

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS  
PUBLIC BUSINESS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
June 09, 2025

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager Jolene Helwig; Assistant Roadmaster Jeff Oberdorf; Township Solicitor Peter Matson; Planning/Zoning Tom MacDonald; and Secretary/Treasurer Gayle Boudman.

Members of the public in attendance: Daniel Ford (Ford Custom Renovation), Mark Douthat, Tina Prowant, Justin Strawser (Daily Item), Gawhara Abouzeid (Standard Journal), Assistant Chief Harold Erdley (WCEC) and Martha Barrick.

Hearing of Visitors:

- Assistant Chief Harold Erdley (WCEC) gave an update on the fire company activities.
- Tina Prowant questioned the price of the baseball field fence.

Report of Officials:

- Chairman Knight
  - June 3, 2025, met with our State Forester Kyle Seyler at the township complex to inspect the trees planted on the property for damage and preventive care.
  - June 3, 2025, met with members of the Union County Trail Authority, Lewisburg Borough, PennDOT, Township Manager Helwig, and Assistant Roadmaster Oberdorf to discuss the proposed rail trail crossing on US Route 15 and traffic signal upgrades at Rt. 45, St. Mary's Street, and Rt. 192.
- Vice Chairman Zorn
  - Contacted EBT Emergency Management Coordinator Matt Exley to arrange a meeting with township personnel to discuss the procedures in the event of an emergency.
- Supervisor Evans
  - May 28, 2025, Buffalo Valley Regional Police Commission meeting.
- Township Manager Helwig
  - May 28 & 29, 2025, attended a webinar with Secretary/Treasurer Boudman on Municipal Money Matters Training.
  - Received notification that DCED has approved our PIB loan paperwork for the Turtle Creek Road bridge project and PennDOT is reviewing our loan application, and the money should be deposited in our account soon.
  - To date there have been five applications received for the Public Works position. Meetings will be set up with candidates and we hope to hire someone by June 30, 2025.
  - Attended a meeting with Assistant Roadmaster Oberdorf and Bucknell University to discuss their upgrade to a parking lot on 7<sup>th</sup> street and stormwater issues they are having.
  - Called for an executive session at the end of the meeting to discuss personnel matters.
- Assistant Roadmaster Oberdorf

- All the base repairs have been completed as of this morning. Two manholes had to be raised on Wedgewood Gardens; they just have not put the asphalt around them yet.
  - PA American Water company is currently upgrading 50 water lines throughout the Township.
  - UGI is doing some major gas line repairs on 7th St. for Bucknell University.
  - Met with Jody Gibson (UCCD) at Fairground Road Park to do his inspection. There were a couple of items we had to take care of but that is now complete. The replanting of grass seed will have to wait until the weather clears up.
- Township Secretary/Treasurer Boudman highlighted the major expenses and major income received last month as noted on the expenditures report for May 2025.

Chairman Knight acknowledged Board receipt of the May Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Knight acknowledged Board receipt of the May Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Dwyer Minor Subdivision Plan.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the Rheam Consolidation Plan  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve a waiver of the land development plan for the Tower Wealth Addition at 1000 W Market Street.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the May 27, 2025, supervisor's work session meeting minutes as distributed.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the expenditures for May 2025 as presented.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to accept the quote from Buffalo Valley Fence with the initial anticipated cost of \$43,700 to be paid from the General Fund.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to authorize the chair to prepare and submit an application for the DCED Multimodal-Transportation fund grant in the amount of \$1,371,060. This amount represents 90% of the estimated cost for Phase 3 of the West Market Street Safety Improvement Project with the remaining 10% (\$152,340) provided by local matching funds. Phase 3 will repair and replace sidewalks, upgrade lighting, and add landscaping features on the north side of West Market Street between US Route 15 and 16th Street.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to accept Gayle Boudman resignation as East Buffalo Township Secretary/Treasurer effective June 27, 2025.  
Knight-y; Zorn-y; Evans-y; Motion Carried

For the Good of the Order:

- Chairman Knight stated that the Giant Tree Planting Grant is available again this year and he will submit an application to replace the trees that were lost at the township building.

Press Time:

- Justin Strawser (Daily Item) asked for clarification on the location of the baseball field.
- Justin Strawser asked if Secretary/Treasurer Boudman was moving to a similar position at Kelly Township.

Motion by Chairman Knight seconded by Vice Chairman Zorn to enter into an Executive Session at 6:16 PM.

Motion by Chairman Knight seconded by Vice Chairman Zorn to exit the Executive Session at 6:33 PM.

Motion by Chairman Knight seconded by Supervisor Evans to increase two public work crew pay by \$2 per hour and the remaining 5 public work crew by \$1 to accommodate new hire starting rate, effective June 30, 2025.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Vice Chairman Zorn seconded by Chairman Knight to adjourn at 6:34 PM.



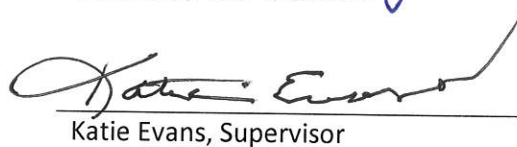
Jolene Helwig, Assistant Secretary



James Knight, Chairman



Tom Zorn, Vice Chairman



Katie Evans, Supervisor