

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS ANNUAL ORGANIZATION MEETING
589 Fairground Road, Lewisburg, PA, 17837
January 3, 2023

Chairman James Knight called the Annual Board of Supervisors Annual Organization Meeting to order at 5:00 PM.

Those present: Supervisor James Knight; Supervisor Char Gray; Supervisor Katie Evans; Township Manager Jolene Helwig; Solicitor Peter Matson; and Secretary/Treasurer Gayle Boudman.

Members of the public who were present at the Township building: Tina Prowant and Justin Ross (Livic Civil).

Motion by Supervisor Evans and seconded by Supervisor Knight to appoint Supervisor Char Gray as Temporary Board Chairman.

Knight-y; Gray-y; Evans-y; Motion Carried

The meeting was turned over to Temporary Chairman Gray.

Motion by Supervisor Knight and seconded by Supervisor Evans to appoint Gayle Boudman as Township Board Secretary.

Gray-y; Knight-y; Evans-y; Motion Carried

Motion by Supervisor Knight and seconded by Supervisor Evans to appoint Supervisor Char Gray as the Township Board Chairman.

Gray-y; Knight-y; Evans-y; Motion Carried

Motion by Chairman Gray and seconded by Supervisor Knight to appoint Supervisor Katie Evans as the Township Board Vice Chairman.

Gray-y; Knight-y; Evans-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to accept the following reappointments:

- Township Manager, Jolene Helwig
- Roadmaster, Steve Mohr
- Assistant Roadmaster, Nate Fisher
- Treasurer, Gayle Boudman
- Assistant Secretary, Jolene Helwig
- Assistant Treasurer, Jolene Helwig
- Open Records Officer, Jolene Helwig
- Assistant Open Records Officer, Gayle Boudman
- Animal Enforcement Officer, Wayne Hoover
- Emergency Management Coordinator, Lawson Fetterman
- Pension Advisory Committee, Employee Representative, Steve Mohr
- Pension Plan Consultant, David Lytle and John Vargo, Conrad Siegel
- Solicitor, Peter L. Matson
- Vacancy Board, John Malloy

Gray-y; Evans-y; Knight-y; Motion Carried

No action taken to appoint a Citizen Representative to the four (4) year term on the East Buffalo Township Board of Auditors until the next municipal election.

No action taken to appoint a Citizen Representative to the six (6) year term on the East Buffalo Township Board of Auditors until the next municipal election.

Motion by Supervisor Knight and seconded by Vice Chairman Evans to appoint Herring, Roll and Solomon, P.C., Certified Public Accountants, as the auditing firm for the 2022 Township Financial Records.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Tom Zorn to serve as the Citizen Representative of the East Buffalo Township Pension Advisory Committee for calendar year 2023.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Vice Chairman Evans and seconded by Supervisor Knight to appoint Herbert, Rowland & Grubic, Inc. (HRG) to serve as the East Buffalo Township Planning Commission Primary Engineer for calendar year 2023.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint LIVIC Civil to serve as the East Buffalo Township Planning Commission Secondary Engineer for calendar year 2023.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Vice Chairman Evans and seconded by Supervisor Knight to appoint Angelo Viecei to serve on the East Buffalo Township Planning Commission for a four-year term expiring December 2026.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight and seconded by Chairman Gray to appoint Katie Evans to serve on the East Buffalo Township Planning Commission for a four-year term expiring December 2026.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Dominic Silvers to serve on the East Buffalo Township Zoning Hearing Board for a three-year term expiring December 2025.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Brian Kerstetter to serve as the Primary Zoning Hearing Board Solicitor for East Buffalo Township for a one-year term.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Martin Wilson to serve as the Alternate Zoning Hearing Board Solicitor for East Buffalo Township for a one-year term.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Char Gray to serve on the Buffalo Valley Recreation Authority Board for a five-year term.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Justin Madaus to represent East Buffalo Township as a Primary Commissioner on the Buffalo Valley Regional Police Commission for a three-year term expiring December 2025.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight and seconded by Chairman Gray to appoint Katie Evans to represent East Buffalo Township on the Board of the Keystone Council of Governments for a three-year term.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Supervisor Knight to represent East Buffalo Township as a Board Member to the Central Susquehanna Fire and Emergency Services Department for a one-year term.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight and seconded by Chairman Gray to appoint Vice Chairman Evans to represent East Buffalo Township as the Alternate Board Member of the Central Susquehanna Fire and Emergency Services Department for a one-year term.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Joshua Satteson to serve on the Lewisburg Area Joint Sewer Authority for a five-year term expiring December 2027.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Jolene Helwig, Township Manager to serve as the East Buffalo Township Voting Delegate to the Union County Tax Collection Committee (UCTCC) for the calendar year 2023.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to appoint Gayle Boudman, Township Treasurer to serve as the East Buffalo Township Alternate Voting Delegate to the Union County Tax Collection Committee (UCTCC) for the calendar year 2023.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Supervisor Knight for Vice Chairman Katie Evans and Township Manager Jolene Helwig (Township representative) to attend the April 23-26, 2023, PSATs Annual Educational Conference & Trade Show.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight and seconded by Chairman Gray for Vice Chairman Katie Evans to represent East Buffalo Township as the Voting Delegate at the 2023 PSATs Conference, with Resolutions Voting scheduled to take place at a session on Tuesday, April 25, 2023.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to approve the following matters related to Township operations:

- Authorize the Township Solicitor to represent East Buffalo Township at all Board, Authority, Committee and Planning Commission meetings and hearings.
- Name Susquehanna Community Bank as the depository for 2023.
- Accept the IRS Mileage rate of \$0.625 effective January 1, 2023, for Township authorized travel. *(NOTE: The 2023 rate is increasing from \$0.585.)*
- Accept the 2023 maximum Per Diem Rates published by the U.S. General Services Administration (GSA) for meals as follows: Breakfast \$13; Lunch \$15; Dinner \$26. *(NOTE: The 2023 rate will stay the same as the 2022 rates.)*
- Pay each member of the Planning Commission \$25 per meeting attended in 2023, with payment to be made quarterly.
- Continue participation in the Animal Enforcement Program with the Borough of Lewisburg and Bucknell University for 2023.

- Continue the Planning & Zoning Administration and Code Enforcement Program with the Central Keystone COG for 2023.
- Authorize the Township Manager and Township Secretary to receive and publicly open all bids advertised by the Township. All bids to be reported to and acted upon by the Board of Supervisors at a public meeting of the Board.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Supervisor Knight to establish the Board of Supervisors 2023 Business Meeting Schedule. Meetings to be held at 5:30 PM in the East Buffalo Township Municipal Building, 589 Fairground Road, Lewisburg, PA, Union County. Meetings will also be available in a virtual format that provides for public viewing and participation. Access to the virtual meeting registration will be available on the Township website ebtwp.org. If it becomes necessary to conduct a meeting using only the virtual meeting format, the Township will post notice on its website at ebtwp.org at least 24 hours in advance of the meeting. Meet dates are as follows:

- | | |
|-------------------------------------|--------------------------------------|
| • Monday, February 13 th | • Monday, August 14 th |
| • Monday, March 13 th | • Monday, September 11 th |
| • Monday, April 10 th | • Monday, October 9 th |
| • Monday, May 8 th | • Monday, November 13 th |
| • Monday, June 12 th | • Monday, December 11 th |
| • Monday, July 10 th | |

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight and seconded by Vice Chairman Evans to establish the Board of Supervisors 2023 Public Work Session Meeting Schedule. Meetings to be held at 5:30 PM in the East Buffalo Township Municipal Building, 589 Fairground Road, Lewisburg, PA, Union County. Meetings will also be available in a virtual format that provides for public viewing and participation. Access to the virtual meeting registration will be available on the Township website ebtwp.org. If it becomes necessary to conduct a meeting using only the virtual meeting format, the Township will post notice on its website at ebtwp.org at least 24 hours in advance of the meeting. Meet dates are as follows:

- | | |
|-------------------------------------|--------------------------------------|
| • Monday, January 23 rd | • Monday, July 24 th |
| • Monday, February 27 th | • Monday, August 28 th |
| • Monday, March 27 th | • Monday, September 25 th |
| • Monday, April 24 th | • Monday, October 23 rd |
| • Monday, May 22 nd | • Tuesday, November 28 th |
| • Monday, June 26 th | • Tuesday, December 26 th |

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Evans to establish the 2023-2024 holidays for the Township employees as follows:

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|------------------------------------|------------------------------------------|
| • Martin Luther King Day (1/16/23) | • Thanksgiving Day (11/23/23) |
| • Memorial Day (5/29/23) | • Day After Thanksgiving (11/24/23) |
| • Independence Day (7/4/23) | • 1 st Day of Buck (11/27/23) |
| • Labor Day (9/4/23) | • Christmas Day (12/25/23) |
| • Veteran's Day (11/10/23) | • New Year's Day (1/1/24) |

Gray-y; Evans-y; Knight-y; Motion Carried

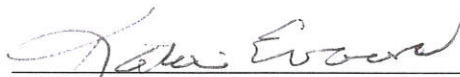
Motion by Chairman Gray and seconded by Vice Chairman Evans to adjourn the Annual Organizational Meeting at 5:46 PM.



Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
January 03, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:54 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Tina Prowant.

No members of the public participated online.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors.

- Tina Prowant stated that her neighbor loves that the shield has been removed from the street light located at Jefferson Avenue and 17th Streets and the other neighbor has not said anything. Chairman Gray and Supervisor Knight reported that there will be more follow up to the situation.

Chairman Gray reported that BVRA ice rink was opened for three days and was very busy before the weather warmed up and they had to close. Long term ideas are to look into coils to keep the ice rink open all winter.

Supervisor Knight reported that the CSFES board meet Thursday, December 15, 2022. A used ambulance was purchased from Watsonstown for \$75,000.00 and a new ambulance was ordered with grant money received from Union County. By the end of 2023 there should be three ambulances in service. Supervisor Knight reported that a contractor has been selected to do the kitchen renovations that are needed.

Township Manager Helwig reported that Christmas Tree pickup will begin on Monday, January 9, 2023 and the crew will make one trip around the township to pick up trees. Township Manager Helwig reported that spring pick up for brush and yard waste is scheduled to begin on Monday, April 10, 2023. Township Manager Helwig called for an Executive Session to discuss personnel information at the end of the meeting. Chairman Gray asked about where we are at with the duck issue. Township Manager Helwig reported that everything is being handled between Kyle Van Why, USDA and John Di Leonard, Humane Long Island and Duck Defenders. Anyone requesting to rehome the domestic ducks is given John Di Leonard's contact information at his request. The township does not have anything to do with the capture, testing, tagging, or rehoming of the domestic ducks. Chairman Gray asked about the status of the line painting on Stein Lane. Township Manager Helwig reported that they are still waiting for materials and will follow up to see where we are in their schedule.

Chairman Gray acknowledged Board receipt of the December 2022 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) December 2022 report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the December 12, 2022 Supervisors work session meeting minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for December 2022 as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to install another type of shield at Jefferson Avenue and 17th Street at a cost of \$100.00

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to not approve a streetlight placement at the intersection of Fairfield Road and Lowes Street.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Chairman Gray to approve the 2021 real estate tax assessment appeal for property located at 510 Essex Place, Lewisburg, East Buffalo Township, Union County, PA at Parcel ID Number 002-044-007.00000. The review and consideration of the Settlement Stipulation as reflected in the parties' settlement; it is DIRECTED that the Assessment Office of Union County establish the assessed value of the Property as follows: Year 2021 – Effective 01/01/21 - For East Buffalo Township – Assessment \$742,410.00.

Gray-y; Evans-y; Knight-y; Motion Carried

The Board tabled the motion to appoint a Sewer Enforcement Officer was tabled until the February 13, 2023 Board of Supervisors Business Meeting.

Motion by Chairman Gray seconded by Supervisor Knight to set up a meeting with PennDOT to discuss a Route 45 Road Project.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to proceed with the joint purchase of the E60 R2-Series Bobcat Compact Excavator with Buffalo and Kelly Townships at a purchase price of \$52,999.79 and approval of the expenditure of \$17,666.60 for East Buffalo Township's share to be paid in 2022.

Gray-y; Evans-y; Knight-y; Motion Carried

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

- Tina Prowant asked Supervisor Knight if there were discussions about a \$10,000.00 donation from Bucknell University. Supervisor Knight reported that he should hear from them and it will be discussed at the January 23, 2023 Board of Supervisors Work Session Meeting.

