

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC WORK SESSION MEETING
589 Fairground Road, Lewisburg, PA, 17837
September 23, 2024

Chairman Knight called the Board of Supervisors Meeting to order at 5:33 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager Jolene Helwig; Tom McDonald (CKCOG) and Secretary/Treasurer Gayle Boudman.

Members of the public: Jane Hunselman, Greg Zeh, Joe Sylvester (Standard-Journal), and Charles Axman (Axman Engineering).

Chairman Knight announced an informational session was held on September 17, 2024, 10:00 AM to review the public works budget for 2025 road work projects. On Thursday September 19, 2024, the Township Supervisors, Township Manager and Township Secretary attended the PSATS Regional Forum in Williamsport.

Hearing of Visitors:

- Jane Hunselman expressed concerns that the corner of Saint Mary and 10th St has become a junk yard and would like the township to look into it.

Reports of Officials:

- Chairman Knight
 - Met with the William Cameron Engine Company Board on Wednesday September 18, 2024, to review their budget. There are still some incomplete items, especially with the capital budgets that need to be addressed before the budget can be approved. The CSFES Board will be meeting on September 26, 2024, and hope to have a budget to pass.
- Vice Chairman Zorn
 - September 11, 2024, attended the Buffalo Valley Regional Police Commission meeting.
 - September 13, 2024, listened to a visual presentation of the 5,000 to 10,000 population committee meeting.
 - Has had continuing contact with Standard Journal about the community guide publication.
- Supervisor Evans
 - September 11, 2024, attended the Buffalo Valley Regional Police Commission meeting.
 - September 12, 2024, attended a police candidate interview session.
- Township Manager Helwig
 - Fairground Road Park has officially opened and I am in the process of submitting the paperwork for our reimbursement.
 - The advertisement for the engineer has been posted on the PennDOT ECMS site (Engineering and Construction Management System) and the deadline is October 17, 2024. Once PennDOT has a chance to review the applicants, they will send them to the Township and then it will be for Roadmaster Mohr, Assistant Roadmaster Oberdorf and Sean McLaughlin to review and rank the candidates and bring to the November Board of Supervisors meeting for final approval.
 - Received notification from PennDOT that the traffic signal and equipment at the Rail Trail and Rt 45 and Fairground Rd. has completed the 30-day operational test. The maintenance and operation of the signal and equipment are now East Buffalo Township and the Union County Rail Trail Authorities full responsibility to maintain

- Received notification from the Auditor General that our 2024 fire relief payment in the amount of \$51,475.02 has been deposited into our account. The funds will be transferred to the Fire Fund and a check will be issued to the Fire Department Relief Association in the next few days.
- Received notification that our Municipal Pension State Aid money will be deposited September 25, 2024, in the amount of \$59,406.25. This amount is almost \$21,000 more than what our paperwork calculated. I contacted John Vargo, our pension consultant, and he will get in touch with the Auditor General's office to look into why there is such a difference in the figures.
- Assistant Road Master Oberdorf
 - All chipped roads have been fog coated and sealed and we are working with D.E. Gamble to do the line painting. Some of this work will be done at night in lieu of daytime hours.
 - Replaced a pipe on James St and next will be moving to the Fisher Development.
 - Next week the road crew will be going out to Spruce Hills Park to remove one resident's private property, the tree house and jungle gym, from the township's land and then it will be ready to start the park project.

Motion by Chairman Knight seconded by Supervisor Evans to approve Resolution 20-2024 for plan revision for the Sewage Planning Module Component 2 for Friesen Welding and Manufacturing as presented.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the September 9, 2024, business meeting minutes as distributed.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Vice Chairman Zorn seconded by Chairman Knight to pay \$1,000 to the Standard-Journal for the production of an EBT community information guide and that would include 3,200 copies.
Knight-y; Zorn-y; Evans-y; Motion Carried

No action taken by Township Supervisors on the Local Share Grant to be used toward the new Salt Shed.

No action taken by Township Supervisors on the PennDOT Multimodal Grant to be used toward the West Market Street Project Phase I.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the December 1, 2024, through November 30, 2025, Capital Blue Cross group plans for medical, prescription and vision insurance.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the AmFirst GAP insurance renewal for December 1, 2024, through November 30, 2025.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the United Concordia insurance renewal for December 1, 2024, through November 30, 2025.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to maintain the employee contribution for all benefits (medical, vision, dental and gap) at seven percent (7%) for calendar year 2025.
Knight-y; Zorn-y; Evans-y; Motion Carried

For the Good of the Order:

- Vice Chairman Zorn stated that there is going to be a submission for revising the police IGA regarding the Civil Service Commission section. The Police Commission has actually drafted

some language, and they will have to send the draft to both Lewisburg and East Buffalo Township to review before we can act on it.

- Vice Chairman Zorn announced that he has been selected to be on a PSATS committee and at this time does not know what committee.
- Chairman Knight requested ideas on advertising that Fairground Road Park is open beyond what we have already done with our Facebook Page, TextMyGov and our website, and get the public utilizing the park.

Press Time:

- Joe Sylvester asked for clarification on the insurance figures.
- Joe Sylvester asked for clarification on the Friesen Sewage Module.

Motion by Vice Chairman Zorn seconded by Chairman to adjourn at 7:21.



Gayle Boudman, Secretary



James Knight, Chairman



Tom Zorn, Vice Chairman



Katie Evans, Supervisor