

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
February 10, 2025

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans (via Zoom); Township Manager Jolene Helwig; Township Assistant Roadmaster Jeff Oberdorf, Township Solicitor Peter Matson; Planning/Zoning Tom MacDonald; and Secretary/Treasurer Gayle Boudman.

Members of the public in attendance: Edmond Smeltz, George & June Richard, Dana Bernacdo (BVRA), Justin Strawser (Daily Item), Daniel Erdley, Gawhara Abou-Eid (Standard Journal), Roger & Shelly Wise, Jr., and Jason Fitzgerald (Penn Strategies).

Motion by Chairman Knight seconded by Vice Chairman Zorn to amending the agenda to add the Lewisburg Professional Office Building under planning and zoning.

Chairman Knight called a public hearing to order at 5:33 PM to consider the adoption of an ordinance vacating Moser Lane in East Buffalo Township, Union County, Pennsylvania, pursuant to the Provisions of the Second-Class Township Code (53 P.S. §65101, ET SEQ).

Public Comments:

- Edmond Smeltz asked for clarification on the reason why the township was vacating Moser Lane since it is a private road and has never been maintained by the township.
- George Richard asked why Moser Lane was never taken over by the township.

Chairman Knight closed the public hearing at 5:45.

Motion by Chairman Knight seconded by Vice Chairman Zorn to adopt **Ordinance 421** vacating Moser Lane in East Buffalo Township, Union County, Pennsylvania, pursuant to the Provisions of the Second-Class Township Code.

Hearing of Visitors:

- Dana Bernacdo (BVRA) gave an update on the activities of the Buffalo Valley Recreation Authority.
- Jason Fitzgerald (Penn Strategies) presented a proposal for services from Penn Strategies, a grant writing and appropriations business.

Report of Officials:

- Chairman Knight:
 - January 30, 2025, meet with our contact for our Safe Streets For All (SS4A) planning grant. Revised the agreement and sent it back.
 - January 31, 2025, meet with Assistant Road Master Oberdorf and Joe Siemens regarding replacing our fire alarm system.
 - January 31, 2025, met with an environmental studies class at Bucknell University who are going to be doing a project at Turtle Creek Park, transplanting the trees from the nursery habitat into the park. They have a little bit of research and planning to do deciding which trees should go in which locations and then actually following through and doing the hands-on work to transplant the trees.
 - February 3, 2025, attended a reception at Saint Andrews Church on their rooftop solar system, something we could consider looking into for the township building.

- Vice Chairman Zorn
 - Update on the Community Guide and Map - reconfiguring the layout to accommodate for a mailing address and still have all the information included. Should be ready for mailing by the end of February or beginning of March.

- Supervisor Evans
 - January 28, 2025, attended a meeting with the BVRP Planning Commission to discuss designing a new website for the police department to be more interactive for the public, recommendations made by the Civil Service Advisor on items the Civil Service Commission needs to work on, forming a more formal structure within the police department and the new house sign program being offered to residents through the fire and police departments.
 - February 5, 2025, attended a PSATS webinar with Township Manager Helwig on Land Development.
 - February 13, 2025, next BVRP Commission meeting.

- Township Manager Helwig
 - January 28, 2025, attended a meeting with Roadmaster Steve Mohr, members from the Union County Conservation Department, a representative from DEP, a contractor, and a landowner at the Union County Government Center to talk about a property issue that is going on and needs to be cleaned up and fixed.
 - January 30, 2025, attended a meeting with Chairman Knight and our contact for the Safe Streets For All (SS4A) planning grant and revise our grant agreement.
 - January 31, 2025, attended a meeting with Chairman Knight, Assistant Roadmaster Oberdorf and Joe Siemens to walk through the township buildings and provide us with a quote on the fire system.
 - February 3, 2025, attended a meeting at the Union County Government Center to discuss the upcoming America 250 PA celebration. They want to try to get all the townships involved in one great big county event.
 - February 5, 2025, attended a PSATS webinar training on Rural Suburban Community Risk Assessments, a training on building a foundation for a safer Township, similar to Emergency Management training.
 - February 5, 2025, attended a PSATS webinar with Supervisor Evans on Land Development.
 - February 7, 2025, had a meeting with our TextMyGov representative to go over a new map system they released for the app that we currently have with them. On February 14, 2025, there will be a mass text message going out to all residents of East Buffalo Township letting them know about the township app and how to join it.
 - February 10, 2025 received an e-mail from the Lewisburg Borough Office with an update on their Safe Streets For All project. They will be having a meeting on February 20, 2025, from 6:30 to 8:00 PM at the Lewisburg Hotel Ballroom.