Motion by Chairman Gray seconded by Supervisor Knight to enter into an Executive Session for personnel issues at 7:14 PM.

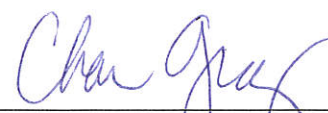
Motion by Vice Chairman Evans seconded by Chairman Gray to exit from the Executive Session at 7:34 PM.


Motion by Vice Chairman Evans seconded by Supervisor Knight to increase Wayne Hoover's (Animal Enforcement Officer) salary to \$30.00 per hour effective 01/01/2023.


Gray-y; Knight-y; Evans-y; Motion Carried

Motion by Supervisor Knight seconded by Chairman Gray to adjourn at 7:40 PM.


Gayle Boudman, Secretary


Char Gray, Chairman


Katie Evans, Vice Chairman


James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
January 23, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:36 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Tina Prowant.

No members of the public participating online.

Chairman Gray announced that an Executive Session was held on Monday, January 23, 2023 at 5:00 PM for legal matters and an informational walk-thru with HRG at Turtle Creek Park on January 06, 2023.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Tina Prowant stated that the neighbors are very pleased with the new shield put on the streetlight located at Jefferson Avenue and 17th Street and wanted to know if the township had heard anything from the other neighbor who originally requested the shield. Supervisor Knight reported that the neighbor had called him and was happy with the new shield. Tina Prowant asked Supervisor Knight if he had heard anything about Bucknell University giving any money to the fire company. Supervisor Knight reported that Bucknell University declined to donate money to the fire company and the police department at this time.

Vice Chairman Evans announced that the Planning Commission meet on Wednesday, January 18, 2023 and are looking at ordinances to revise some things.

Township Manager Helwig reported that the Brake Retarder Signs have been installed on Route 45. Township Manager Helwig announced that the speed radar sign should be delivered within the next week. Township Manager Helwig noted that Alpha Sign is going to hold the 2022 pricing for the pavement markings due to their internal issues and April is the earliest they will be able to start. Township Manager Helwig stated that she received the report from HRG concerning the work to be done in the Fairfield Development, Keila Avenue and Brook Drive. The estimate is over what was budgeted by \$140,000 but Roadmaster Mohr will meet with HRG and come up with alternates, which would be separate phases, to be able to put out to bid. She reminded the Supervisors that this project has been on the list of road projects since 2017 and Roadmaster Mohr would like to see it completed this year. Township Manager Helwig announced that she received the inspection report from HRG on the Essex Place Stormwater System. She will meet with Roadmaster Mohr to review. The basics of the report show there are problems that will need to be taken care of by the property owners or it will become a major expense for the township to fix.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the January 3, 2023 Organizational Meeting Minutes and the January 3, 2023 Business Meeting Minutes as distributed. Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve HRG Retainer Agreement Project Assignment R#002924.0449 to prepare a conceptual master site plan for Phase 1 of the Turtle Creek Park property located at 1225 Supplee Mill Road, Lewisburg, PA 17837 with the change on page 1 of 2 to replace Brian Auman's name to designated landscape architect. Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to table the motion for Endowment or Annual Fee for Turtle Creek Park. Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve placing an order with the Union County Conservation District for the following tree selection order of 200 trees to be planted at Turtle Creek Park in April tree selection initiated by Chairman Gray and confirmed by Vice Chairman Evans, Supervisor Knight and Township Manager Helwig.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to Proceed with the Spruce Hill Park development project and authorize the Township Manager to apply for the DCNR C2P2 grant for construction.

Gray-n; Evans-n; Knight-n; Motion Not Carried

Motion by Supervisor Knight seconded by Vice Chairman Evans to have YSM revise plan and cost estimate excluding Half Basketball Court, Pavement Games, Earthen Trail, Pavilion, and Pedestrian Bridges and changing bituminous trail to crush gravel.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to proceed with the Fairground Park development project.

Gray-y; Evans-y; Knight-y; Motion Carried

For the Good of the Order:


- Chairman Gray asked if there was any news on the feral cat issue. Vice Chairman Evans stated that she received an email from Cherished Cats Rescue and will get the contact information to Township Manager Helwig to set up a meeting with Animal Enforcement Office Wayne Hoover.
- Chairman Gray asked Solicitor Matson if he had heard how Lewisburg School District ended up voting on the Essex Place tax appeal issue. Solicitor Matson stated that he has not heard anything yet.
- Chairman Gray asked Solicitor Matson if John Mathias lot consolidation on Sunnyside Drive was all done. Solicitor Matson stated that he is waiting for someone to let him know that John Mathias had taken care of the cleanup that he was supposed to do based on conversations between Roadmaster Mohr and John Mathias. Township Manager Helwig will get with Roadmaster Mohr and see if he had talked to John Mathias on the items that he needed to take care of.
- Chairman Gray announced that there was a tour of the Lewisburg Area Joint Sewer Authority on Tuesday, January 24, 2023 at 1:00 PM for anyone who wanted to go.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

There were no Public Comments.

Motion by Chairman Gray and seconded by Supervisor Knight to adjourn at 7:27 PM.


Gayle Boudman, Secretary


Char Gray, Chairman


Katie Evans, Vice Chairman


James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
February 13, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Chief James Blunt, William Cameron Engine Company(WCEC); Captain J. R. Erdley, William Cameron Engine Company(WCEC); and Tina Prowant.

No members of the public participating online.

Chairman Gray announced that an Executive Session was held on Wednesday, February 8, 2023 at 8:45 AM; Thursday, February 9, 2023 at 9:00 AM and Monday, February 13, 2023 at 10:00 AM for personal matters.

Chairman Gray called a public hearing to order at 6:17 PM to consider the adoption of an ordinance to amend the Zoning Ordinance to provide for regulations regarding Lot Consolidation.

Chairman Gray closed the public hearing at 6:19 PM.

Motion by Chairman Gray seconded by Vice Chairman Evans to adopt Ordinance 409, amending Chapter 27, adding Part 9, Section 905 to the Code of Ordinances of East Buffalo Township regarding Lot Consolidation.

Gray-y; Evans-y; Knight-y; Motion Carried

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Tina Prowant; referencing emails between Supervisor Knight and Karin Rilley on funding to the fire department; asked Supervisor Knight to reach out to Bucknell concerning the fire company being a mutual interest to both the township and Bucknell. Supervisor Knight stated that any continued discussion on Bucknell donating to the fire company will be handled through Chief Blount and the CSFES Chair and her questions will need to go to them.

Chairman Gray reported that BVRPD meet last week, and the reports were reviewed at the last meeting. Chairman Gray announced BVRA will be meeting later this month.

Vice Chairman Evans reported that two officers were recognized for their years of service at the BVRPD meeting and will be retiring soon and former Lewisburg Mayor Judy Wagner was also recognized for her years of service to the Police Commission.

Supervisor Knight reported that the CSFES Board has hired an architect to make an assessment of the WCFC facility for necessary repairs and updates. Supervisor Knight noted that CSFES is finalizing the collective bargaining agreement that will take effect January 1, 2024 and will provide an update to the Board when he receives it.

Township Manager Helwig announced that on January 27, 2023 Kyle Van Why, USDA, with the assistance of John Di Leonard, Duck Defenders, trapped, tagged, and tested approximately 30 ducks from Fairground Road. John Di Leonard was able to take six domestic ducks that will be rehomed through his organization. Township Manager Helwig reported that six applications were received for the Public Works position, and she will be reviewing them with Roadmaster Mohr who would like to hire someone before the Spring brush pickup starts. Township Manager Helwig reported that she spoke to Roadmaster Mohr concerning the work to be done at Sunnyside Drive and the contractor knows what work needs to be done but is unsure of who to contact when the work is complete. Solicitor Matson stated that they need to get in touch with Roadmaster

Mohr and verify that the work is complete to the township's specifications. Roadmaster Mohr should let Solicitor Matson's office know that the work is complete, and he will then proceed with the paperwork. Township Manager Helwig announced that on February 6, 2023 the Speed Radar Sign was delivered to the township but had some damage to it. The stand for the sign has not been received yet and the company is tracking it to see where it is. Once everything is hooked up, if it does not work, they will make it right. Township Manager Helwig reported that she met with Wayne Hoover, Animal Enforcement Officer and Sara Kline and Jenn Holthus from Cherished Cats concerning feral cat issues. Additional discussion will be taking place after more information is reviewed but at this time Wayne will be enforcing the ordinance as is. Township Manager Helwig announced that the state has awarded WCEC a \$14,808.81 grant and EMS Service a \$10,000.00 grant from Local Volunteer Funding. Township Manager Helwig stated she and Roadmaster Mohr have a meeting Tuesday, February 14, 2023 with HRG to go over revisions for Keila Ave and Brook Dr Road Project. Township Manager Helwig reported that Roadmaster Mohr and herself have a meeting with PennDOT representatives on Wednesday, February 15, 2023 to discuss the township paving and sealcoating projects and will also have him review the information received from HRG on the Keila Ave and Brook Dr Road Project. The goal from these two meetings is to be able to present a report at the March 13, 2023 Board of Supervisors Business Meeting and to be put out for bid. Township Manager Helwig reached out to Shawn McLaughlin on the 2023 Local Share Grants and was told that this grant only applies to counties that have gambling facilities per Act 71. Township Manager Helwig announced that she talked to Township Roadmaster Mohr concerning fencing for the trees to be temporally planted at Turtle Creek Park. He does not have any available at the township building and materials will have to be purchased. Chairman Gray will get with Roadmaster Mohr and review the requirements needed for purchase and if the Public Works crew would be able to clear the area for planting. Township Manager Helwig reported that she received an email from John DeVecchio concerning the Rail Trail entrance located at the parking lot at 12th St and Wilson Alley. The Rail Trail entrance is being confused as an alleyway and people are driving on it. He is requesting the township to put up a "DO NOT ENTER / ONE WAY" sign at this intersection to alert drivers but Township Roadmaster Mohr is concerned this will prohibit the use of the parking lot. Township Supervisor Knight will follow up with Roadmaster Mohr. Township Manager Helwig announced that she would like to attend a PSATS Mini Boot Camp on March 18, 2023 from 8:30 to 4:30 located at the Lewisburg Hampton Inn.

Chairman Gray acknowledged Board receipt of the January 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the January 2023 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the January 23, 2023 Supervisor Work Session Minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for December 31, 2022 as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for January 2023 as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to appoint Justin Dashem to serve as the Primary Sewage Enforcement Office for East Buffalo Township for a one-year term.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to appoint Paul Rapp to serve as the first Alternate Sewage Enforcement Office for East Buffalo Township for a one-year term.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to appoint Ken Young to serve as the second Alternate Sewage Enforcement Office for East Buffalo Township for a one-year term.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve signing the Declaration of Public Trust and Grant of Conservation Easement to then be forwarded to Lynn Conservancy.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the application fee of \$300 to cover the various costs the Conservancy expects to incur to register the conservation easement at the courthouse and any money not spent is to be returned to the Township.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to make a one-time endowment not to exceed the amount of \$8,600.00 to the Conservancy Board legal defense fund to ensure the Township easements with TerraFirma against costly courthouse defenses if things do happen over time.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Brian Auman of BSA/Landscape Architecture (BSA/LA) to prepare a Park Master Plan for the Turtle Creek Park property located at 1225 Supplee Mill Road, Lewisburg, PA 17837 not to exceed the cost of \$10,450.00.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans authorizing East Buffalo Township to fund the excess expenses, over the \$100 given by the Sierra Club, and not to exceed \$150 for the Boy Scouts Bird House project.
Gray-y; Evans-y; Knight-y; Motion Carried

No Motion made by Township Supervisors on the Fire Ordinance. Supervisors to review all information received from Chief Blunt and Captain Erdley. Township Manager Helwig to add the Fire Ordinance to next month's Board Of Supervisors Business Meeting Agenda.

