

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS  
PUBLIC BUSINESS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
November 12, 2024

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager Jolene Helwig; Township Solicitor Peter Matson; Planning/Zoning Tom McDonald; and Secretary/Treasurer Gayle Boudman.

Members of the public in attendance: Fred Dyroff, Greg Schwartz (Williams Site Civil), Mayur Patel (Laughner Patel Development), Ron Ziemann, Greg Zeh, Tina Prowant, Kate Walling, Ken Estep (Mid-Penn Engineering), Kolden Kosmer (Mid-Penn Engineering), Leroy Stoltzfus (Freedom Towing).

Hearing of Visitors:

- Fred Dyroff brought to the board's attention a problematic grove of Callery Pear Trees and the daily influx of a massive number of European Starlings on a neighboring property. The problem has continually gotten worse over the last few years that has turned into a daily nuisance and quality of life issue for the surrounding neighbors. The neighbors have tried to discuss the issue with the property owner but to date nothing has been done to correct it. Mr. Dyroff is asking for the township to address the issue through CKCOG Property Maintenance.
- Ken Estep: Mid-Penn Engineering, representing the Freedom Towing, asked to be added to the agenda to request that the sewage planning for the Freedom Towing Project on Rt. 45 be signed. It is a requirement for land development and will allow Mid-Penn Engineering to submit the plans to PennDOT to begin the process of review.

Motion by Chairman Knight seconded by Supervisor Evans to add Freedom Towing Project to the agenda.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the HOP application for the stormwater connection and the application for the sanitary connection to the sewage planning purposes contingent on the view and recommendation of the Planning Commission.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Report of Officials:

- Chairman Knight
  - Talked with Mike Shipman, Lewisburg School District Officer, concerning the school crossing issue on Rt. 45. Township officials, PennDOT representatives and Lewisburg School Officials will be meeting on Friday, November 15, 2024, to address their concerns and come up with a solution.
  - There is an issue at Turtle Creek Park with people not picking up after their pets. Would like to have Pet Waste Stations ordered and post signs to deal with the issue.
  - November 11, 2024, talked with Representative David Rowe about the Market Street Streetscape Project and applying for a Local Share Grant. He strongly encouraged the township to apply.
- Vice Chairman Zorn
  - October 29, 2024, listened in on a Recycling Webinar on Cyber Security.
  - November 4, 2024, attended the Buffalo Valley Regional Police Commission meeting and an Executive Session.
  - November 5, 2024, got with Hank Baylor and had lunch with one of the teams from William Cameron Engine Company.
- Supervisor Evans

- November 4, 2024, attended the Buffalo Valley Regional Police Commission meeting and an Executive Session. Looking into cleaning up and updating their website.
- November 7, 2024, sat in on a DCNR Webinar on Grants and Grant Writing.
- Township Manager Helwig
  - November 4, 2024, received notice that the Township was approved for the 902 Grant for the Grinder purchase. The Grinder delivery is scheduled for April.
  - November 12, 2024, submitted the reimbursement for the Fairground Road Park.
- Assistant Roadmaster Oberdorf
  - The asphalt plant will be closing on November 22, 2024, so the road crew will be finishing up work on both sides of Pheasant Ridge Road from Country Road to Schoolhouse Road.
  - Completed ditch and berm repair on Lan Avon Drive on the south side by River Road.
  - Once Citizen's Electric has marked the road the Road Crew will be installing two U-drains on the back side of Equestrian Lane near the loop to correct water issues.
  - Installed pipe and stone to correct the drainage issue at Spruce Hills Park.
  - On November 12, 2024, three road crew members attended the Winter Maintenance class for road work.
  - Requested Solicitor Peter Matson to issue a letter to a resident who installed a driveway without a permit. The concrete driveway was installed incorrectly and will be an issue if not corrected.
  - Reviewed the projected estimates for the 2025 Road Work: Fiber Seal at \$410,908 and Road Repair/Base Replacement \$553,910.
- Township Secretary/Treasurer Boudman highlighted the major expenses and major income received last month as noted on the expenditures report for October.

Chairman Knight acknowledged Board receipt of the October Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Knight acknowledged Board receipt of the October Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Supervisor Evans to approve the Lewisburg Professional Office Building Land Development Plan contingent on completion of all signature blocks, execution of a financial guarantee agreement and receipt of the HOP permit.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve to approve the 44 Market Street Minor Subdivision Plan contingent on completion of all signature blocks.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve to approve the Paul S. Lin Minor Subdivision Plan contingent on completion of all signature blocks.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the October 28, 2024, Work Session meeting minutes as distributed.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the expenditures for October 2024, as presented.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to make a motion to approve **Resolution 28-2024** requesting the Statewide Local Share Grant in the amount of \$200,000 from the Commonwealth Financing Authority to be used for the Market Street Streetscape Project.  
Knight-y; Zorn-y; Evans-y; Motion Carried

No action taken by Township Supervisors on the Intergovernmental Cooperation Agreement (IGA) Grinder.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve changes to Section 5. Finances, Part E. Payment by Municipalities, Item 1 and 2 of the Intergovernmental Cooperation Agreement between East Buffalo Township and Borough of Lewisburg regarding the Buffalo Valley Regional Police Department and Commission. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve changes to Section 3. Commission, Part H. Civil Service Commission General Description, Items 1 and 2, and adding an additional Item to the Intergovernmental Cooperation Agreement between East Buffalo Township and Borough of Lewisburg regarding the Buffalo Valley Regional Police Department and Commission. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to accept Lawson Fetterman resignation as East Buffalo Township Emergency Management Coordinator effective December 31, 2024. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to accept Herbert, Rowland & Grubic, Inc (HRG) as our PennDOT Engineering Firming for the next five (5) years pending final approval by PennDOT. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to convene the 2025 annual organization meeting at 5:00 PM on January 6, 2025, with the business meeting commencing immediately following the organization meeting. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the transfer of \$750,000 from the PLGIT/Prime Reserve Account to the Township General Fund account to cover the expenses for the remaining of 2024 and January 2025. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the first reading and authorize the publication of the proposed 2025 draft budget with General Fund millage of 3.7%; Fire Fund millage of .75%; Street Light millage of .05%; Fire Hydrant millage of .06%. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve a 2025 Budget transfer of \$750,000 from PLGIT Reserve Equipment Fund; \$765,000 from the PLGIT Reserve Streets & Roads Major Projects Fund and \$190,000 from the PLGIT Reserve Parks & Recreation Fund; totaling \$1,705,000; to the General Fund. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to adjourn at 7:28 PM.

  
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Gayle Boudman, Secretary

  
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James Knight, Chairman

  
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Tom Zorn, Vice Chairman

  
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Katie Evans, Supervisor