

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
February 12, 2024

Chairman Knight called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman James Knight; Vice Chairman Tom Zorn; Supervisor Katie Evans; Township Manager Jolene Helwig; Township Solicitor Jason Brudecki; Planning/Zoning Director Makenzie Stover; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Allen Schwembsburg, John Tonzetich, K. Hannaford, Elizabeth Capaldi, Brian Auman (BAS/LA), Heather Haynos, Suzanne Auman, Eric Martin, Tina Prowant, Char Gray, Meg Martin, William Snyder, Greg Zeh, Dave Rebeck, Matt McTammany, Wendy McTammany, David Staebler, Jimmy Snow, James Haywood (Intrada), and Jean Warren.

Chairman Knight announced an Informational meeting was held on Friday, February 9, 2024, at 9:00 A.M.

Chairman Knight called a Public Hearing to order at 5:31 to consider the adoption of an ordinance to Repealing and Replacing Chapter 5, Part 3 of the Code of Ordinances of East Buffalo Township regarding Fire Prevention to Adopt the 2018 International Fire Code as the Fire Code of East Buffalo Township, for the purpose of regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life and property in the occupancy of buildings and premises in East Buffalo Township; providing for inspections, the issuance of permits and fees therefor, and appeals of decisions; and prescribing penalties for violations thereof.

Public Comments:

- Justin Strawser (The Daily Item) asked for clarification of the Ordinance.

Chairman Knight closed the Public Hearing at 5:34 PM.

Motion by Chairman Knight seconded by Supervisor Evans to adopt Ordinance 416 repealing and replacing Chapter 5, Part 3 of the Code of Ordinances regarding Fire Prevention and to Adopt the 2018 International Fire Code as the Fire Code of East Buffalo Township.

Knight-y; Zorn-y; Evans-y; Motion Carried

For this segment of public comment, attendees were asked to limit comments on agenda topics.

There was no hearing of Visitors.

Chairman Knight reported that the CSFES Board meet on Thursday, January 25, 2024 to continue discussions on revising the current agreement between CSFES and WCFC. The WCFC Board had concerns on some items originally proposed, will review and discussions will continue at next month's meeting.

Vice Chairman Zorn reported that he attended the first day of a two-day PSATS Training on Saturday, February, 10, 2024. The second day is scheduled for Saturday, February 17, 2024.

Supervisor Evans reported that she attended the Police Commission Work Session on Wednesday, January 24, 2024 and committees are continuing their work to find a replacement for Chief Yost who will be retiring at the end of this year.

Township Manager Helwig reported that she has received an email from someone who may be interested in fulfilling the Animal Enforcement Officer position. Township Manager Helwig announced that she has received information from Savanna Rhodes concerning Phase II Stream Restoration work they would like to do at Turtle Creek Park. They are looking at starting July 15th and continuing through July 26th. There will be paperwork that will need to be reviewed and signed by the Supervisors at a future date once it has been received. Township Manager Helwig reported that on Wednesday, February 7, 2024 the Township server crashed. After contracting an outside company, Intrada, from Muncy, PA; who has submitted a quote to upgrade the Township's software and had advanced software to search the server; it looks as if no

data is retrievable at this point. Additionally, all separate internal devices that were in place for daily backup computers were never backing up data. At this time, it looks as if all township records are lost. Intrada will continue their search in trying to retrieve any data and offering any help we may need.

Chairman Knight acknowledged Board receipt of the December 2023 and January 2024 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Knight acknowledged Board receipt of the January 2024 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the Matt Kreider Minor Land-Development Plan. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the January 2, 2024 Organization meeting minutes as distributed. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the January 2, 2024 business meeting minutes as distributed. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the January 24, 2024 work session meeting minutes as distributed. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to approve the expenditures for December 2023 as presented. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the expenditures for January 2024 as presented. Knight-y; Zorn-y; Evans-y; Motion Carried

Brian Auman, Landscape Architect, presented the final master plan document for Turtle Creek Park based on public input from previous meetings. Brian and the supervisors responded to questions from members of the public. Motion by Chairman Knight seconded by Vice Chairman Zorn to accept the final master plan for Turtle Creek Park as presented. Knight-y; Zorn-y; Evans-y; Motion Carried

No motion made by Township Supervisors on DCED Turtle Creek Park Grant.

James Haywood of Intrada responded to questions from the supervisors regarding their proposal for computer network and cybersecurity upgrades. Chairman Knight asked that Intrada provide an additional quote to replace the computers for the public works and office staff. No motion made by Township Supervisors on Cybersecurity/Computer Network Upgrade.

Motion by Chairman Knight seconded by Supervisor Evans to authorize the Township Manager and Secretary to apply for a PIB loan for replacing the Turtle Creek Road bridge in the amount of \$775,000. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve the submittal of five hundred (500) tons of sodium chloride for the 2024-2025 COSTARS sodium chloride (road salt) contract. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to authorize the township engineer, HRG, to perform an inspection and prepare a report to be provided to the residents of Countryside Estates outlining the required road improvements, including, but not limited to road subsurface, road surface, shoulders, and stormwater, which must be completed by the Countryside homeowners prior to formal consideration of dedication by the Board of Supervisors. All expenses for the work performed by HRG shall be reimbursed by the Countryside residents. With this action, the Township still does not guarantee acceptance of roads in the future. Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Vice Chairman Zorn seconded by Supervisor Evans to accept the bid from D.E. Gemmill for the 2024 Line Painting bid with the initial total anticipated cost of \$36,865.44.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Vice Chairman Zorn to transfer the balance of the Fairground Road Park Phase I project funds, in the amount of \$12,418.32, from the DCNR bank account to the General Fund to close out the grant.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to transfer EBT's DCNR grant match of \$270,000 for the Spruce Hills Park Phase I project from the General Fund to the DCNR bank account.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Vice Chairman Zorn seconded by Supervisor Evans to approve Resolution 02-2024 recognizing the month of April 2024 as "Pennsylvania 811 Safe Digging Month".
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Chairman Knight seconded by Supervisor Evans to authorize the Chair to apply for a Charles and Betty Degenstein grant to perform improvement projects in Turtle Creek Park in 2024.
Knight-y; Zorn-y; Evans-y; Motion Carried

The Second-Class Township Code, Section 1301(b) requires a resolution by the Board of Supervisors establishing the annual salary of the Township Manager.

Motion by Chairman Knight seconded by Vice Chairman Zorn to approve Resolution 03-2024 to establish the annual salary for the Township Manager for the 2024 calendar year at \$66,400.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Vice Chairman Zorn seconded by Supervisors Evans to approve the employment contract for the Township Manager for another two (2) years commencing on February 1, 2024.
Knight-y; Zorn-y; Evans-y; Motion Carried

Motion by Supervisor Evans seconded by Vice Chairman Zorn to approve the five-year lease agreement with the Lewisburg Little League.
Knight-y; Zorn-y; Evans-y; Motion Carried

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

- Justin Strawser (The Daily Item) asked for clarification of the township's loss of data and Turtle Creek Park Master Plan.

Motion by Chairman Knight seconded by Vice Chairman Zorn to adjourn at 7:26 PM.



Gayle Boudman, Secretary



James Knight, Chairman



Tom Zorn, Vice Chairman



Katie Evans, Supervisor