

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
February 26, 2024

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Brian Auman (BSA/LA); Ron Belliti, Greg Zeh and Tina Prowant.

No Members of the public participating online.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

There was no hearing of Visitors.

Chairman Knight reported that the Central Susquehanna Fire and Emergency Services (CSFES) Board did not meet this month and may not meet next month. They are waiting on the William Cameron Engine Company (WCEC) Board to get them a quote for the basic design of the facilities. Even though they have not met there is still work going on behind the scenes.

Vice Chairman Tom Zorn reported that he completed the second day of PSATS's Boot Camp training on February 17, 2024 and on February 21, 2024 he listened in on PSATS's 5,000 to 10,000 Population Committee Session discussion on a wide range of issues that might apply to our community.

Supervisor Evans reported that she attended the Police Commission meeting on Wednesday, February 15, 2024. A planning committee has been formed to prepare for and to follow through with the hiring process for a new police chief. The Commission also meet with two corporals to talk about setting up a formal process for evaluation of police officers which will involve training and information for the corporals who will be doing the evaluations. Supervisor Evans also stated that she attended the EBT Planning Commission meeting on Wednesday, February 21, 2024. They discussed the request from the residents of Countryside Estate for the township to take over their roads. The current owner is no longer providing maintenance, using a Pennsylvania statute stating they can cease responsibility for maintenance once 75% of a development's lots are developed vs the 80% the township ordinance requires. Supervisor Evans added that in addition to the 80% lot development there are additional township standards that need to be met. The Supervisors have asked the township engineer, HRG, to do an inspection of the roads within Countryside Estate and submit a report to the township as well as the residents of Countryside Estate of their findings. The residents have agreed to reimburse the township for the cost of the report.

Township Manager Helwig reported that she received an email from Senator Yaw's office that the Fire and Emergency Medical Service Grant program will award William Cameran Engine Company \$15,395.81 in grant funding and the William Cameran EMS Service will receive \$15,000 in grant funding. Township Manager Helwig announced that she and Roadmaster Mohr met with Brian Haight, our PennDOT Municipal Service Representative, and completed the 2024 paving bid project. Requesting permission to have the bid notice to be published in The Standard Journal on Tuesday, February 27, 2024 and again on March 26, 2024. Total roads included in this year's project will include approximately twenty-one miles of roads throughout the township. Township Manager Helwig called for an Executive Meeting at the end of the regular meeting.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the February 12, 2024 business meeting minutes as distributed.

Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve Intrada Technologies as East Buffalo Township IT support company.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve Intrada Technologies Pro-Active Network Support Quote #002675 for \$720 and monthly fee of \$245.75, minus the help desk fee.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve Intrada Technologies Computer Replacements – 2024 Quote #002747 for \$3,529.78.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve Intrada Technologies Microsoft 365 Set-up and Migration Quote #002708 for \$2,700 and monthly fee of \$103.75.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve Intrada Technologies Security Camera System Replacement Quote #002695 for \$7,336.79.
Knight-y; Zorn-y; Evans-y; Motion Carried

No motion made by Township Supervisors on Turtle Creek Park Grants.

Motion by Vice Chairman Zorn seconded by Supervisor Evans for Township Manager Helwig, with the help of the county, to apply for the 902 Grant through DEP for the purchase of a Grinder.
Knight-y; Zorn-y; Evans-y; Motion Carried

No motion made by Township Supervisors on Senator Fetterman Earmarks.

For the Good of the Order:

- Vice Chairman Zorn commented on the data received from the placement of the Speed Sign placed on South 15th Street.
- Township Manager Helwig announced that HRG reached out to her and Roadmaster Mohr concerning their review of Countryside Estate roads. They requested some additional information and will be doing their inspection in the next week

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

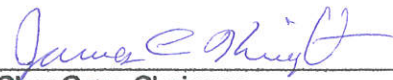
- Tina Prowant asked for the Speed Sign to be placed on the north side of South 15th Street to collect data between Monroe to Jefferson to show a truer picture of speeding.
- Tina Prowant asked if the lease agreement with the Brown's was signed and when would the public be able to start taking their yard and brush waste there.

Motion by Chairman Knight seconded by Vice Chairman Zorn to enter into an Executive Session at 6:45.

Motion by Supervisor Evans and seconded by Chairman Knight to exit an Executive Session at 7:02.

Motion by Chairman Knight seconded by Vice Chairman Zorn to adjourn at 7:02.


Gayle Boudman, Secretary


~~Cher Gray, Chairman~~
James Knight


Katie Evans, Vice Chairman
Tom Zorn


James Knight, Supervisor
Katie Evans