Motion by Chairman Gray seconded by Vice Chairman Evans to utilize Hillyard's Landscaping for the 2023 Lawn Care Service, Fertilization, and Weed Control.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Vice Chairman Evans seconded by Supervisor Knight to approve the submittal of 500 tons of sodium chloride for the 2023-2024 COSTARS sodium chloride (road salt) contract.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize Attorney Peter Matson's office to write a letter to the business owner of Tower Wealth Partners, Inc. that 1) the Township is not approving the request to have temporary parking, or 15-minute parking signs installed along SR45, 2) to encourage the business owner to utilize the parking on their property rather than on the streets, include the line of site concerns looking west on Market St in the letter.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Vice Chairman Evans to approve Resolution 01-2023 recognizing the month of April 2023 as "Pennsylvania 811 Safe Digging Month."
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Resolution 02-2023 authorizing the Township Manager to submit the grant application for the Pennsylvania Department of Community and Economic Development (DCED) Grant for construction of the Turtle Creek Park Phase I and sign on behalf of the township. A public meeting is scheduled for Monday, February 27, 2023 at 5:30 PM to discuss the Turtle Creek Park Phase I project and overall masterplan.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Resolution 03-2023 authorizing the Township Manager to submit the resolution as part of the DCNR C2P2 application Grant Agreement Signature Page for construction of the Spruce Hill Park – Phase I and sign on behalf of the township.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Resolution 04-2023 for the disposition of identified Township records dated January 1, 2011 through December 31, 2015.
Gray-y; Evans-y; Knight-y; Motion Carried

No Motion made by Township Supervisors on Turtle Creek Park Signage. Township Manager Helwig to gather additional sign options and add Turtle Creek Park Signage to next month's Board of Supervisors Meeting Agenda.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Resolution 05-2023 by the governing body of each prospective Investor, to complete the New Investor Application and the IRS form W-9. Application and IRS form contingent upon Solicitor Matson's review of the PLGIT Intergovernmental Cooperation Act and PA Local Government Investment Trust.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Vice Chairman Evans to send a letter of support for the Buffalo Valley Rail Trail Resurfacing Project (BVRT) and the Union County Trail Authority's (UCTA) intent to apply for a grant through the Pennsylvania Department of Conservation and Natural Resources (DCNR).


For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

There were no Public Comments.


Motion by Vice Chairman Evans and seconded by Supervisor Knight to adjourn at 8:20 PM.



Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
February 27, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:36 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Tracy Strickland (Project Manager HRG), Josh Yetter-Clark (HRG), Katherine Hannaford (Merrill Linn Conservancy), Will Earley (Bucknell University), Cinci Hron, Bethany Fitch (Bucknell University), Haley Dickinson (Bucknell University), Jenette Chandler (Bucknell University), Heath Hansum (Bucknell University), Ned Ladd (Bucknell University), Jan Brown, Rick Edwards (R.B. Winter Trout Unlimited), Diane Donato (Merrill Lynn Conservancy), Vance Waggoner, Michele Maxfield (Boy Scouts of America), Will Maxfield (Boy Scouts of America), Greg Maxfield (Boy Scouts of America), Steven Leanber, Joshua Leanber, William J. Snyder (R.B. Winter Trout Unlimited) and Dean Hanson.

Members of the public participating online: Savannah Rhoads, Sharon Kalinowski and 570-847-7553.

Chairman Gray announced that an Executive Session was held on Thursday, February 23, 2023 at 12:00 PM for personal matters.

Meeting was turned over to Tracy Strickland at 5:38 PM.

- See attached HRG meeting minutes dated February 27, 2023.

Motion to approve the February 13, 2023 Business Meeting Minutes as distributed tabled until March 13, 2023 Board of Supervisors Business Meeting.


Motion to approve HRG conceptual master site plan for Phase 1 of the Turtle Creek Park property located at 1225 Supplee Mill Road, Lewisburg, PA 17837 tabled until March 13, 2023 Board of Supervisors Business Meeting.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

No Public Comments

Motion by Vice Chairman Evans and seconded by Chairman Gray to adjourn at 7:05 PM.


Gayle Boudman, Secretary


Char Gray, Chairman


Katie Evans, Vice Chairman


James Knight, Supervisor



Herbert, Rowland & Grubic, Inc.
776 Bull Run Crossing, Suite 200
Lewisburg, PA 17837
570.524.6744
www.hrg-inc.com

MEETING MINUTES

TURTLE CREEK PARK – PHASE I PUBLIC INPUT MEETING

Location: East Buffalo Township Municipal Building

February 27, 2023

Attendees:

Name	Company	Phone	Email
Tracy Strickland	HRG	717-564-1121	tstrickland@hrg-inc.com
Josh Yetter-Clark	HRG	717-564-1121	jyetterclark@hrg-inc.com
Char Gray	East Buffalo Township	570-523-6320	ebtchar@ptd.net
Jim Knight	East Buffalo Township	570-523-6320	ebtjames@ptd.net
Jolene Helwig	East Buffalo Township	570-523-6320	ebtmanager@ptd.net
Katie Evans	East Buffalo Township	570-523-6320	ebtkatie@ptd.net
Gayle Boudman	East Buffalo Township	570-523-6320	ebto@ptd.net
Members of Public	See attached	See attached	See attached

PUBLIC INPUT MEETING SUMMARY

TURTLE CREEK PARK – PHASE I MASTER SITE PLAN

Presentation

Ms. Strickland welcomed everyone to the Public Input meeting held on Monday, February 27, 2023, at the East Buffalo Township Municipal Building. Twenty-one (21) members of the public were in attendance, including representatives from Donegal Trout Unlimited, the local Eagle Scouts, and students from Bucknell University. Ms. Strickland shared a brief PowerPoint presentation about the Turtle Creek Park – Phase 1 master plan project, which included location maps of the project site, a brief history of the site's recent ownership, along with a summary of Citizen Survey results to date that have guided the development of the proposed park master plan.

Ms. Strickland then presented the proposed master plan for Phase 1 of the project and explained the various elements shown on the plan. After the master plan was presented, Ms. Strickland explained the engagement station activities that were positioned throughout the meeting room and asked participants to use colorized stickers to indicate their preferences directly on printed copies of the master site plan, as well as on Image Boards containing various styles of proposed amenities such as Benches, Dog Park Fencing, Pavilions and Shade Structures. Green stickers indicate styles and features that the participants liked; red stickers indicate styles and features that participants did not like.

Ms. Strickland and Mr. Yetter-Clark assisted participants with questions during the activities at each engagement station, and Ms. Strickland encouraged virtual attendees (via Zoom) to send their responses and preferences to the Township via email. After participants had finished placing their selections on the various printed boards, Ms. Strickland reviewed the results and invited participants to clarify their responses, confirm certain park amenity selections, and offer any additional feedback.

Overall input confirmed that the public is strongly in favor of returning Turtle Creek Park back to a nature-based, passive recreation destination with native trees, shrubs, and various types of meadow plantings. Participants at the meeting are also in favor of having the former Dog Park reinstalled as part of Phase 1, but with greater clarity as to which areas of the park will be considered "Off Leash" vs. "On Leash" for visitors with dogs. Additional comments requested clarification on the plan regarding the amount of space around the proposed Gazebo location (to avoid pinch points and provide enough room for pedestrian movement), and to provide a designated "Off Leash Dog Trail" to be shown along the existing mown lawn trail at the south end of the property to avoid pedestrian/dog congestion near the parking lot.

The images provided for the Character Preference Exercise yielded the following overall preferences:

- Utilize a simple Pavilion style following a prefabricated design using timber as the primary material.
- Utilize two (2) small, free-standing timber or metal Shade Structures with benches inside the fenced Dog Park.
- Utilize traditional wood benches along the trail system and in select locations around the Dog Park and Gazebo. Ensure that benches are placed on compacted gravel or pavement to prevent timber legs from absorbing moisture from surrounding surfaces.
- Utilize timber post-and-rail fence frame with metal mesh paneling/fence inlay for the Dog Park fencing. Ensure that a secure double-gate system is installed at the entrance to the Dog Park and ensure that the fence height is tall enough to contain larger dogs (recommended 5' ht. minimum).

Individual comments were provided by participants on the Idea Wall, and included:

- Please keep the overall Lewisburg design aesthetic.
- Fix the bridge as part of Phase 1 (ramps are getting dangerous).
- Composting toilets would be a great idea to include in this or future phases.
- Enclose the Porta-Potty [with a tall timber fence or screen].

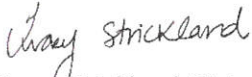
At the conclusion of the meeting, Ms. Strickland thanked everyone for attending and encouraged participants to complete the digital Citizen Survey that is still available online. Ms. Strickland and Mr. Yetter-Clark photo-documented the results of each engagement station; photos can be found at the end of these minutes.

Minutes – Turtle Creek Park Phase 1
East Buffalo Township, PA
2/27/2023
Page 3

We believe these minutes accurately reflect the items discussed at the subject meeting. If there are any revisions or corrections to these minutes, please contact the undersigned within ten (10) days of receipt of these minutes. If no revisions or corrections are requested, the minutes will stand approved as submitted.

Sincerely,

Herbert, Rowland & Grubic, Inc.



Tracy Strickland, RLA
Project Manager

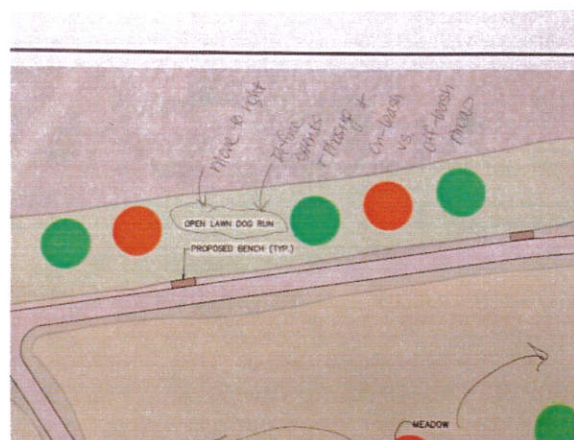
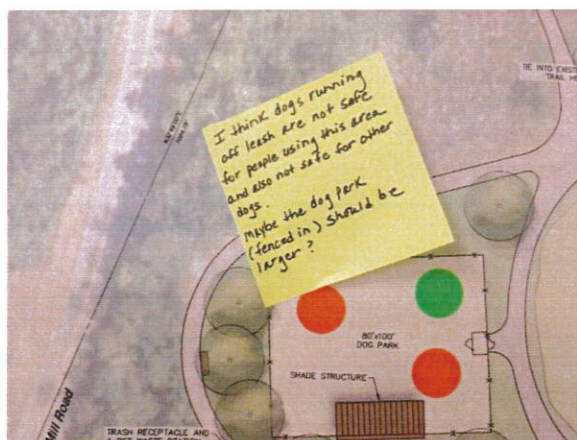
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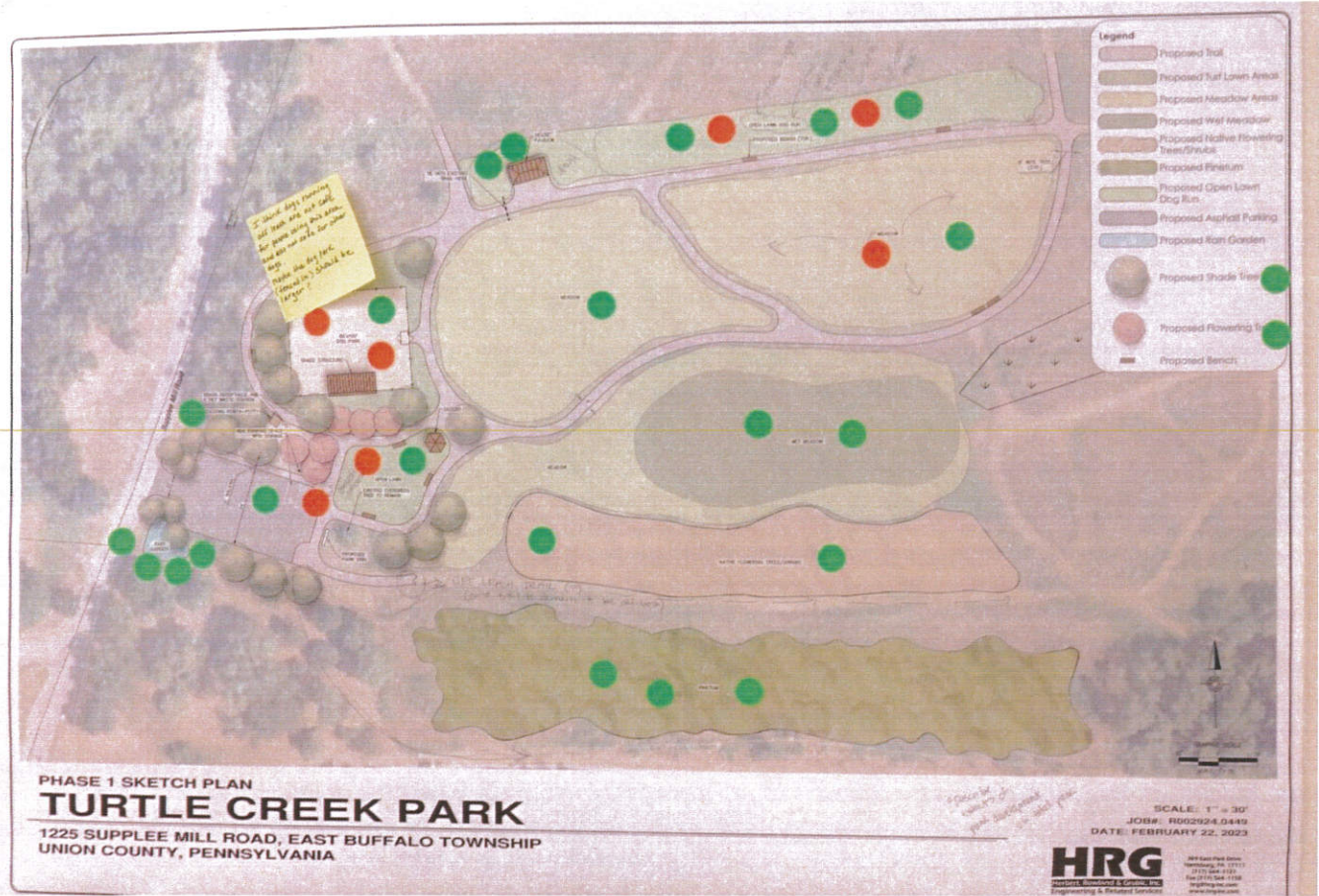
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Enclosures

