The 2026 budget was presented. The overall budget will increase by \$546,640.37. Revenue from building permits and zoning will continue to be the revenue leaders while expenditure on equipment and vehicle replacement sees the greatest increase.
- Assistant Roadmaster Oberdorf
 - Stated that they finished a few things with the bridge project; they removed the forms, poured concrete and are now ready for the beams.
 - He stated that brush and yard waste pickup will be tomorrow due to the weather and other things that happened.
- Township Manager/Secretary/Treasurer Helwig
 - Highlighted a list of meetings attended for the month of September and October.
 - Informed the Board and the Salt Shed notice, bid documents and drawings were ready to be published in the Standard Journal and on the website.
 - Informed the Board that the Union County Association of Township Officials Convention is scheduled for Wednesday, October 22, at the One Barn Farm, located in Mifflinburg. Registration starts at 4:30 PM, meeting to be held at 5:30 PM, I need to know who all is attending by Friday, September 19th.
 - It was announced that the Township Office will be closed on Tuesday, October 21 due to off-site training from 9:00 AM to 12:00 Noon.
 - The public was reminded about the Halloween in the Park scheduled for Saturday, October 25th, from 2:00 PM to 4:30 PM.
 - Mentioned to the Board that Jim wrote a good article about the Healing the Planet Grant and it was posted in PSATs Pennsylvania Township News magazine for the month of October.

Chairman Knight acknowledged receipt of the August and September Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Knight acknowledged Board receipt of the September Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Chairman Zorn to approve the Minor Land Development Plan for John Federico Charles-Funk and Lara E. Funk.

Knight-y; Zorn-y; Evans-absent; Motion Carried

Motion by Chairman Knight seconded by Chairman Zorn to approve the September 22, 2025, work session meeting minutes as distributed.

Knight-y; Zorn-y; Evans-absent; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the expenditures for September 2025 as presented.

Knight-y; Zorn-y; Evans-absent; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to the United Concordia insurance renewal for December 1, 2025, through November 31, 2026.

Knight-y; Zorn-y; Evans-absent; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to maintain the employee contribution for all benefits (medical, vision, dental and gap) at seven (7) percent for calendar year 2026.

Knight-y; Zorn-y; Evans-absent; Motion Carried

The Board of Supervisors took no action on the 2026 Budget Review. The Board reviewed the funds for State Aid (Liquid Fuels) and the hold-up from the fire and police department.

The Board of Supervisors took no action on the Proposed Amendments to Chapter 10, however, there was ongoing discussion about considering whether to include or remove certain sections of the current ordinance. More review time was needed and additional changes were needed. The Board agreed to table this action until Monday, October 27th, Work Session meeting.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve **Resolution 24-2025** to Waive the Regulatory Well Minimum Horizontal Isolation Distance for the property located at 176 Maplewood Drive, Winfield, PA 17889.

Knight -y; Zorn-y; Evans-absent; Motion Carried

The Board of Supervisor took no action on the Safe Street and Roads for All (SS4A) Proposal. Board members had additional questions on the proposal and asked for clarification (1) whether HRG would consider a Time and Expense (T&E) contract rather than a Lump Sum, and (2) how overhead costs were determined and what expenses it covered. Lori Morgan, HRG Representative who presented the proposal stated she would follow-up and get clarification before the Monday, October 27th, Work Session meeting.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Intergovernmental Cooperation Agreement (IGA) for the use of a Model 1680XP-Beast Recycler between East Buffalo Township, and Penn Township, Snyder County.

Knight-y; Zorn-y; Evans-absent; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to provide a Letter of Support to the BVRA Degenstein Foundation Grant for pool repairs.

Knight-y; Zorn-y; Evans-absent; Motion Carried

For the Good of the Order:

- Chairman Knight asked Solicitor Matson if we were still operating under the old fire service IGA even though we voted to withdraw from it. Solicitor Matson replied until all agreed and signed the agreement.

Announcements:

- Chairman Knight announced a reminder that East Buffalo Township is going to be doing a tree planting event that the community is welcome to come help on Saturday, October 25th, here at the Township Building and the Fairground Road Park and another one on Saturday, November 8th, at the Turtle Creek Park. The trees are both through the Healing the Planet Grant and the Pennsylvania Tree Grant from DCNR.
- Vice Chairman Zorn announced that Township Manager had drafted an Investment Policy for the Township and should probably be consider putting on the agenda for next meeting to approve.
- Solicitor Matson announced that the Cryptocurrency, and the Township Zoning Ordinance, were now ready to be adopted. He suggested that we adopt them on November 24th, Work Session meeting. He

also brought to the attention an amendment to the Animal Ordinance that should also be adopted at the November 24th, Work Session meeting.

Press Time:

- Justin Strawser (Daily Item) asked for clarification on the budget; what are we looking at for taxes this year; clarification on the Safe Street for All (SS4A) Grant; clarification on the overhead for HRG and Kittelson's.

Motion by Chairman Knight seconded by Vice Chairman Zorn to adjourn at 6:38 PM.



Jolene Helwig, Secretary



James Knight, Chairman



Tom Zorn, Vice Chairman



Katie Evans, Supervisor