

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS  
PUBLIC BUSINESS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
April 8, 2024

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager Jolene Helwig; Township Solicitor Jason Brudecki; Planning/Zoning Director Makenzie Stover; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Greg Zeh, Cory Peterson (Livic Civil) and Lauryn Longacre (Standard Journal).

Public Comments (Changed moving forward to have all public comments during this time, not just agenda items).

There was no Hearing of Visitors.

Chairman Knight reported that Bucknell Students doing the bridge project at Turtle Creek Park had a work session on Sunday, April 7th from 12:00 – 4:00 PM. Twenty football players helped with moving stone and lumber to the work site. There will be another work session on Sunday April 14<sup>th</sup> from 12:00 – 4:00 PM and anyone interested in volunteering to help would be welcomed. The moving of materials was completed, and the students hope to have the project completed at the April 14<sup>th</sup> work session. Supervisor Knight announced that the deadline for submitting DCNR grant application was missed. He was waiting for a support letter from Senator Yaw and thought he had until 11:00 PM. In working with Township Manager Helwig to complete and submit the application they discovered the deadline was at 4:00 PM and had passed. Supervisor Knight emailed Wes Ferring we should hear something this week about whether they can reopen the portal and so we can submit the application.

Vice Chairman Zorn reported that he attended a Buffalo Valley Regional Police Department local agency hearing for one of their officers on March 27<sup>th</sup>. Vice Chairman Zorn announced that he will be attending the PSATS Conference on April 14<sup>th</sup> through April 17<sup>th</sup> with Township Manager Helwig.

Supervisor Evans reported that she also attended the Buffalo Valley Regional Police Department local agency hearing on March 27<sup>th</sup>. Supervisor Evans stated the Planning Subcommittee of the Regional Police Commission met and are still working on the arrangements for advertising the vacancy when the police chief retires at the end of the year, and we are still finishing the interviews from the Listening Tour that have been going on over the last few months.

Township Manager Helwig reported that the Spring Brush and Yard Waste pick up started today and is going well so far. The chipper broke down but hope to have it up and running by tomorrow afternoon. Township Manager Helwig stated that Bower constructions contacted us they are doing the paving and line painting work at Rt 45 and Fairground Rd. Depending on weather and availability of materials their goal is to start Monday, April 15<sup>th</sup>, and work throughout the week to get the intersection paved and the lines painted. Township Manager Helwig reported that there are sensory issues with the radar detections on the Rail Trail and Herr Electronics has been contacted and will send someone to look at it. Township Manager Helwig stated that the township is in the middle of a worker's comp audit that will determine the workers comp rate for next year. The rate for 2023 was .0695 and went down to .0385 for 2024. Township Manager Helwig gave an update on the status of both Fairground Road Park Phase II and Spruce Hills Park. The executed documents for Fairground Road Park Phase II have been signed and a pre-construction meeting has been scheduled with Ann from YSM for April 11<sup>th</sup>. The start date was to be April 8<sup>th</sup> with a substantial completion date of July 12, 2024, and final completion date scheduled for August 2, 2024. Ann would like to review the draft construction documents on April 11<sup>th</sup> as well and then pass them on to the engineers who will need to

apply for the NPDES (National Pollutant Discharge Elimination System) permit required by DEP. Township Manager Helwig reported that Road Master Mohr will reach out to Lewisburg Borough or Traffic Line about getting the Handicap Sign painted on the parking lot at Turtle Creek Park. The signs were received and will be installed this week. Township Manager Helwig announced that this week is Recognize Your Local Government People and there will be a luncheon on Thursday for the township employees.

Township Manager Helwig called for an executive session at the end of the meeting.

Township Secretary/Treasurer Boudman highlighted the major expenses and major income received last month as noted on the expenditures report for March.

There were no Buffalo Valley Regional Police Departments (BVRPD) Reports received.

Chairman Knight acknowledged Board receipt of the March Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Supervisor Evans to approve the Karen Ross Subdivision Plans contingent upon that an Easement/Maintenance Agreement for the Dual Driveway for Lot 1 and Tract Remainder and the Sewage Planning Approval.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the Final Land Development for Miller Center Daycare Addition.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Rodney Walters Land Development Plans contingent upon a Financial Guarantee Agreement and Stormwater Maintenance Agreement to be executed.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the March 25, 2024, work session meeting minutes as distributed.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the expenditures for March as presented.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the GTA's proposal for the GRS Bridge Replacement in the amount of \$9,200.00 and the GRS-IBS Substructure & Steel Superstructure in the amount of \$39,500.00 for a total amount of \$48,700.00.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve **Resolution 05-2024** to adopt the employee policy regarding Longevity Pay shall be amended in the East Buffalo Township Non-Medical Employee Benefits contained in the said Personnel Manual to include both the exempt and non-exempt employees as an annual lump-sum payment in the last pay period of the year following the employee's anniversary date. Payments are based on the length of total service appropriate using the Year of Total Service Table referenced to the policy.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to accept the bid from Dave Gutelius Excavating, Inc. for the 2024 Paving project with the initial anticipated cost of \$269,670.00.  
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to accept the bid cost of \$409,918.82 from Midland Asphalt for East Buffalo Township portion of the 2024 Multi Municipality Combo Seal Coat project with the initial anticipated cost of \$697,416.60.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to accept the PLGIT CD totaling \$527,867.17 to be reinvested for another six (6) months at the rate of 5.40% with maturity date due in September.

Knight-y; Zorn-y; Evans-y; Motion Carried

For the Good of the Order:

- Supervisor Knight announced that the township received the Governor's Award for Environmental Excellence. There will be an awards dinner on April 30<sup>th</sup> in Harrisburg, and we received two tickets. Char Gray will be going as she wrote the application and there is still one ticket left.
- Township Manager Helwig requested that the Public Work Session scheduled for April 22, 2024, be cancelled as she will be at the PSATS Conference and not have time to put the agenda and supporting material together.

Press Time:

- Lauryn Longacre (Standard Journal) asked for clarification on the Karen Ross Subdivision, Rodney Walters Land Development, and the Miller Center Daycare Addition.

Motion by Chairman Knight and seconded by Supervisor Evans to enter an Executive Session at 6:48 PM.

Motion by Supervisor Knight and seconded by Vice Chairman Zorn to exit the Executive Session at 7:12 PM.

Motion by Vice Chairman Zorn seconded by Chairman Knight to adjourn at 7:12 PM.

  
Gayle Boudman, Secretary

  
James Knight, Chairman

  
Tom Zorn, Vice Chairman

  
Katie Evans, Supervisor