c: Erin Threet, HRG





PAVILIONS

essential elements of a park



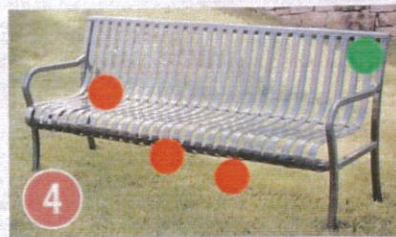
SHADE SYSTEMS

essential elements of a park



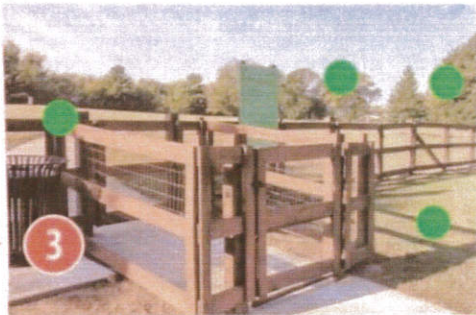
SEATING

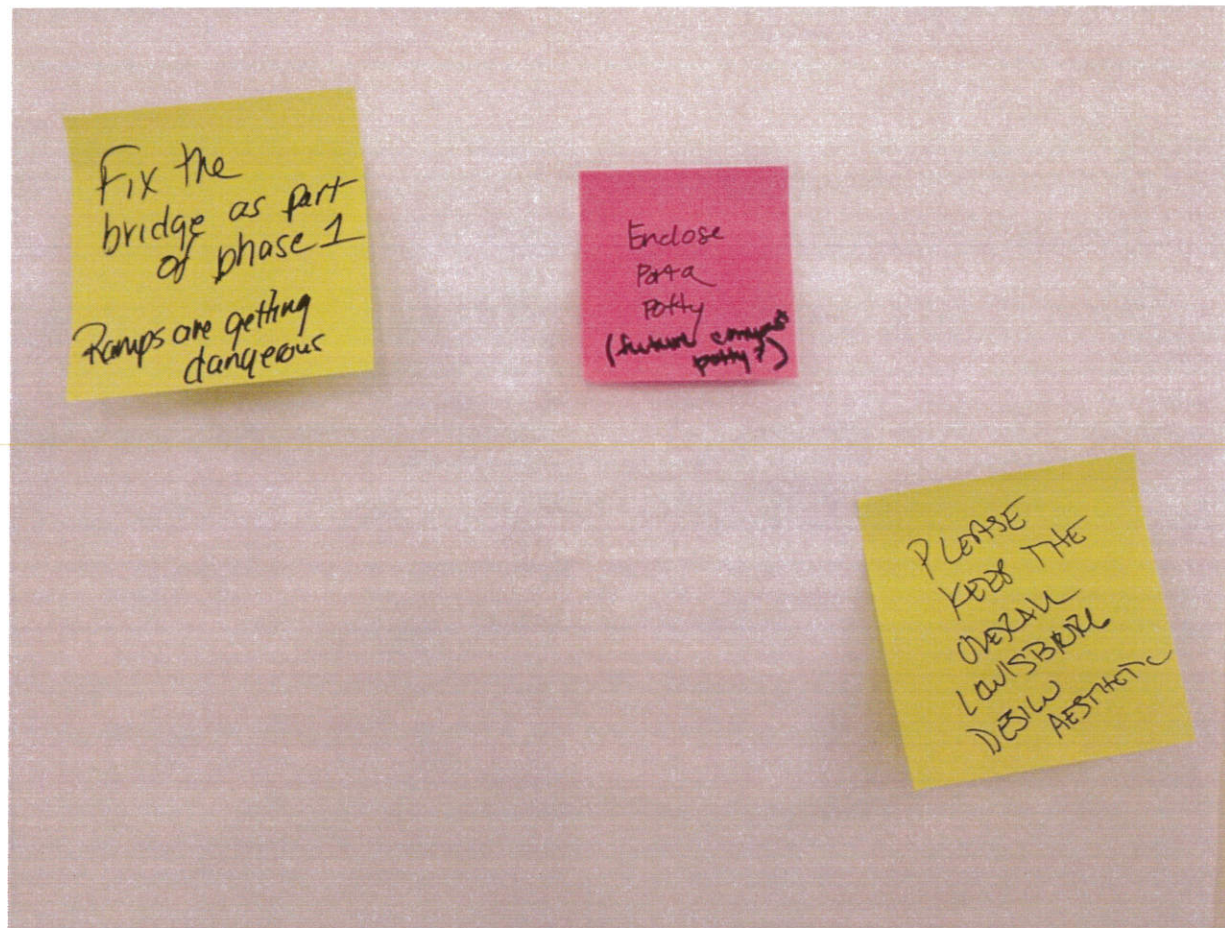
essential elements of a park



FENCE & SURFACE

essential elements of a dog park





EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
March 13, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Chief James Blount, William Cameron Engine Company(WCEC); Ralph and Dori McIlvaine; Justin Dashem, East Buffalo Township Sewer Enforcement Officer; Stephanie Beer; Chuck and Donna Moore; Justin Strawser (The Daily Item) and Tina Prowant.

No members of the public participating online.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Stephanie Beer stated that she lives on Stein Lane and expressed concern about speeding and the heavy presence of pedestrian usage and supports putting speed tables on Stein Lane. Stephanie asked if putting more stop signs at the side roads off Stein Lane has been considered. Chairman Gray thought that speed studies would need to be done before bringing in stop signs and that could potentially risk an increase in the speed on Stein Lane, which previously had been 40 mph.
- Ralph and Dori McIlvaine thanked the supervisor for having brake retardant signs installed on Rt 45, but speeding is still going on and they would like to see a stronger police presence. Chairman Gray will ask the police to do more patrolling in the area. Ralph McIlvaine expressed complaints about the service and attitude of the tax collector. Chairman Gray stated that the tax collector is an elected position and doesn't report to the board, so they have no control over his processes. Ralph McIlvaine questioned what was being done about stray cats. There are numerous cats around their house, and they have been told by the Animal Enforcement Officer that at the present time there is no place for him to take them. Supervisor Gray said they are aware of the problem and are working on a solution.
- Justin Dashem introduced himself to the supervisors and let them know if anyone needs him to just call and if he does not answer leave a message and he will get back to them as soon as possible.
- Tina Prowant asked about the status of the speed sign. Township Manager Helwig reported that she is being told it should be here by next week. Tina Prowant asked who was putting the markings on Stein Lane that say slow. Supervisor Gray reported that they were put there to show where the permanent signs will be placed. Tina Prowant asked if there could be a slow marking put on 15th Street between Monroe Avenue and Market Street to slow down traffic.
- Chuck Moore asked if it were possible to make suggestions to replacing where the slow road markings are being placed, in particular, coming from the south before the crest before Jean Boulevard.

Chairman Gray reported that BVRPD meet last week, and a review of the report showed that there were numerous alcohol violations last month. Chairman Gray announced that two new police cars purchased, one of the older ones was sold and another one is in the process of being sold. Chairman Gray announced that due to BVRA receiving ARPA funds from Union County the pool is in the process of being updated and it is expected to be complete in time for pool filling, currently scheduled for May 15th. Chairman Gray stated that in May, after the high school tennis season is over, the tennis courts are scheduled to be resurfaced.

Vice Chairman Evans acknowledged that there is a misconception that because there are more funds issued from Lewisburg Borough that the police are not spending much time in East Buffalo Township. Vice Chairman Evans wanted to clarify that the statistics shows that the police presence is just about fifty-fifty in terms of times spent in both the borough and township.

Supervisor Knight reported that the CSFES Board meet on February 23, 2023 and the architect doing the initial assessment of the facility was expected to be finished by the end of February so a report of their findings should be available for the March 23, 2023 board meeting. Supervisor Knight stated that Chief Blount is looking into the contributions from West Chillisquaque Township and Buffalo Township; last looked at four (4) years ago, to make sure they are still in line with the amount of calls the fire company makes in parts of each of the townships.

Township Manager Helwig reported that the missing pieces for the traffic speed sign from Traffic Logic are expected to be delivered no later than March 20, 2023. Township Manager Helwig stated that the 2023 Spring Recycling Guide has been mailed out and copies will also be available at the township building. One notable change that will be starting with the fall brush and yard waste pickup will be that any piles that are larger than an arm full size pile will not be collected. Township Manager Helwig announced that there will be a free household hazardous and agricultural waste collection event held on March 24, 2023 from 10:00 AM to 4:00 PM at the Silver Moon Route 15 Flea Market. The event is sponsored by Union County Commissioners, Union County EMA and Silver Moon. Township Manager Helwig reported that the final payment, in the amount of \$56,250, was approved from DCNR for Fairground Road Park Phase I and should be received in the next 4 – 6 weeks. Township Manager Helwig stated that she has received an email from Todd Oberdorf, LAJSA Manager, that his board has decided to follow through with Act 537 special studies that PA DEP is requiring from all sewer authorities concerning their UV disinfection systems. The sewer authority board will need to adopt an ordinance that will then be presented, reviewed and then need to be adopted by the township supervisors in order for LAJSA to receive future grants. Township Manager Helwig reported that the 2023 Liquid Fuel Funds were received March 1, 2023 in the amount of \$286,707.81 for the roads and \$16,520 for turnback roads. Township Manager Helwig announced that the parking lot at the Fairground Road Park has been closed off in preparation for PPL's project to set new poles and run new wires that will be taking place over the next few months. The project is currently in the bid stage, but platforms will be set up within the next week and once the project is awarded it will take at least two months to complete. The baseball field will be accessible for use but parking will be restricted to the recycling area and in front of the township building. Township Manager Helwig announced that Central Keystone COG will be holding an Open House celebrating 20 years on Wednesday, April 19, 2023 from 10:00 AM to 2:00 PM at their office at 1610 Industrial Boulevard, Lewisburg.

Secretary/Treasurer Boudman highlighted the major expenses paid out last month and major income received last month.

Chairman Gray acknowledged Board receipt of the February 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the February 2023 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the February 13, 2023 Supervisor Business Meeting Minutes as distributed.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the February 27, 2023 Work Session Meeting Minutes as distributed.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for February 2023 as presented.
Gray-y; Evans-y; Knight-y; Motion Carried

No Motion made by Township Supervisors on the HRG master site plan for Turtle Creek Park Phase I. Township Manager Helwig to get with HRG on changes to be made to the project.

No Motion made by Township Supervisors on the Turtle Creek Park Signage. Solicitor Matson to rework verbiage for park rules and etiquette sign.

