

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS  
PUBLIC BUSINESS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
July 15, 2024

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager Jolene Helwig; Township Solicitor Peter Matson; Planning/Zoning Administrator David Hines; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Tina Prowant; Greg Zeh; Ron Belletti; Elizabeth Capaldi (Merrill Linn Conservancy); Justin Strawser (Daily Item)

There was no hearing of Visitors.

Chairman Knight reported that he met with Brian Auman (BSA/LA), Warren Abrahamson (Merrill Linn Conservancy) and Char Gray at Turtle Creek Park to walk the trails and get their input on current trail conditions and improvements we may want to make. Chairman Knight will be working with Brian Auman to come up with a plan to address some of the current concerns raised during the park conservation easement review. Chairman Knight stated that the Central Susquehanna Fire & Emergency Services (CSFES) did not meet but they have received proposals for the remodel of the fire station. He will pick up copies this week to review.

Vice Chairman Zorn announced that he rode with Supervisor Evans in the Union County Veterans' 4<sup>th</sup> of July Parade on June 29, 2024. Vice Chairman Zorn reported that he attended two Buffalo Valley Regional Police Commission meeting on June 26, 2024, and July 10, 2024. He presented the "Smoothing" technique to address the pension plan payment that will be due this year from the Municipalities. This process spreads the payment over five (5) years, so you do not have peaks and valleys in payments. The board decided to go with this process. Vice Chairman Zorn stated that he talked to the publisher of the Standard Journal on doing a special insert on East Buffalo Township that we can give to new residents. There will be meeting with Amy Moyer, the publisher, on Monday, July 22, 2024, at the township building to see what she can do for the township. Vice Chairman Zorn reported that he had a phone call with Stacy Richards concerning solar issues, specifically the use of farmlands for solar projects and landowners not being aware on negativities in entering into a contract with a solar company. She would like to give a presentation to the supervisors at a future work session meeting.

Supervisor Evans reported that she also attended the two Buffalo Valley Regional Police Commission meetings held on June 26, 2024, and July 10, 2024. The sub committee for hiring a new Police Chief has also been meeting and they have received a list of applicants from the Police Chief Association and have narrowed it down to eight (8) applicants. The Police Chief Association will be conducting interviews in the near future and committee members can attend these interviews virtually.

Township Manager Helwig introduced Assistant Road Master Jeff Oberdorf to the supervisors and stated that he will be attending the business meeting to answer any questions. Township Manager Helwig announced that the DCNR project manager for Spruce Hills Park has changed to Rick Bogart. Township Manager Helwig reported that the Central Keystone Council of Governments has hired David Hubbard as a replacement Zoning Officer for Makenzie. Dave Hines, who stepped in temporarily for Makenzie, stated he is scheduled to start in a few weeks. Township Manager Helwig gave an update on community room use, which currently has five (5) regularly scheduled events. Township Manager Helwig announced that PennDOT will be doing tree trimming along Route 15 for 3 – 4 days starting July 29, 2024, from 9:00 AM – 3:00 PM.

Township Manager Helwig called for an executive session at the end of the meeting to discuss a private matter.

Assistant Road Master Oberdorf reported that the chipping contractor is scheduled to start either July 22 or 29, 2024 so the road crew is completing a project in Fairview and making road repairs throughout the township. Additional projects include two pipe projects, one on River Road/Lan Avon and James Road near the pump station; and patching and road repairs on Pheasant Ridge; from Country Road west.

Township Secretary/Treasurer Boudman highlighted the major expenses and major income received last month as noted on the expenditures report for June 2024.

Chairman Knight acknowledged Board receipt of the June 2024 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Knight acknowledged Board receipt of the June 2024 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Supervisor Evans to approve the Richard Diehl and Michael Roan Add-on Subdivision Plan.

Knight-y; Zorn-y; Evans-y; Motion Carried

No action taken by Township Supervisors on the LASD Pawling Athletic Complex Track & Turf Field. A Technical Deficiency Letter was received from Union County Conservation District concerning technical deficiencies that need to be addressed.

Rodney Walters Land Development Plans were signed at the April 8, 2024, Board of Supervisors Business Meeting contingent upon execution of Financial Guarantee Agreement and Stormwater Maintenance Agreement. Solicitor Matson had the agreements for Chairman and Secretary signatures.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the June 24, 2024, work session meeting minutes as distributed.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the expenditures for June 2024 as presented.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the Spruce Hills Park Entry Sign with the Spruce Pinecone Logo as presented from YSM Landscape Architects.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Ely Associates Playground Equipment 04/09/2024 quote for \$59,992.00 for Challengers play structures as presented from YSM Landscape Architects.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Supervisor Evans seconded by Chairman Knight to advertise for an East Buffalo Township resident to volunteer to serve as an alternate representative on the Civil Service Commission.

Knight-y; Zorn-y; Evans-y; Motion Carried

No action taken by Township Supervisors on the Animal Control Officer Job description.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the job description of Township Manager with changes as noted and have Solicitor Matson's office to include updated changes to Ordinance 347.

Knight-y; Zorn-y; Evans-y; Motion Carried

No action needed by Township Supervisors on the Safe Streets for All grant.

Public Comments:

- Tina Prowant asked when the township crews would be trimming around the stop signs within the township.
- Justin Strawser asked for clarification on the two grants received from the Degenstein Foundations, the park sign for Spruce Hills Park and the Pawling Athletic Complex Track & Turf Field.

Motion by Chairman Knight seconded by Supervisor Evans to enter into an Executive Session at 6:36.

Motion by Chairman Knight seconded by Supervisor Evans to exit Executive Session at 6:53.

Motion by Chairman Knight seconded by Supervisor Evans to adjourn at 6:53.



Gayle Boudman, Secretary



James Knight, Chairman



Tom Zorn, Vice Chairman



Katie Evans, Supervisor