



EAST BUFFALO TOWNSHIP
589 FAIRGROUND ROAD, SUITE 1
LEWISBURG, PA 17837
PHONE 570.523.6320
www.ebtwp.org
COMMUNITY PARK RESERVATION



NAME OF APPLICANT/ORGANIZATION: _____ **APPLICATION DATE:** _____

CONTACT NAME: _____

ADDRESS: _____ **CITY/STATE/ZIP:** _____

HOME PHONE: _____ **WORK PHONE:** _____ **CELL PHONE:** _____

EVENT/RENTAL DATE: _____ **ARRIVAL TIME:** _____ **LEAVING TIME:** _____

PAVILION REQUESTED: Fairground Road Spruce Hills Park (NOT AVAILABLE) Turtle Creek Park (NOT AVAILABLE)

****Applications will be honored on a first paid basis. Reservations may be made 365 days in advance. Rental fees Fully Refundable if notified within seven (7) days of cancellation. Please make all checks payable to East Buffalo Township with a mailing address of 589 Fairground Road, Lewisburg PA 17837****

FEE SCHEDULE FOR RESIDENTS & NON-RESIDENTS OF EAST BUFFALO TOWNSHIP (CIRCLE ONE)

WEEKDAY – FULL DAY 8:00 AM to 9:00 PM	\$40.00
WEEKDAY – HALF DAY 8:00 AM to 2:00 PM or 3:00 PM to 9:00PM	\$25.00
WEEKEND – FULL DAY 8:00 AM to 9:00 PM	\$65.00
WEEKEND – HALF DAY 8:00 AM to 2:00 PM or 3:00 PM to 9:00PM	\$35.00

I have read and understand the attached Pavilion Rental Responsibilities and Rules for the park.

Applicant Signature: _____ **Date:** _____

.....
FOR OFFICE USE ONLY

Approved By: _____ **Date:** _____

Amount Paid \$ _____ **Cash/Check #** _____ **Date Received:** _____

Fairground Road Park, Spruce Hills Park and Turtle Creek Park Pavilion Rental Responsibilities and Rules

1. Applicant is responsible for their entire group obeying park rules.
 2. The park is open from one half hour before sunrise to one half hour after sunset.
 3. Absolutely No alcoholic beverages, illegal substances, fireworks, or weapons are allowed in the park.
 4. No smoking in the park.
 5. No boisterous immoral or indecent conduct permitted.
 6. No discarding of trash, garbage, or other litter, except into containers provided for that purpose.
 7. No damaging, defacing, destroying, or removing of any Township owned property, signs, structures, equipment, or materials is permitted. The applicant will be held responsible for any damage that may occur during the rental period.
 8. No operating, stopping, or parking of any vehicles except on designated areas.
 9. No ball playing except on fields provided.
 10. No letting pets run unleashed or on a leash longer than six (6) feet or leaving pets unattended at any time. Their waste must be cleaned up and disposed of in a sanitary manner.
 11. The sale of food or retail items in the park area(s) is prohibited.
 12. The Township is not responsible for any damage to individual property brought into the park by the applicant.
 13. Use of specialized equipment such as generators, or sound systems, etc., must have prior approval in writing from the Township.
 14. Picnic Tables shall remain under the Pavilion roof, do not move them to other areas of the park.
 15. Bounce houses, trampolines, etc., are not permitted for personal use.
- Noncompliance should be reported to the East Buffalo Township Office and the Buffalo Valley Regional Police Department.

PARK HOURS:

1. Between dawn to dusk.
2. Special authorized scheduled events may not exceed this time without prior written approval from the Township.
3. Trespassing after hours is illegal.

VEHICULAR TRAFFIC:

1. All non-licensed motorized vehicles are banned.
2. Operation of recreational vehicles is forbidden.
3. Washing, repairing, service, or abandonment of vehicles is prohibited.
4. All other laws pertaining to motor vehicles in general shall apply to vehicular traffic in the park and recreation areas.

.....

Your event has been approved on _____ (Date) for the usage of the Pavilion at the _____ Park.

If you have any questions prior to your event, please call the Township Office at (570) 523-6320, or questions during your event, please call (570) 452-4476.

Approved by: _____ Date: _____