- Assistant Roadmaster Oberdorf
 - Attended a meeting last week with the PennDOT representative and HRG at the project site for the Turtle Creek Road Bridge project. We have started collecting and staging some materials and equipment for project, which we are hoping to start the end of May, beginning of June in order for it to be ready for the PennDOT contractor, who is scheduled to start shortly after the 4th of July holiday.
 - The retaining wall and pad at the Township Recycling Dump site is complete and ready for the new grinder which should be here late February or early March.
 - The public works crew has been doing tree trimming in between snow plowing and keeping the roads clear. The road crew have been out fourteen times so far this year.

- Township Treasurer Boudman highlighted the major expenses and major income received last month as noted on the expenditures report for January 2025.

Chairman Knight acknowledged Board receipt of the January 2025 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve Friesen's Welding & Manufacturing Land Development Plan contingent upon execution of a stormwater agreement and financial guarantee and completion of all signature blocks.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve **Resolution 08-2025** granting a 30-day extension for Lewisburg Professional Office Building.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the January 27, 2025, supervisor business meeting minutes as distributed.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the expenditures for January 2025 as presented.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the proposal for the Turtle Creek Park Parking and Access Improvements Project Supplement #01-Phases 04-05: NPDES Permitting/BMP Design and Wetland Assessment/Boundary Delineation at the revised contract cost of \$52,190.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Intergovernmental Cooperation Agreement (IGA) for the use of a MODEL 1680XP-Beast recycler between East Buffalo Township, and Lewisburg Borough.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the Intergovernmental Cooperation Agreement (IGA) for the use of a MODEL 1680XP-Beast recycler between East Buffalo Township, and Union Township.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Compensatory Time Off Policy effective February 10, 2025.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the proposal from Siemens in the amount not to exceed \$35,196.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the submittal of five hundred (500) tons of sodium chloride for the 2025-2026 COSTARS sodium chloride (road salt) contract.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve **Resolution 07-2025** recognizing the month of April 2025 as "Pennsylvania 811 Safe Digging Month".

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Knight to revise the Turtle Creek Park usage policy at present to prohibit horseback riding.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the agreement between East Buffalo Township and Paul Rapp as the Township Primary Sewer Enforcement Officer.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Letter of Notification for the sewage disposal permit that will be issued to Lot #35 in the Gilead Mountain Estates Subdivision Development.

Knight-y; Zorn-y; Evans-y; Motion Carried

For the Good of the Order:

- Vice Chairman Zorn asked about the yearly report from the Planning Commission. Tom McDonald, as the township Planning & Zoning Officer, will do the report and get it to the Supervisors.
- Supervisor Evans stated that the Comprehensive Plan needs to be looked at and updated every 10 (ten) years. Chairman Knight recommended that this be brought up at the next Planning Commission meeting.

Press Time:

- Gawhara Abou-Eid (Standard Journal) asked Chairman Knight to run through the upcoming transit and infrastructure project and the primary areas or issues of focus.
- Gawhara Abou-Eid (Standard Journal) asked for clarification on the DCED grant application and what the funds would be used for.
- Gawhara Abou-Eid (Standard Journal) asked for clarification on the horse permit process and trails at Turtle Creek Park.
- Justin Strawser (Daily Item) asked when the ban of horses would take place at Turtle Creek Park.
- Justin Strawser (Daily Item) asked for clarification of the Turtle Creek Road Bridge Project.
- Justin Strawser (Daily Item) asked for clarification of HRG's proposal for the Turtle Creek Parking project.

Motion by Chairman Knight seconded by Supervisor Evans to adjourn at 7:10 PM.



Gayle Boudman, Secretary



James Knight, Chairman



Tom Zorn, Vice Chairman



Katie Evans, Supervisor