



589 Fairground Road
Lewisburg, PA 17837
Phone: 570-523-6320
Website: www.ebtwp.org

TOWNSHIP USE ONLY
Permit # _____

Driveway Application/Permit

OWNER INFORMATION

Owner(s): _____

Mailing Address: _____

Phone: _____ Landline Cellular Phone: _____ Landline Cellular

Email: _____ Preferred Method of Contact: Phone Email

Certification of application must be completed by the property owner(s) or authorized agent thereof. I / WE certify that the statements made in this application are true and correct and understand that false statements herein are made subject to the penalties of PA C.S. Section 4904 relating to unsworn falsification to authorities.

Signature(s): _____ Owner(s) Authorized Agent

CONTRACTOR INFORMATION

Company Name: _____

Address: _____

Address: _____ Phone: _____

Preferred Method of Contact: Phone Email Email: _____

DRIVEWAY CONTRACTOR INFORMATION

Company Name: _____

Address: _____

Address: _____ Phone: _____

Preferred Method of Contact: Phone Email Email: _____

DRIVEWAY INFORMATION (see attached ordinance)

Street Address _____ between _____ (Street Name) and _____ (Street Name)	<input type="checkbox"/> New <input type="checkbox"/> Existing Size: _____ Estimated Cost: \$ _____ Construction Material: <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt Drainage: <input type="checkbox"/> Pipe <input type="checkbox"/> Swale
Lot #: _____	
Parcel #: _____	
Projected Start Date: _____	
Projected Completion Date: _____	

PERMIT FEE

Driveway Permit Fee: \$50.00

Make check payable to: East Buffalo Township

TOWNSHIP USE ONLY

Date Received: _____ Method of Payment: Cash Check # _____

Approved by: _____ Date: _____

Roadmaster / Assistant Roadmaster

Keep one copy. – Give one copy to the Contractor



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Provide a detailed drawing of the property, including locations of existing buildings, location of proposed buildings, and location of driveway. Include distances from property lines and adjacent streets. For the driveway, include details for stormwater drainage (e.g., swale or pipe).

CHAPTER 21

STREETS AND SIDEWALKS

Part 5

Driveways

§501. Permit Required. From and after the effective date of this Ordinance it shall be unlawful for any person, firm or entity to construct or reconstruct any driveway or alter any grade, line or width of any shoulder, berm or drainage area within the right-of-way of any public street or road within East Buffalo Township, herein after referred to as the Township, without first obtaining a permit from the Township for the same.

§502. General Standards. All work to be performed within the right-of-way of a Township road or street shall comply with the design standards set forth herein. All work to be performed within the right-of-way of a Commonwealth of Pennsylvania road or street shall comply with the standards established by the Commonwealth of Pennsylvania and if there be none then with the standards set forth herein. Copies of all Commonwealth of Pennsylvania permits relative to work within the right-of-way shall be delivered to the Township and shall be utilized in the issuance of the Township permit herein required.

§503. Work Within Right-of-Way. Prior to any work being performed within the right-of-way of any public street in the Township, the owner of the real estate or the owner's agent shall first apply for and obtain a permit pursuant to this Part.

§504. Fees. The Township shall, by Resolution, establish, from time to time, such fees as shall be necessary and appropriate for the issuance of the permits required hereby and the enforcement of this Part.

§505. Specific Standards. All work within the right-of-way of a public road or street shall be in accordance with the following standards.

(a) Driveways.

(1) No driveway, parking area or turnaround shall be constructed or installed within 5 feet of any side or rear lot line or within 15 feet of any front lot line except where said driveway crosses the setback area to connect to a public street. The area within this setback shall be maintained in grass and landscaping and may be used as part of a storm water conveyance system.

(2) The centerline of any driveway, at the point where the driveway enters the cartway of a public street, shall be at least 50 feet from the intersection of the cartway line of the said street and the cartway line of any other public street.

(3) Clear sight triangles shall be provided for each driveway entering a public street. No objects, except for approved mailboxes and newspaper receptacles, shall be installed or permitted within the clear sight triangle that are greater than 2½ feet in height.