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize Attorney Peter Matson's office to create a draft commercial fire inspection ordinance.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve the transfer of \$3,000,000 from the General Fund – of which \$2,000,000 to remain in PLGIT/PRIME initially and a suggestion of \$500,000 in a 6-month TERM investment and \$500,000 in a 9-month TERM investment.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the transfer of \$1,000,000.00 from the General Reserve Fund – of which all \$1,000,000 would initially remain in PLGIT/PRIME until cash needs from various reserve accounts become clearer as the year progresses.
Gray-y; Evans-y; Knight-y; Motion Carried

Township Manager Helwig is to contact HRG, Township Engineer, on the placement and locations of the speed table on Stein Lane. The locations to be looked at include between Brown Avenue and Jean Boulevard, Smoketown Road and Jean Boulevard, Brown Avenue and Monroe Avenue and Monroe Avenue and Jefferson Lane.

No Motion made by Township Supervisors on the estimates from YSM for Fairground Road Park Phase II. Township Manager to get with Ann Yost at YSM to go over changes to the estimate.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the StepUp for Kids 5k Race for Friday, April 21, 2023, starting at 4:00 PM and ending by 6:00 PM.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the Hunger Coalition 5K (Union-Snyder Community) Race for Saturday, April 22, 2023, starting at 8:00 AM.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the Bison Stampede Route for Friday, May 26, 2023, starting at 10:00 AM.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve Chairman signing the Sewage Enforcement Officer Agreement between East Buffalo Township, Union County, Pennsylvania a political subdivision with offices at 589 Fairground Road, Lewisburg, Pennsylvania 17837 and Justin T. Dashem of J.T. Dashem Consulting, LLC, with offices at 227 Williams Road, Centre Hall, Pennsylvania 16828
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Resolution 06-2022 acknowledging the name Wilderness Lodge Lane, as a new private road in East Buffalo Township.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Vice Chairman Evans seconded by Supervisor Knight to approve the Township Manager to sign the HRG Proposal for engineering service on the Keila Avenue stormwater improvement design, permitting, bidding and construction administration in the amount of approximately \$64,900.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize the Township Manager to advertise the 2023 Proposed Road Bid Packets in the newspaper and posted to the Township website.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the annual insurance renewals with Penn National and Hudson companies for policies renewing April 1, 2023.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorizing Township Manager and Roadmaster to have Mr. Mathias Miller from Penn State Construction to provide a cost to provide actual drawings and cost for budget purposes on the Township Salt Shed and Lean-To.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize the Township Manager to advertise the 3-Point Hitch Flail Mower Bid in the newspaper and posted to the Township website.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to hire Zarchary Fedorchik as a new Public Work Laborer to start on March 27, 2023.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to purchase fencing from Buffalo Valley Fence Company not to exceed \$9,500, with the final quote based on discussion Supervisor Knight has with Roadmaster Mohr on revision of existing quote.
Gray-y; Evans-y; Knight-y; Motion Carried

No Motion made by Township Supervisors on the External Recycle Pad Fence for the Pheasant Ridge Road Recycling Site. Based on instructions from Solicitor Matson the project needs to go out for bid due to the cost of the project.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

- Justin Strawser asked for clarification of HRG's costs for the Turtle Creek master plan. Chairman Gray stated that it was \$493,000 but there were numerous items identified that could be cut back on or seems overpriced. Justin Strawser asked about HRG's costs associated with the Keila Avenue stormwater project. Township Manager Helwig stated that those figures were part of the bid package and are not available at this time.

Motion by Chairman Gray and seconded by Vice Chairman Evans to adjourn at 8:25 PM.



Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
March 27, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Morton and Evelyn Hershman, Richard Hummel, John Ciummei, Mark Huber, and Tina Prowant.

Members of the public participating online:

Chairman Gray announced an amendment to the agenda to include discussions on the signs for the Turtle Creek Park, lawn contract bidding for Turtle Creek Park and clarification of the chicken ordinance, no motions were made.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Evelyn Hershman asked what the final proposals are for Spruce Hills Park before the Supervisors vote on it as they knew nothing about it being voted on and thought nothing was going to happen for a year. Chairman Gray went over all the changes that were made and what is being included in Phase One. Evelyn asked that picnic tables not be put in the park because she feels it will invite after-hours activity. She is very much against the park. Chairman Gray explained that the park was designed as a local park not a destination park and that it would be posted as Dusk to Dawn access.
- Richard Hummel expressed concerns about the trail that will be visible while they are in their back yard and anybody being able to access it once it becomes a park.
- John Ciummei asked about the location of the park entrance and parking. Chairman Gray explained the entrance will be at the current location, but the parking has been moved back a bit from the original design.
- Mark Huber asked about the privacy screening that is included in phase one. Chairman Gray explained that included in the price is split rail fencing and/or additional trees. Mark asked about water and sewer access at the park. Supervisor Knight stated that there is no water or sewer access at the park.
- Tina Prowant asked about selling the Spruce Hills Park land to the residents. Chairman Gray stated that it has not been talked about. Tina asked if the speed sign was going to be put on Stein Lane. Township Manager Helwig stated that it was scheduled to be placed tomorrow. Tina asked about putting the stop sign on 15th St and Heim Ave due to the speeding on 15th St. Chairman Gray explained that in order to put up a stop sign a traffic study would need to be done and due to the cost, it has not been done. However, a slow making could be placed on the road.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the March 13, 2023, Business Meeting Minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the cost estimate that is to include the playground, oval trail, and all trails on the west side of stream, pavilion, and site amenities. Eliminating the boardwalk at the north pond access and all of the picnic tables – which is \$374,818 and to prepare proposal for the construction documents.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Vice Chairman Gray to approve the cost estimate that is to include paved parking lot, 6' wide trails, playground, and site amenities – which is \$540,902 and to submit with the DCNR grant application on or before April 5th.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to give Boy Scout Joshua Leauber permission to proceed with the paperwork process for his Eagle Scout project to build the gazebo at Turtle Creek Park.

Gray-y; Evans-y; Knight-y; Motion Carried

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

No Public Comments.

Motion by Chairman Gray and seconded by Supervisor Knight to adjourn at 7:11 PM.



Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman

James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
April 10, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight (via zoom); Township Manager Jolene Helwig; Township Solicitor Peter Matson; Planning/Zoning Director Makenzie Stover (via Zoom) and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Chuck Moore; Jim Diehl (Standard Journal); Adam Maguire; Tina Prowant; Carolyn Daniloff; Sarah Kline (Cherished Cats Rescue Alliance); Justin Strawser (The Daily Item); Jenette Chandler (Bucknell University); Arden Block (Bucknell University); Haley Dickinson (Bucknell University); and Bethany Fitch (Bucknell University).

No members of the public participating online.

Chairman Gray announced an amendment to the agenda to include discussions on the lawn contract at Turtle Creek Park, no motions were made.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- The Bucknell students presented a series of slides showing the work they are doing at Turtle Creek Park as part of their Environment Studies Senior Capstone Project. Their goals to accomplish before the end of the semester include putting up educational signage identifying and highlighting local species of plants, getting trail and site mapping done using GPS software, identifying areas where there are drainage problems and doing additional advertising for the park.

Chairman Gray reported that BVRA is looking for 4-5 lifeguards for the summer, paying between \$11.00 - \$12.00/hr. based on experience and will reimburse for the lifeguard class. BVRA is also doing signups for 10-12 weeks of Summer Camps and anyone needing scholarships should contact BVRA's office.

Vice Chairman Evans reported that there was not an Emergency Services meeting in March due to still waiting for plans and estimates on the renovations.

Township Manager Helwig updated the supervisors on the status of Sunnyside Drive. She attended a meeting that included Roadmaster Mohr, Erin from HRG and Brian Hurst who is doing the work for Mr. Mathias. As of Friday, April 7, 2023 Mr. Mathias has not been in contact with Brian concerning the rest of the work that needs to be done. Solicitor Matson will contact Mr. Mathias's attorney. Township Manager Helwig reported that she had meet with Chairman Gray to work on the purchase reimbursement of Turtle Creek Park from DCNR; uploading documents and submitted the 90% request; however, more documents need to be uploaded and submitted. Chairman Gray will be uploading these documents. Township Manager Helwig announced that she received a notice that the DCNR grant application was received for the Spruce Hills Park. Township Manager Helwig reported that Chris from Alpha Space Control contacted Roadmaster Mohr to verify the road markings to be painted are still correct and in place. They would like to start the project on Friday, April 14th and be completed by Friday, April 21, 2023. Township Manager Helwig gave an update on the features of the speed sign that has been in place on Stein Lane since March 28, 2023 and future sign placement. Chairman Gray will contact PennDOT in reference to what can be done with the data that is being collected. Township Manager Helwig announced that the brush and yard waste pickup started on Monday April 10, 2023. As the road crew find issues, they are tagging piles with violations or warnings. The piles with warnings are being picked up but starting with the fall pickup the warning will become violations and the piles will not be picked up. Township Manager Helwig reported that on April 5, 2023 the township forklift; used mostly for recycling; broke beyond repair. Roadmaster Mohr is currently renting a forklift when it is available but would like board approval to get quotes to purchase a 5000lb nematic forklift. Township Manager Helwig announced that she will be out of the office from April 18, 2023

through April 28, 2023. Due to this the Township Planning Commission meeting scheduled for Wednesday April 19, 2023 will be in-person only as Zoom will not be available and the Monday April 24, 2023 Supervisors Work Session Meeting will be cancelled, and this information will be posted to the public.

Motion by Chairman Gray seconded by Vice Chairman Evans to add forklift as an agenda item.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize Roadmaster Mohr to prepare the specs to be able to advertise a bid for the forklift.
Gray-y; Evans-y; Knight-y; Motion Carried

Secretary/Treasurer Boudman highlighted the major expenses paid out last month and major income received last month.

Chairman Gray acknowledged Board receipt of the March 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the March 2023 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the request from Paul Lin to rezone his land on Hardscrabble Lane and the suggested land in addition to the land owned by Mr. Lin be rezoned. In addition, the Board authorizes Solicitor Matson's Office to prepare the notice requirements for rezoning, to prepare the advertisement of the proposed ordinance, to provide Makenzie Stover, Zoning Office with a copy of the notice to post the land and to prepare the ordinance to be adopted at the June 12th Board of Supervisors meeting.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the March 27, 2023 Work Session Meeting Minutes as distributed.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for March 2023 as presented.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve HRG master site plan project R002924.0449 in the amount of approximately \$290,460.68 for Phase 1 of the Turtle Creek Park property located at 1095 Supplee Mill Road, Lewisburg PA 17837 and to attach the notarized cost estimate and master site plan map to the DCED grant application for submission on or before May 31, 2023.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the layout for the park entrance sign quote #8836 and the park rules quote #8779 from Middle Creek Signs with the initial anticipate cost of \$4,999.33.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans authorizing Township Manager to advertise for bid the External Recycle Pad Fence at the Pheasant Ridge Road Recycling Site.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to rescind the approval from Buffalo Valley Fence Company for the Temporary Nursery Fence in the amount of \$9,500 at Turtle Creek Park.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the quote from Zimmerman Fencing for the Temporary Nursery Fence at Turtle Creek Park with the initial total anticipated cost of \$6,000.00.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the bid from New Enterprise Stone & Lime Company, Inc for the 2023 Paving project with the initial anticipated cost of \$227,682.24.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to move \$100,500.00 from the Street Reserve Fund to the General Fund to pay for the cost of in-house street repairs on Baylor Boulevard, Bull Run Crossing, Jefferson Avenue and Stein Lane.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the bid from Midland Asphalt for the 2023 Seal Coat Bid with the initial total anticipated cost of \$382,256.82.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the bid from Zimmerman Farm Service Inc for the Flail Mower with the initial total anticipated cost of \$29,200.00.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the Declaration of Public Trust and Grant of Conservation Easement with Merrill Linn Land and Waterway Conservancy and authorized the officers to sign the final document subject to review by Township Solicitor Matson and Merrill Linn Land and Waterway Conservancy Solicitor.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Vice Chairman Evans seconded by Chairman Gray upon receipt of invoices to issue payment to Merrill Linn Land & Waterway Conservancy for a \$300.00 application fee to cover costs to register the conservation easement at the courthouse; with any money not spent to be returned to the Township; and a \$8,333.00 for a one-time easement endowment payment.
Gray-y; Evans-y; Knight-y; Motion Carried

A motion for a one-time payment of \$2,000.00 to the Conservancy Board legal defense fund will need to be made at the May 08, 2020 Board of Supervisors Business Meeting after Chairman Gray talks to the Conservancy Board about using past donated funds given to the Merrill Linn Land & Waterway Conservancy for Turtle Creek Park.

