

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS  
PUBLIC BUSINESS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
October 14, 2024

Chairman Knight called the Board of Supervisors Meeting to order at 5:31 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager Jolene Helwig; Township Solicitor Peter Matson; Planning/Zoning Director Tom MacDonald; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Paul Rapp (Rapp Consulting, Twp. SEO), Justin Strawser (Daily Item), Harold Erdley (WCEC Assistant Chief) and Tina Prowant.

Chairman Knight called a Public Hearing to order at 5:33 PM to consider the adoption of an ordinance to amend Chapter 2, Section 102 and 104 of the Code of Ordinances regarding Animals.

Chairman Knight closed the Public Hearing at 5:35 PM.

Motion by Chairman Knight seconded by Vice Chairman Zorn to adopt **Ordinance 417**, amending Chapter 2, Section 102 and 104 regarding Animals.

Chairman Knight called a Public Hearing to order at 5:36 PM to consider the adoption of an ordinance to amend Chapter 16, Part 1 of the Code of Ordinances regarding Parks, Playgrounds and Recreational Areas.

Chairman Knight closed the Public Hearing at 5:38 PM.

Motion by Chairman Knight seconded by Supervisor Evans to adopt **Ordinance 418**, amending Chapter 16, Part 1 of the Code of Ordinances regarding Parks, Playgrounds and Recreational Areas.

Hearing of Visitors:

- Harold Erdley expressed his concerns on the changes to the township's fire ordinance allowing third party fire safety inspections.

Reports of Officials:

- Chairman Knight
  - Central Susquehanna Fire and Emergency Services (CSFES) met on September 26, 2024, and Main Marotta had been selected as the architect to do their facility renovation schematic design, which is the first step in the design process.
  - CSFES did not finalize the budget, they are still working on the capital plan portion. They meet later this month and hope to pass the budget.
  - Scout Troup 538 had a campout Saturday, October 12, 2024, at Turtle Creek Park and on Sunday October 13<sup>th</sup> they planted twenty-four native trees purchased through the Giant Grant Program.
- Vice Chairman Zorn
  - Attended the September 26, 2024, CSFES board meeting.
  - October 3, 2024, attended an Executive Session meeting of the Buffalo Valley Regional Police Commission.
  - October 9, 2024, attended the Buffalo Valley Regional Police Commission meeting.
  - On October 10, 2024, attended the Emergency Management Fall Tabletop Exercise Seminar at the township building.
  - Contacted the Standard Journal Newspaper and they are in agreement that our payment for \$1000 for 3,200 copies of the Constituent Guides could be made in January 2025.

- Supervisor Evans
  - October 3, 2024, attended an Executive Session meeting of the Buffalo Valley Regional Police Commission.
  - October 9, 2024, attended the Buffalo Valley Regional Police Commission meeting. An offer was made and accepted by Dan Embeck, Police Chief of South Williamsport.
  - October 10, 2024, attended the Emergency Management Fall Tabletop Exercise Seminar at the township building.
- Township Manager Helwig
  - Second and final round of the Fall Brush and Yard Waste Collection started today. Once the crew are complete with this pickup, leaf collection will continue throughout the township until the first week of December, dependent on snowstorms.
  - Spruce Hills Park has been closed for the Phase I construction.
  - October 10, 2024, attended the Emergency Management Fall Tabletop Exercise Seminar at the township building. The current township information on hand is outdated and multiple changes will need to be made. Requested help from Harold Erdley, head of the Emergency Management Seminar, to review our information and provide feedback on changes needed.
  - October 17, 2024, the Union County Association of Township Officials Convention is going to be held at the Silver Moon Banquet facility.
  - The township office will be closed October 21, 2024, due to off-site PSATS training for Secretaries and Managers at the Point Township Building in Northumberland.
  - Will be out of the office October 28 – 29, 2024 for jury selection.
  - Halloween in the township will be Thursday, October 31, 2024, from 5:30 PM to 8:00 PM.
- Assistant Road Master Oberdorf
  - October 11, 2024, completed the Fisher Development project.
  - On Susquehanna Avenue, put in new drainpipe, basin and did some base repair.
  - The line painting contractor has been in touch, and they are hoping to start by the end of the week.
  - PennDOT has been in contact with Roadmaster Mohr, and they are halfway through our 2025 road repair and seal coating estimate and should have it completed by the end of the week.
  - Working on a plan to do some temporary repairs on Pheasant Ridge from Country Road to Smoketown Rd.
  - Starting on October 18, 2024, UGI will be doing approximately 103 service renewal repairs within the township to meet the new codes. They will be starting on the North and South sides of 10<sup>th</sup> and 13<sup>th</sup> Streets.
- Township Secretary/Treasurer Boudman
  - highlighted the major expenses and major income received last month as noted on the expenditures report for September 2024.

Chairman Knight acknowledged Board receipt of the September 2024 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Knight acknowledged Board receipt of the September 2024 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Supervisor Evans to approve the September 23, 2024, work session meeting minutes as distributed.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the expenditures for September 2024 as presented.

Knight-y; Zorn-y; Evans-y; Motion Carried

No action taken by Township Supervisors on the Local Share Grant. Tabled until November 12, 2024, BOS Business Meeting.

Motion by Chairman Knight seconded by Supervisor Evans authorizing the Board Chair to apply for a PennDOT Multimodal Grant in the amount of \$1,483,500 with a township match of 30%.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Vice Chairman Zorn seconded by Supervisor Evans to make a motion to delete from East Buffalo Township Ordinance Chapter 5 Code Enforcement, Part 3 Fire Code, Section 305 Frequency of Inspections and the second paragraph within that starting with "Should a property owner".  
Knight-n; Zorn-y; Evans-n; Motion Denied

No action taken by Township Supervisors on the Intergovernmental Cooperation Agreement (IGA) Grinder. Tabled until November 12, 2024, BOS Business Meeting and Solicitor Matson gets clarification.

Motion by Chairman Knight seconded by Supervisor Evans to approve the updated East Buffalo Township Right to Know Law Policy, to place the policy on the Township website and to be available at the Township for the public to review.  
Knight-y; Zorn-y; Evans-y; Motion Carried

No action taken by Township Supervisors on the 537 Sewage Facility Plan Special Study. Tabled until November 12, 2024, BOS Business Meeting after review by the East Buffalo Township Planning Commission.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve for review of the 537 Sewage Facility Plan Special Study through the East Buffalo Township Planning Commission.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Supervisor Knight seconded by Vice Chairman Zorn to approve **Resolution 22-2024** to Waive the Regulatory Horizontal Isolation Distance from a well to an on-lot Sewage Disposal System in a Repair Situation.  
Knight-y; Zorn-y; Evans-y; Motion Carried

No action taken by Township Supervisors on the IGA Amendment Regarding Payments by Municipalities. Tabled until November 12, 2024, BOS Business Meeting and Solicitor Matson gets clarification.

No action taken by Township Supervisors on the IGA Amendment Regarding Civil Service Commission. Tabled until November 12, 2024, BOS Business Meeting and Solicitor Matson gets clarification.

Press Time:

- Justin Strawser asked for clarification of the PennDOT Multimodal Grant.

Motion by Chairman Knight seconded by Supervisor Evans to adjourn at 7:10 PM.

  
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Gayle Boudman, Secretary

  
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James Knight, Chairman

  
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Tom Zorn, Vice Chairman

  
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Katie Evans, Supervisor