

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
August 11, 2025

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager/Secretary/Treasurer Jolene Helwig; Assistant Roadmaster Jeff Oberdorf; Township Solicitor Peter Matson; Planning/Zoning Tom MacDonald.

Members of the public in attendance: Ryan Kelchner (BIA); Scott Baylor; Tina Prowant; Justin Strawser (Daily Item); and Gawhara Abouzeid (Standard Journal).

Hearing of Visitors: no comments

Reports of Officials:

- Chairman Knight
 - July 30, 2025, a virtual meeting with HRG to discuss the West Market Street Phase 4 grant application; and July 31, 2025, a virtual meeting with HRG and DCNR to finalize the Turtle Creek Park Phase 1 project scope.
 - Announced that we were awarded the 2025 Healing the Planet "Keep Pennsylvania Beautiful" grant funded through Giant. This grant should allow us to purchase about fifteen (15) new trees that we are going to plant here at the Municipal Complex Fairground Road Park.
- Vice Chairman Zorn: nothing to report.
- Supervisor Evans
 - Attended the Buffalo Valley Regional Police Planning Commission meeting on July 29th.
 - Reported the website for the police department will become active on August 15th, and it will be in many ways interactive for the people to use.
 - National Night Out was held on August 5th and had a huge turnout.
 - Reported that they talked about emergency communication with the public.
 - Stated they will be doing a performance review for the chief since he has been working with the police department for eight months.
- Assistant Roadmaster Oberdorf
 - Reported that the grinder showed up on Tuesday, August 5; and they were here to set it up and went over the operational training. The machine ran for four (4) hours, and they were able to grind up the pile that was out there since the Drop Off Site opened in April.
 - Informed that the north side of the bridge needs three (3) more rows and then they will be ready for the beams.
 - Announced that they started cleaning culverts, ditches, and picking up brush piles that were on the roadways and in the ditches that are going to be treated with fiber matted material and sealed.
- Township Manager/Secretary/Treasurer Helwig
 - Highlighted a list of meetings attended for the month of July and August.

- Informed the Board that the 2025 Fall Newsletter was posted on Township Facebook page, website, and announced via TextMyGov.
- Announced that there were four (4) individuals going to the Zoning Academy on August 26th and August 27th.
- Reported that we had received five (5) resumes for the Secretary/Treasurer position.

Chairman Knight acknowledged Board had no Buffalo Valley Regional Police Departments (BVRPD) Reports due to meeting is scheduled after the Township meeting this month.

Chairman Knight acknowledged Board receipt of the July Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Chairman Zorn to approve the Saint Paul's at the Farm Subdivision Final Plan.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the July 28, 2025, work session meeting minutes as distributed.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the expenditures for July 2025 as presented.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans authorizing the Chairman to apply for the TASA grant and to submit the draft application for the TASA grant, which is due by September 5th.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve **Resolution 18-2025**, the east Buffalo Township Non-Uniform Employee's Pension Plan 2026 Minimum Municipal Obligation for \$34,406.

Knight-y; Zorn-y; Evans-y; Motion Carried

The Board of Supervisors took no action on the awarding the Concrete Bridge Deck Bid for the Turtle Creek Bridge. Township received a phone call saying that there were issues with bids and wanted to thoroughly review before making a recommendation.

Motion by Chairman Knight seconded by Chairman Zorn to approve the Girls on the Run 5K Race for Saturday, November 22, 2025, at 10:00 AM.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve **Resolution 19-2025**, adopting the proposal of Ralph H. Starkey and Peggy S. Starkey, to add 78.8 acres of farmland, Union County Tax Identification Number 002-042-013.00000 and 002-042-024.300000, to the East Buffalo Township Agricultural Security Area without modification.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the operation of unPAved on Sunday, October 12, 2025.

Knight-y; Zorn-y; Evans -y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Block Party on Monday, September 1, from 2:00 PM to 7:00 PM.

Knight-y; Zorn-y; Evan-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the cost of the appraisal for the property in question to be split with the county.

Knight-y; Zorn-n; Evan-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to amend Section 303 of Chapter 10 of the Township Code of Ordinance to require driveway permit for all driveways, regardless of whether it is private or a public street.

For the Good of the Order:

- Chairman Zorn asked if we received any update from Matt Exley on the Emergency Operation Plan.

Announcements:

Press Time:

- Justin Strawser (Daily Item) asked for clarification on the Minimum Municipal Obligation, clarification on the Concrete Bridge Deck Bid for the Turtle Creek Bridge, clarification on the Tax Appeal and clarification on the Starkey Ag Security Resolution.

Motion by Chairman Knight seconded by Vice Chairman Zorn to enter into the Executive Session at 6:22 PM.

Motion by Chairman Knight seconded by Vice Chairman Zorn to exit the Executive Session at 6:49 PM.

Motion by Chairman Knight seconded by Vice Chairman Zorn to adjourn at 6:50 PM.



Jolene Helwig, Secretary



James Knight, Chairman



Tom Zorn, Vice Chairman



Katie Evans, Supervisor