No motion made by Township Supervisors on Cyber Insurance. Township Manager to set up a meeting with Computation and the Supervisors to get more information on Cyber Insurance.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the recommendation from the Pension Advisory Committee and Conrad Siegel for the Non-Uniform Pension Plan Asset Allocation changing the current allocation from 65% equity and 35% fixed income to 60% equity and 40% fixed income. The Board of Supervisors give Conrad Siegel permission to make these changes and to send new account documents to the Township for signing.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion to approve the recommendation from the Pension Advisory Committee and Conrad Siegel for the OPEB Asset Allocation changing the current allocation from 75% equity and 25% fixed income to 65% equity and 35% fixed income. The Board of Supervisors give Conrad Siegel permission to make these changes and to send new account documents to the township for signing.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize Solicitor Matson's Office to amend the proposed Animal Ordinance, to prepare the advertisement of the proposed ordinance and to prepare the ordinance to be adopted at the June Board of Supervisors meeting.
Gray-y; Evans-y; Knight-y; Motion Carried

Montion by Chairman Gray seconded by Vice Chairman Evans to authorize Solicitor Matison's Office to provide Makenzie Stover, Zoning Officer the proposed zoning amendment related to chickens so she can address to the Planning Commission at their April 19th meeting.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the proposal from Mathias Miller, Penn State Construction to prepare construction drawings and submit for a building permit for the proposed salt storage building project.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize Solicitor Matson's Office to have the DCNR Deed Language added to the Turtle Creek Park Property Deed, per the request of Elizabeth Clark, DCNR Recreation and Conservation Advisor.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve YSM Fairground Road Park – Phase 2 Proposal with the initial total anticipated cost of \$56,800.00 plus any cost for construction services for Phase 2 with Supervisors reserving final approval of construction costs.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve a bid cost of up to \$12,199.99 from Hillyard's Landscaping for the mowing at Turtle Creek Park; if the bid price exceeds \$12,200 then bids will be solicited by phone, and if it exceeds \$22,500.00 the project will be put out to bid.

Gray-y; Evans-y; Knight-y; Motion Carried

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

- Justin Strawser asked if the proposed animal ordinance was a completely new ordinance or addition to the existing ordinance and for clarification on the area for chickens. Supervisor Knight explained that it was an addition to the original ordinance and depending on review by the Planning Commission to allow for chickens in the R-1 section and possibly the R-2 section. Justin asked for clarification that it would be the Public Works crew who would be doing the additional streets for the in-house street repairs. Justin Strawser asked what work was being included in Phase 2 of Fairground Road Park. Township Manager Helwig gave a review of the work to be done.

Motion by Chairman Gray and seconded by Supervisor Knight to adjourn at 8:42 PM.



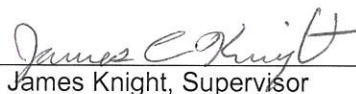
Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
May 08, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; Solicitor Jason Brudecki; Planning/Zoning Director Makenzie Stover; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Chuck Moore; Jim Diehl (Standard Journal); Tina Prowant; Justin Strawser (The Daily Item); Dori & Ralph Mclzuaine; and Jamie Walshaw.

Members of the public participating online: Tom Zorn.

Chairman Gray announced an Executive meeting was held May 01, 2023 at 10:00 AM with McCormick Taylor to discuss ideas for West Market Street.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Ralph Mclzuaine asked about the speeding on Rt 45 and why the speed sign was placed on Stein Lane that does not get the truck traffic and children walking to school and when will it be placed on Rt 45. Chairman Gray explained that the sign was originally purchased in response to complaints about speeding on Stein Lane, so it was put their first. The sign needs to be moved every two weeks and it could be placed on Rt 45 (W. Market St) next. The police chief was receptive to putting a police car on W. Market St and Chairman Gray stated that she will follow up at the next meeting to see if that has been done. Ralph Mclzuaine asked about having the speed retardant sign moved closer to 15th St. Township Manager Helwig reported that the signs were placed where PennDOT said they had to be and cannot be moved.
- Dori Mclzuaine stated that after the township crew went through and cleaned up the street a contractor doing work at their neighbors dumped stones all over the street; how does that get rectified? Chairman Gray asked Township Manager Helwig to talk to the neighbor about having them cleaned up. Planning/Zoning Director Stover reported that she would stop in the morning and look into it.
- Chuck Moore asked about the next steps for Stein Lane and ask that it be put on the Agenda for the June 12th meeting for updated information. Chairman Gray responded that there are some data collection issues with the speed sign and the township is working with the company to get them resolved before the data can be used. Township Manager Helwig stated that before speed bumps can be installed a Traffic Study done by a PennDOT Engineer must be completed and the information collected from the speed sign is not acceptable as a speed study.

Chairman Gray reported that the work on the pool is coming along but their work was delayed due to rain, so they do not have an opening date yet. Chairman Gray stated that BVRA had a state sales audit, a payroll audit, and no issues were found.

Vice Chairman Evans reported that there is a Police Commission Meeting on Wednesday, May 11th. Vice Chairman Evans announced that she had attended the PSATS Annual Meeting and got a lot of information to bring back to the township.

Supervisor James Knight reported there was no CSFES meeting in April and the architect report on the facility assessment is due this month so he will have more to report at the June 12th meeting.

Township Manager Helwig reported that the second round of brush and yard waste pick-up has begun, and most residents have followed the guidelines listed in the flyer, making the pick-up go much faster. There have been few violations and the crew are placing tags on those piles that do not meet the guidelines and come the fall pick up they will not pick those piles up. Township Manager Helwig announced that she received an email from Michelle Dietrich, Emergency management Director; that on Thursday, May 11th at 2:00 PM the Lewisburg Emergency Notification System will be doing a 10–20-minute siren test.

Township Secretary/Treasurer Boudman highlighted the major expenses paid out last month and major income received last month as noted on the expenditures report for April 2022.

Chairman Gray acknowledged Board receipt of the March 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the March 2023 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the Minor Subdivision Plan for Matthew and Beth Miller and Dale and Joan Miller contingent upon executing note 9 on the plan before recording the plans.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the April 10, 2023 supervisor business meeting minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for April 2023 as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

Township Manager Helwig called for an executive session at the end of the meeting to discuss Pheasant Ridge Road Fencing.

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the bid from Buffalo Valley Fence Company for the External Recycle Pad Fence at the Pheasant Ridge Road Recycling Site with the initial total anticipated cost of \$34,100.

Gray-y; Evans-y; Knight-y; Motion Carried

No motion made by Township Supervisors on Turtle Creek Park Legal Fees. Chairman Gray to have further discussions with Linn Conservancy to be presented at the June 12th Board of Supervisors Meeting.

No motion made by Township Supervisors on Cyber Insurance. Township Manager Helwig to gather more information to be presented at the June 12th Board of Supervisors Meeting.

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize Solicitor Matson's Office to make the final changes to the proposed Animal Ordinance based upon changes discussed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Vice Chairman Evans to approve the revisions to the Zoning Ordinance to permit chickens in the R-1 District with the provisions listed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to accept the quote from Playworld for the Age 5-12 Play structure set sent in an email dated April 14, 2022, with the initial total anticipated cost of \$14,937.00.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to proceed with public bid announcement for the Multimodal grant project which includes the traffic signal replacement at the intersection of Market Street/Old Turnpike Road (SR0045) and Fairground Road (SR2007) and a joint application with the Union County Rail Trail for Rectangular Rapid Flashing Beacon (RRFB) for the adjacent mid-block crossing of SR2007 by the Buffalo Valley Rail Trail.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to authorize the Township Manager and Secretary/Treasurer to move \$617,130.00 to the PLGIT General Primary Account.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to granting the Township Manager and Secretary/Treasurer the authority to transfer funds from PLGIT to Susquehanna Community Bank General Fund if the Susquehanna Community Bank General Fund balance gets below \$1,000,000.000.

Gray-y; Evans-y; Knight-y; Motion Carried

6/12/27
Bmb

Motion by Supervisor Knight seconded by Vice-Chairman Evans to purchase two vinyl banners 6'x3' at a cost of \$109.14 to hang on the north and south side of fenced area listing all the trees in the tree nursery that were provide to the township by the Union County Conservation District form the Ten Million Trees for Pennsylvania Partnership.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Vice Chairman Evans seconded by Supervisor Knight to purchase 5 WOOD/ACM, 16"x20"x1/4" aluminum composite sign plaque with digitally printed face and UV laminate. 4"x4"x5' pressure treated posts with angled top, sanded and stained. Post and Panel assembled together. Includes delivery to Lewisburg but does not include installation at a cost of \$185/each for a total of \$925.00.

Gray-y; Evans-y; Knight-y; Motion Carried

For the Good of the Order:

Chairman Gray stated that some residents asked about a Facebook page for Turtle Creek Park. Township Manager Helwig said that the East Buffalo Township already had a Facebook page and residents had the ability to post items on it so a separate Facebook page for Turtle Creek Park wasn't necessary.

Chairman Gray stated that it did not appear as if Hillyard's had done any mowing down by the creek yet and asked Township Manager Helwig to check with them to see if it was on their schedule for this week. Township Manager Helwig reported that it has been too wet for them to get in but would check with them and see when they would be mowing down there.

Chairman Gray reported that she had forwarded everyone the information and quote she received from Amish Country Gazebos that Josh (Boy Scout) would like to build at Turtle Creek Park. The type of flooring needs to be decided and the quote of \$9356.60 comes with wood flooring. Vice Chairman Evans and Supervisor Knight agreed to go with the wood flooring.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

- Justin Strawser asked when the final adoption of the animal ordinance would be. Township Manager Helwig stated that it would be at the June 12th Board of Supervisors meeting.

- Jim Diehl asked what the total cost was for the vinyl sign at Turtle Creek Park. Chairman Gray replied that it was \$109.14 for two signs. Jim Deihl asked what the expense for the Multimodal traffic signal replacement was and what was the match. Township Helwig reported that it was approximately \$600,000 plus and an 80/20 match and she would email the information.

Motion by Chairman Gray and seconded by Vice Chairman Evans to enter into an Executive Session at 8:11 PM.

Motion by Chairman Gray seconded by Vice Chairman Evans to adjourn at 8:23 PM.



Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
June 12, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:32 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; Solicitor Jason Brudecki; Planning/Zoning Director Makenzie Stover; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Tina Prowant, Greg & Bev Chamra, Chuck Moore, Beverly Pentz-Chamra, Justin Strawser (The Daily Item), Daniel Daskocil, Paul Linn, Judy Marvin, Carolyn Daniloff, Chris Watts (Mid-Penn Engineering), Mark Blakeslee, Austin Blakeslee, Susan Jordan, Ralph & Dori McIlvaine, and Sarah Kline (Cherished Cats)

Members of the public participating online: James Diehl (Standard Journal), Jill Heckler and Tom Zorn.

Chairman Gray announced Executive meetings were held Monday, May 22, 2023 to discuss personal issues and Friday, May 26, 2023 at 8:00 AM and Thursday, June 1, 2023 at 9:00 AM with McCormick Taylor to discuss options for Market Street.

Chairman Gray called a public hearing to order at 5:33 PM to consider the adoption of an ordinance to amend the East Buffalo Township, Union County, Pennsylvania Zoning Map to include the area as described in the Agricultural-Residential Zoning District.

Public Comments:

- Judy Marvin asked for clarification that she understands her property was grandfathered in as Agricultural-Residential (A-R). Planning/Zoning Director Stover stated that her property is not A-R but is in the R-1 District. Judy stated that she feels she was misled when she questioned this with the zoning office and that had she known her property was not A-R that she would have joined Paul Lin in having her property rezoned as well. She has put her property in a conservation easement so it will never be developed for homes. Planning/Zoning Director Stover clarified that there is confusion concerning the use of the property vs the zoning of the property. Judy's property use is permitted as agricultural, but her zoning is R-1; and because she has put her property into a conservation easement it will never be developed and not necessary to rezone to A-R.
- Paul Lin stated that he positioned the Zoning Office to have all of his property moved to Agricultural-Residential because half of his property was in R-1 and since he farms his land and raises farm animals, he wanted all of his property to be zoned as Agricultural-Residential. Additionally, in the long term he wants his land to be preserved as open space and not turned into housing developments.
- Mark Blakeslee requested that his property not be included in the rezoning.