Notwithstanding anything herein to the contrary nothing shall be permitted within the clear sight triangles that shall create an unsafe condition for entering the public street. The clear sight triangle shall be the area within a triangle whose corners are (1) the intersection of the centerline of the driveway and the centerline of the public street or road (2) a point on the centerline of the public street or road 150 feet from point (1) above and (3) a point on the centerline of the driveway 20 feet from the closest edge of the cartway of the public street. Exceptions may be granted to the size of the clear sight triangle where, in the opinion of the Township, the distance set forth herein cannot be achieved due to a condition beyond the applicant's control and the safe entrance into or exit from the public street is maintained.

(4) The driveway shall be installed and maintained in such a manner as to ensure proper drainage of storm water from and along the public street and said drainage may be provided as follows, subject to Township approval:

(a) A drainage pipe of adequate size but not less than 15 inches in diameter may be installed under the driveway and within the drainage swale or underground drainage conveyance system servicing the said public street or road.

(b) Where the drainage along the public street or road is by means of a swale the driveway may be constructed to permit the free flow of water across the driveway as a continuation of the swale.

(c) By such other means as shall be approved by the Township.

(d) Driveways shall be designed and constructed in such a manner as to prevent water runoff from being discharged onto adjacent properties except through a storm water conveyance system approved by the township.

(5) All driveways entering or exiting Commonwealth of Pennsylvania streets or roads shall comply with the standards established by the Commonwealth of Pennsylvania and if there be none then with the provisions contained herein.

(6) Driveways servicing a single use shall have a minimum width of 8 feet where it intersects the cartway of a public street or road. Driveways servicing two or more uses shall have a minimum width of 16' where it intersects the cartway of a public street. These are minimum widths and larger widths may be required where circumstances require a larger entrance. These widths shall be maintained for the depth of the right-of-way.

(7) The portion of a driveway within the right-of-way shall be installed to meet the existing edge of the public cartway and shall be sealed at said edge. The paving within the right-of-way shall be the same material as the street and shall be cut and sealed at the edge of the right-of-way.

(8) Where possible, driveways shall intersect the right-of-way and cartway of the public street or road at a 90° angle but in no event shall it intersect the right-of-way or cartway of the public street or road at less than a 60° angle. The angle of intersection is the acute angle where the centerline of the driveway intersects the edge of the right-of-way or edge of the cartway as the case may be.

(9) Each lot or parcel of land shall be limited to one driveway entrance per street frontage.

(10) All driveways shall be designed and constructed to include an area of 10 feet by 20 feet to permit vehicles to turn around thereby eliminating the necessity of backing into public streets and roads.

(11) All driveways, other than the area within the right-of-way, shall be paved with a dustless material approved by the Township.

(12) Common driveways servicing multiple lots or tracts shall be permitted, where said driveways service 2 abutting lots or tracts with road frontage on the same street or road, may be built within the setbacks established herein. At the time of application for a permit for a driveway described in this paragraph applicant shall attach a copy of a Maintenance and Use Agreement for the said driveway, which shall be executed by all parties who will use the said driveway and by all owners of the lots or tracts to be serviced by said driveway. The said Agreement will provide that it is a covenant running with the land and upon approval of the application and the issuance of a permit the Agreement shall be recorded in the Office of the Recorder of Deeds in and for Union County, Pennsylvania, within ten (10) days of the issuance of the permit.

(b) Drainage Areas.

(1) The area between the edge of the right-of-way and the edge of the cartway shall be utilized to drain water from and along the public road or street. It shall be graded and maintained in accordance with elevations established and standards established from time to time by the Township.

(2) Other than mailboxes and newspaper receptacles, approved by the Township, no obstructions shall be erected, installed or permitted within the said area designated by the Township for drainage except upon the written consent of the Township.

§506. Exceptions. The Township Board of Supervisors may grant exceptions to the within provisions should the strict application of the same create a hardship as that term is defined in zoning variance matters. Said exceptions shall be granted only after a hearing with 20 days written notice to the applicant.

§507. Penalties. Violations of this Part shall be enforced by an action brought before a District Judge in the same manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure. The Township Solicitor may assume charge of the prosecution without the consent of the District Attorney as required by Pennsylvania Rule of Criminal Procedure No. 83(c). The fine for a violation of this Part shall

not exceed \$1,000.00 and/or imprisonment to the extent allowed by law for the punishment of summary offenses. (Ordinance 289, December 14, 2006)