

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS  
PUBLIC BUSINESS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
July 14, 2025

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager/Secretary/Treasurer Jolene Helwig; Assistant Roadmaster Jeff Oberdorf; Township Solicitor Peter Matson; Planning/Zoning Tom MacDonald.

Members of the public in attendance: Ralph and Dori McIlvaine; Greg Zeh; Tina Prowant; Jean Powell Warren; John Rowe (BVRA); Justin Strawser (Daily Item); Gawhara Abouzeid (Standard Journal); Billy Alred (UCATO); Jim Emery (CKCOG); and Officer Baumwoll (BVRPD).

Chairman Knight announced an Information Session was held on July 2, 2025, at 2:00 PM to discuss the township's emergency management plan with our emergency management coordinator.

Chairman Knight called a Public Hearing to order at 5:31 PM to consider an ordinance to amend Chapter 2, Part 1, and Part 3 of the Code of Ordinances regarding cats running at Large in East buffalo Township.

Public Hearing Comments:

- John Rowe asked if these are normal cats and "not large cats," running at large.
- Justin Strawser asked what specific changes we were referring to regarding the changes to the ordinance.
- Ralph and Dori McIlvaine asked if it covered residential areas as well, who enforced it, and stated that they have a problem in their area.
- Jean Powell Warren asked how does one know if there is a colony of cats in your neighborhood?
- Officer Baumwoll stated that BVRPD will enforce the ordinance, but chances are you might get a different officer each time.
- Tina Prowant asked for clarification on the TNR part of the ordinance.

Chairman Knight closed the Public Hearing at 5:37 PM.

Motion by Chairman Knight seconded by Vice Chairman Zorn to adopt **Ordinance 425** to adopt an ordinance to amend Chapter 2, Part 1, and Part 3 of the Code of Ordinances regarding cats in East Buffalo Township.

Hearing of Visitors:

- John Rowe gave an update on the pool, gymnastic, and summer camp activities for the Buffalo Valley Recreation Authority (BVRA).
- Officer Baumwoll gave an update regarding police department staffing, equipment, and operations; mental health co-responder program and crisis services; police call distribution, patrol time and service trends; commented on burning ordinance, enforcement, and community safety.
- Ralph and Dori McIlvaine reported ongoing property hazards from storm-damage and wires; highlighted lack of rental inspection ordinance and asked the Board to consider for safety and maintenance issue.

Report of Officials:

- Chairman Knight

- June 19, 2025, in-person meeting with Merrill Linn Conservancy to review the Turtle Creek Park easement.
- July 1, 2025, a virtual meeting with HRG to discuss the Turtle Creek Park Phase 1 project schedule and scope.
- Vice Chairman Zorn
  - Attended both the Regional Police meeting and work session meeting on June 11<sup>th</sup>, June 25<sup>th</sup>, and July 9<sup>th</sup>.
  - Attended the July 2, Informational meeting.
- Supervisor Evans
  - Attended the Buffalo Valley Regional Police Commission meeting.
  - Reported that the police calls were down again.
  - August 5<sup>th</sup> is National Night Out with a rain date of August 12<sup>th</sup>.
  - Reported that they talked about emergency communication with the public, and they continue to work on the updates for the website.
- Assistant Roadmaster Oberdorf
  - Reported that grinder is not finished as we were told last month.
  - Stated the Brush Recycling site on Pheasant Ridge Road is seeing lots of activity.
  - Public Work Crew continues the process of laying the pipe and constructing the rebuilding of the Turtle Creek Bridge.
- Township Manager/Secretary/Treasurer Helwig
  - Highlighted a list of meetings attended for the month of June and July.
  - Informed the Board that the 2025 Fall Newsletter was completed and will be sending it to the printers before the end of the month.
  - Addressed Jim's question concerning the administrative figures recorded in the financial reports.

Chairman Knight acknowledged Board receipt of the May and June Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Knight acknowledged Board receipt of the June Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Supervisor Evans to approve the June 9, 2025, supervisor's business meeting minutes as distributed.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the expenditures for June 2025 as presented.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve **Resolution 15-2025** for East Buffalo Township, Union County hereby request a Multimodal Transportation Fund grant of \$1,170,000.00 from the Commonwealth Financing Authority to be used for the West Market Street Safety Improvements.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve **Resolution 16-2025** for declaring its intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, as amended on March 28, 2019.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to acknowledge Robert Hollenbach as a new hire for the Public Works Crew starting June 30, 2025, with a starting wage of \$21.00 an hour.

Knight-y; Zorn-y; Evans-y; Motion Carried

The Board of Supervisors took no action on the Property Maintenance Code, instead tabled it for a month or two to review the Central Keystone Council of Governments (CKCOG) CMC Maintenance Code.

The Board of Supervisors took no action regarding the Buffalo Valley Rail Trail Maintenance. Instead, the Public Works Crew advised the board that the equipment was too large to use and would not be able to provide the proper service for the trail.

Motion by Chairman Knight seconded by Supervisor Evans to appoint Jolene Helwig as Secretary/Treasurer.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to appoint Jeffrey Oberdorf as Assistant Secretary/Treasurer.

Knight-y; Zorn-y; Evans-y; Motion Carried

The Board of Supervisors took no action on the Regional Solid Waste Management Plan Resolution, instead tabled it for next month's meeting to review the plan.

For the Good of the Order:

Press Time:

- Justin Strawser (Daily Item) asked for clarification on the Turtle Creek Bridge project, clarification on the West Market Street Multimodal Transportation Fund grant resolution, and if there was any compensation for the appointments.
- Gawhara Abouzeid (Standard Journal) asked for clarification on the exact differences to the Chapter 2, Part 1 and Part 3 amended ordinance and where does it apply?

Motion by Vice Chairman Zorn seconded by Supervisor Evans to enter into an Executive Session at 7:06 PM.

Motion by Vice Chairman Zorn seconded by Supervisor Evans to exit the Executive Session at 7:42 PM.

Motion by Vice Chairman Zorn seconded by Supervisor Evans to adjourn at 7:42 PM.

  
Jolene Helwig, Secretary

  
James Knight, Chairman

  
Tom Zorn, Vice Chairman

  
Katie Evans, Supervisor