Chairman Gray closed the public hearing at 5:48 PM

Motion by Chairman Gray seconded by Vice Chairman Evans to not adopt Ordinance 410, amending the East Buffalo Township, Union County, Pennsylvania Zoning Map to include the described area in the Agricultural-Residential Zoning District, but instead authorize Solicitor Matson's Office to prepare a new ordinance and not include the Blakeslee property in the new ordinance.
Gray-y; Evans-y; Knight-y; Motion Carried

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Aiden Welch from HRG provided the Supervisors with an update on Sunnyside Drive concerning items that need to be completed before the township can take over the dedication of streets. Solicitor Matson stated that he will reach out to Mathias's attorney.
- Dori McIlvaine thanked the Township for putting the speed sign out front of her property and it seems to be making a difference. Dori McIlvaine asked about the results the township is getting from the speed sign. Chairman Gray reported that there is still some inconsistent data, and we are working with the company technicians to get it corrected.
- Tina Prowant asked when the sign would be moved off Route 45. Township Manager Helwig reported that Roadmaster Mohr keeps a calendar of when the sign needs to be moved. Chairman Gray stated that there is a list of priority areas and the Township Manager and Roadmaster would determine where the sign will be moved next based on the needs of the township.

Chairman Gray reported that the St Mary's Park pool is open, and she is planning to invite the Commissioners, Lewisburg Borough members and people at East Buffalo Township to take a tour on Thursday, June 15th to see all the improvements made to the Tennis Courts and Pool.

Vice Chairman Evans reported that the Buffalo Valley Regional Police Department meeting will be Wednesday, June 14, 2023.

Supervisor Knight reported that the Architect submitted their report on the renovations of the William Cameron Engine Company building and there were three (3) options presented to the CSFES Board. There was no discussion by the board, but they will be reviewing the options and coming up with a list of questions to be discussed at a future meeting. Supervisor Knight stated that the CSFES Board will be pursuing grant options to help cover costs of the renovation and he does not anticipate an increase in taxes at this time.

Township Manager Helwig reported that the third and final round of the Spring Brush and Yard Waste Collection started today and once complete the next collection will begin in the fall starting on September 11, 2023. Any piles that are in violation will be tagged and it will be the resident's responsibility to take care of these piles. Township Manager Helwig stated the Fall Flyer will be ready to go out by mid-August. Township Manager Helwig announced that Union County will be hosting a Summer Recycling Event for Union County residents only in the parking lot of the Old Country Cupboard Restaurant on Friday, July 7th, 3:00 PM – 6:00 PM and Saturday July 8th, 9:00 AM – 3:00 PM. The notice requirements and list of items accepted and not accepted is posted at the Township Building and will be listed on the township's web page and Facebook page. Township Manager Helwig conveyed that she received notification from the BVRPD that they will be doing National Night Out on Tuesday, August 1, 2023. Township Manager Helwig reported that she was notified that the Lewisburg River Bridge will be undergoing maintenance from April through June 2024. Township Manager Helwig stated that she received an email from Taylor Lightman that the Bare Root Tree Grant application opened today and will be open until June 26, 2023. Township Manager Helwig asked for the supervisor's thoughts concerning a former resident of the township that is requesting permission to plant a miniature Japanese Maple tree at Fairground Road Park in the memory of a resident that recently passed away who lived at Buffalo Valley Lutheran Village and would regularly visit the park and sit by the pond. Township Manager Helwig announced that the PSATS Regional Forum was going to be held in State College on Tuesday, October 3, 2023 and would like to attend. Township Manager Helwig reported that the Union County Assessment Office notified the township that the Essex Place Settlement has been approved and finalized and a refund payment is due for the 2021 and 2022 Real Estate Taxes and the 2023 tax bill has been amended. Township Manager Helwig stated that she received a phone call from Nathan Yoder, Essex Place Owner, stating that they are not happy with the letter sent from Solicitor Matson stating they are required to correct the stormwater problems. They feel the responsibility is the townships issue because they did not require Lan Avon to do a stormwater system management plan.

Township Secretary/Treasurer Boudman highlighted the major expenses paid out last month and major income received last month as noted on the expenditures report for May 2023.

Chairman Gray acknowledged Board receipt of the May 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the May 2023 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Resolution 07-2023, acknowledging Section 5 of the Act of January 24, 1966, P.L. 1535, No. 5237, known as the Pennsylvania Sewage Facilities Act, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (EP) adopted thereunder, Chapter 71 of the Title 25 of the Pennsylvania Code, require the municipality to adopt an official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Chairman Gray to authorize Solicitor Matson's office to make the final changes to the proposed Animal Ordinance; to prepare the advertisement of the proposed Ordinance; and to prepare the ordinance to be adopted at the July 10, 2023 Board of Supervisors meeting.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize Solicitor Matson's office to make the final changes to the proposed Zoning Ordinance; to provide the finalized Zoning Ordinance amendment to the County for review; to prepare the advertisement of the proposed ordinance; and to prepare the ordinance to be adopted at the August 14, 2023 Board of Supervisors meeting.

Gray-y; Evans-y; Knight-y; Motion Carried

No motion is needed by Township Supervisors at this time for the Utility Easements.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the May 8, 2023 supervisor business meeting minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve the expenditures for May 2023 as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to have the Board of Supervisors waive the 25-year storm design and continue with the originally proposed concept design system that would promote drainage and alleviate the ponding noted along Keila Avenue.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to make a ONE-TIME Donation to the Merrill W. Lynn Conservancy Board legal defense fund in the amount of \$2,000.00 to ensure the Township easements with TerraFirma against costly courthouse defenses if things do happen over time.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the bid from Herr Signal & Lighting Co., Inc. for the East Buffalo Township and Buffalo Valley Rail Trail Traffic Signal Upgrades with the initial total anticipated cost of \$444,587.84.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the Scope of Services and Price Proposal package for the conceptual design services related to the Market Street Multi-Modal Streetscape Project in the amount "not-to-exceed" \$12,578.60
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept Taylor Lightman's resignation from the East Buffalo Township Planning Commission as of May 16, 2023 and to authorize the Township Manager to post the volunteer position.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve the FD Yoder Interiors window blind quote; #51723 in the amount of \$3,315.00.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to continue to make monthly payments on the Susquehanna Community Bank loan until the mortgage rate is less than the investing rate with PLGIT or with Susquehanna Community Bank.
Gray-y; Evans-y; Knight-y; Motion Carried

Chairman Gray announced an amendment to the agenda to include discussion on moving additional funds to PLGIT.

Motion by Chairman Gray seconded by Vice Chairman Evans to move \$1.5 million from the General Fund to PLGIT after having a discussion with Susquehanna Community Bank on possible investing options with them. (Motion note: Chairman Gray to contact Susquehanna Community Bank)
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to authorize Solicitor Matson's office to review the Block Party and Street Closure Application created, make changes, and amend the Streets & Sidewalks Ordinance to include block parties and street closures.
Gray-y; Evans-y; Knight-y; Motion Carried

For the Good of the Order:

- Supervisor Knight asked about the status of Fairground Road Park. Township Manager Helwig reported that she sent an email to Ann @YSM and is waiting for her reply. Once Ann replies she will relay that information to the supervisors.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

- Dori McIlvaine asked for clarification on the Market Street Concept.
- Justin Strawser asked Chairman Gray if the press were invited to the pool tour. Justin asked when the meetings were for the William Cameron Engine Company; if they were open to the public and what time the meetings started. Supervisor Knight stated that they were, and they met on the 4th Thursday of the month at 6:00 PM. Justin asked for clarification that Essex Place was a re-assessment.

Motion by Chairman Gray seconded by Supervisor Knight to adjourn at 8:44 PM.


Gayle Boudman, Secretary


Char Gray, Chairman


Katie Evans, Vice Chairman


James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
June 26, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Dennis Faulk & Tina Prowant.

Members of the public participating online: Tom Zorn.

Chairman Gray announced an addition to the agenda items to include discussions on moving funds to PLGIT, the Gazebo at Turtle Creek Park and DCNR Grant review.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Dennis Faulk expressed his concerns on putting sidewalks on the south side of West Market St (RT 45) in response to articles he read in the paper. For various reasons he is not for it at all. Chairman Gray stated that the Market Street project is a conceptual idea at this point and there will be a public meeting in the future once the project is ready to present.

Chairman Gray reported that the Fish and Boat Commission is working on the creek restoration project at Turtle Creek Park. Due to the equipment being used two of the main trails are muddy and messed up and will not be accessible this summer. Chairman Gray asked Township Manager Helwig if she could reach out to Roadmaster Mohr and/or Assistant Roadmaster Fisher and have them cut two additional trails through the front part to give people additional ways to access trails. Township Manager Helwig stated that the crew is currently working on Bull Run Crossing and Roadmaster Mohr is out the rest of the week and not sure when they would fit it in.

Vice Chairman Evans reported that she attended the Planning Commission meeting on Wednesday, June 21, 2023 and they are continuing their work on the review of zoning district requirements.

Township Manager Helwig reported that there were water main breaks in the township last week; one on Abby Lane and one on Anlyn Drive where we lost a fire hydrant. PA American Water will come back once the ground has a chance to dry out and put the finishing material down. Township Manager Helwig announced that she has received an email from Michele Moore with DCED stating that the grant application for Turtle Creek Park is in review and she will be in touch if she has any questions. Township Manager Helwig stated that Robert Watts, McCormick Taylor, will not be available until the September 25, 2023 Work Session Meeting to present the Market Street Multi-Modal Streetscape Concept to the public. Robert is requesting that the Supervisors choose one of two drive models: a Township Driven Model or a Task Force Driven Model to capture public comments. His recommendation is to go with a Township Driven Module.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the June 12, 2023, Business Meeting Minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Vice Chairman Evans to approve the Fairground Road Park – Phase 2 Sketch Plan submitted by YSM on June 23, 2023 with the exception of removing the 8'9" Shelter w/Picnic Table.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Vice Chairman Evans seconded by Supervisor Knight to authorize Solicitor Matson's office to make any necessary changes to the new Part 9 for Chapter 21 Code of Ordinances related to Streets and Sidewalks Ordinance and then advertise the Ordinance for adoption at the July 10, 2023 Board of Supervisors Business Meeting.

Gray-n; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Vice Chairman Evans to make any necessary changes to the Block Party and Street Closure Application and then advertise for adoption at the July 10, 2023 Board of Supervisors Business Meeting.

Gray-n; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the operation of unPAved on Sunday, October 8, 2023. Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to purchase 5'0" English Garden Benches at a cost of \$216.00 each; and to purchase 8'0" Picnic Tables at a cost of \$420.00 each from Yoder Barns & Storage for Turtle Creek Park.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to get an updated quote from Amish Country Gazebos reflecting an adjusted price of \$9,356.50 (\$9,447.50 less \$91.00 shipping), place the order and authorized Township Manager Helwig to make the required deposit payment before the end of June to receive the free shipping.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to amend the motion from the June 12, 2023 BOS Business Meeting and move 1.1 million; instead of 1.5 million; from the General Fund to PLGIT Prime Account; transfer \$25,000 from PLGIT to open a Liberty Premium Market Share account with Susquehanna Community Bank and then transfer \$400,000.00 from the General Fund to the Liberty Premium Market Share account once it has been set up.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray second by Vice Chairman Evans to approve Scott Mertz to do the technical desk review of the original appraisal to finalize the Turtle Creek Park DCNR Grant requirement for a total price of \$1,400.00.

Gray-y; Evans-y; Knight-y; Motion Carried

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

There were no Public Comments.

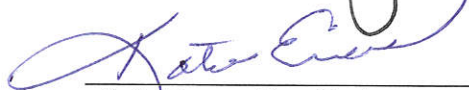
Motion by Chairman Gray and seconded by Vice Chairman Evans to adjourn at 7:01 PM.



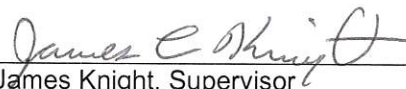
Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
July 10, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Tina Prowant, Chris Watts (Mid-Penn Engineering), Carolyn Daniloff, Justin Strawser (Daily Item) and Sarah Kline (Cherished Cats)

Members of the public participating online: James Diehl (Standard Journal), Tom Zorn and Makenzie Stover.

Chairman Gray announced that an Executive Session was held on Monday, July 10, 2023 at 2:30 PM for personnel matters.

Chairman Gray called a public hearing to order at 5:32 PM to consider the adoption of an ordinance amending Chapter 2 of the Code of Ordinances to provide the revised Animal Ordinance.

Public Comments:

- Justin Strawser asked if this was the item that was talked about last month.
- Sarah Kline explained about the spreadsheet her organization keeps in reference to ordinance requirements on tracking. Sarah also stated that they had applied to Union County for ARPA funds to help with their costs but had been denied. Now that they were working directly with the township they were wondering if Union County would change their mind. Vice Chairman Evans stated that the township could send a letter of support to Union County and get them to reconsider. Sarah stated they would be asking for \$10,000 - \$20,000 to be used over three (3) years.

Chairman Gray closed the public hearing at 5:38 PM.

Motion by Chairman Gray seconded by Vice Chairman Evans to adopt Ordinance 411 amending Chapter 2 of the Code of Ordinances of East Buffalo Township regulating animals in East Buffalo Township, Union County, Pennsylvania.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Vice Chairman Evans seconded by Chairman Gray to send a letter of support for Cherished Cat Rescue to the Union County Commissioners asking them to reconsider their denial of ARPA funding for which they had applied.

Gray-y; Evans-y; Knight-y; Motion Carried

Chairman Gray called a public hearing to order at 5:48 PM to consider the adoption of an ordinance to add Part 9 to Chapter 21 of the Code of Ordinances regarding street closure and street utilization for Special Events.

No Public Comments.

Chairman Gray closed the public hearing at 5:52 PM.

Motion by Vice Chairman Evans seconded by Chairman Gray to adopt Ordinance 412, amending Chapter 21 of the Code of Ordinances of East Buffalo Township regarding street closure and street utilization for special events in East Buffalo Township, Union County, Pennsylvania.

Gray-y; Evans-y; Knight-y; Motion Carried

For this segment of public comment, attendees were asked to limit comments on agenda topics.

No Hearing of Visitors.

Township Manager Helwig reported that she was alerted by Susquehanna Community Bank that the General Fund bank account was compromised twice by fraudulent checks from a bank in Oklahoma. One check got through as an ACH type payment in the amount of \$1,400 and the other was caught by the bank teller when the person tried to cash it. Susquehanna Community Bank reimbursed the \$1,400 back into our account as a onetime curiosity but if our account were to get compromised in the future, they would not reimburse the money. As a result of this incident the General Fund account was put in a Positive Pay program with the bank which would be able to single out any future checks that might be suspicious. The cost for this program will be \$60 per month. Township Manager Helwig stated that she and Township Roadmaster Mohr had contacted three companies regarding forklifts. With the information they gathered, the quotes ranged between \$25,000 to \$30,000. She would like to put out a bid package advertisement to get quotes for the purchase.

Township Secretary/Treasurer Boudman highlighted the major expenses paid out last month and major income received last month as noted on the expenditures report for June 2023.

Chairman Gray acknowledged Board receipt of the June 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the June 2023 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the Hardscrabble 5-lot Subdivision Plan; includes the lot consolidation land development plan; contingent upon the completion of an executed financial guarantee agreement, an executed stormwater maintenance agreement, and an executed and recorded access and utility easement.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the June 26, 2023 Supervisor Work Session Minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for June 2023 as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

No motion made by Township Supervisors on the Fire Code for the township.

Motion by Supervisor Knight seconded by Chairman Gray to appoint Ryan Maxwell to serve on the East Buffalo Township Planning Commission for the balance of a four-year term expiring on December 31, 2025.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept Nathan Fisher's resignation as the Assistant Roadmaster effective July 7, 2023.

Gray-y; Evans-y; Knight-y; Motion Carried

Township Manager Helwig called for an executive session at the end of the business meeting to discuss personnel matters.

For the Good of the Order:

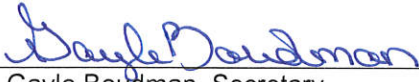
For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

There were no Public Comments.

Motion by Chairman Gray seconded by Vice Chairman Gray to enter into an Executive Session at 7:24 PM.

Motion by Chairman Gray seconded by Vice Chairman Gray to Exit from the Executive Session at 7:43 PM.

Motion by Supervisor Knight seconded by Vice Chairman Evans to adjourn at 7:43 PM.


Gayle Boudman, Secretary


Char Gray, Chairman


Katie Evans, Vice Chairman


James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
July 24, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:33 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Brian Auman (BSA/LA), Matt Wilson (MLC/SU), Rick Edwards (TU), Diane Donato (Merrill Linn Conservancy), Elizabeth Capaldi, Diana Winett, Rob Winett, Sam Pearson (Lewisburg Neighborhoods/Walk Works), Lauren Russell (Union County Planning), Allen Schweinberg (Merrill Linn Conservancy), Bill Malone (Audubon), Cameron Englehart (PA Fish & Boat), Dave Rebuck (R. B. Winter Trout Unlimited), Vance Waggoner, Geoff Goodenow, Sharron & Kenny Wagner, Liz DeSantis, Deann Hansum, Matt McMullen, Dave Mater, John DeVecchio, William Snyder, Tali MacArthur, Tom Shervinskie, Jen Duperon (Wild & Free Lewisburg), Matt McTammany, Duane Griffin, Rod Jones (R. B. Winter Chapter of Trout Unlimited), Jimmy Snow, Ben Marsh, and Jason Fellon (PA DEP).

Members of the public participating online: Savannah Rhoads and Tom Zorn.

Meeting was turned over to Brian Auman of BSA/Landscape Architecture at 5:38 PM.

Brian Auman opened the Turtle Creek Park Design Workshop by presenting a back history of the park as well as an overview of the current conditions found at the park today. Brian explained that the focus of this design workshop was for Phase II element of the park. He asked members of the public present to break up into groups and visit each of the stations that were laid out for their input, interact with each other as they noted their ideas, and have fun with the design process. The stations laid out included:

- Vision Statement for the park.
- List of Park Elements (Community's Vision) - what park elements should be included or not included in the Phase II Design as well as what is needed in the area but not necessarily at Turtle Creek Park.
- Plans of the park - what elements do you want to see and where do they fit on the plans (compatibility to the park), one map for recreation elements; what belongs where, and one map for conservation elements; what are the different zones and buffers.

Brian ended the workshop asking for public comments and decisions on items that came up during their interaction while at the design element stations. Brian stated that he will complete a conceptual plan of the ideas and comments noted at each design element station and try to incorporate as many as possible within the Linn Conservancy easements. Once complete the conceptual plan will be presented at a future township meeting in a month or two.

Vice Chairman Evans reported that the Planning Commission met on July 19, 2023 and the topic of short-term rental requirements will need to be brought before the supervisors. Township Manager Helwig explained that Jim Emery, CKCOG Code Enforcement Supervisor, would like to schedule an informational meeting with the supervisors in the near future to discuss the CMC Code Program currently in place. This program includes Short Term Rentals, Rental Units as well as Property Maintenance, which we already have in place. After the discussion with the supervisors, he will then present the program at a public meeting if the supervisors decide to incorporate Short Term Rentals and Rental Units into our ordinance.

Township Manager Helwig reported that the paving on Bull Run Crossing is not complete. They have from the Rail Trail to Route 45 to pave and tie into Brook Park Development. Once that is complete, both Bull Run Crossing and the development will be tarred and chipped. Once all the township roads that are being tarred and chipped are complete, they will get the lines painted.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the July 10, 2023, Business Meeting Minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

- John DelVecchio asked if line painting would be done on Bull Run Crossing once the tar and chip is complete and if the portion of the Rail Trail that crosses Bull Run Crossing could also receive line painting. Township Manager Helwig replied that once all the township roads that are being tarred and chipped are complete, they will get the lines painted; however, the painting of the rail trail lines is not the townships responsibility and is not part of the contract .
- John DelVecchio asked if there was a start date yet for the Multi-Modal Grant Project. Township Manager Helwig stated that there will be a pre-construction meeting on August 3, 2023 at 11:00 AM. The goal of Herr Signal & Lighting Company, who was awarded the project, would be to start after the pre-construction meeting. Their goal is to get all the earthwork, underground electrical, and layout work for the curbs completed this fall. They are also looking to have poles set in February and would like to be able to install them as soon as they are delivered.

For the Good of the Order:

- Township Manager Helwig announced that she has been picked for jury selection so she will not be in the office on July 31, 2022 and potentially August 1, 2023 depending on the outcome.

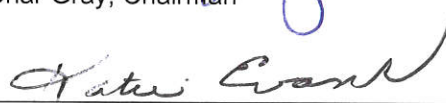
Motion by Chairman Gray and seconded by Vice Chairman Evans to adjourn at 7:11 PM.



Gayle Boudman, Secretary



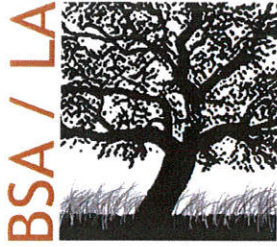
Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor



Turtle Creek Park -

PROJECT UPDATE

August 2023

East Buffalo Township is moving forward with the design of Phase 2 of Turtle Creek Park, producing a plan that will guide recreation and conservation on the 79-acre property. In the spring a public survey, receiving over 160 responses helped in gauging public opinion on the importance of recreation and what recreational features are most important.

In July a Park Design Workshop was facilitated to get community input on the park's vision, and how park elements are best integrated in the park site. A strong consensus of the 40 workshop participants was that the park should retain its natural character, and only integrate recreation elements that enhance and complement that natural character. Workshop participants also strongly advocated for proactive environmental restoration, such as the continuation of the streambank restoration project and other habitat enhancement initiatives, such as a program for invasive plant control.

Public input from the survey and design workshop are currently being integrated into the plan for the park. The draft plan will be presented at the Township Supervisor's meeting, August 28th, at 5:30PM. East Buffalo Township residents and park users are encouraged to attend the meeting to provide their comments on the draft plan.

Turtle Creek Park – DRAFT Plan Presentation
Monday, August 28, 2023, 5:30PM
East Buffalo Township Building



The 79-acre Turtle Creek Park site located on Furnace and Supple Mill roads.



Turtle Creek Park Design Workshop – public input on the park vision statement.

[illegible]

Turtle Creek Park Design Workshop – public input on which recreational elements fit at the park.

Turtle Creek Park Design Workshop – recommended conservation and recreation elements for the park.



Turtle Creek Park Design Workshop – Postcard Invitation.

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
August 14, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Jane Hunselman, Ralph & Dori McIlvaine, Ron Belletti, Gregg Rokavec (Bucknell), Jeremy Fanning (Bucknell), Kellie Morland and Justin Strawser (The Daily Item).

Members of the public participating online: Tom Zorn, Christine Shabanowitz, and Joe Sylvester (Standard Journal)

Chairman Gray announced that an Executive Session was held on Wednesday, July 26, 2023 at 11:00 AM for personnel matters.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors.

- Kellie Morland, 7 Baylor Blvd, expressed concern about the stormwater drainage both behind the properties of the houses on Baylor Blvd. coming down from Meixell Circle as well as the stormwater drainage on the street. Since 2018 when the township experienced a lot of rain and storms that year, they, as well as the six or seven neighbors on her side of the street started getting water in their basement. They have all invested a lot of money into water prevention both in and around their homes. It is her understanding that when Meixell Circle was developed many of the landowners have easement for stormwater management on their property. Kellie's concern is if property owners are maintaining these easements. She is asking the township to check into the easements and evaluate the drainage on the street. Solicitor Matson suggested that we have the Township Engineers look at the stormwater plan and make sure it was installed in accordance with the plan. Township Manager Helwig will get back to Kellie with our findings.
- June Hunselman, 10th St resident, expressed concern about neighbors on her street that are not taking care of her property. For the first time in almost 30 years that she has lived there she now has black snakes in her yard. She believes they are coming from these unkept properties or the retention ponds along St. Mary's St. She has called Property Maintenance over at the CKCOG office about the unkept properties, the abandoned property across the street and the Perkins property, which has water in the basement and an exterior door that remains open. She has not seen any results or heard anything back from Property Maintenance. Township Manager Helwig will follow up with Jim Emery, Property Maintenance Supervisor, and report back.
- The McIlvaine's wanted to know who takes care of the storm drains along Market Street. Their concern is that a contractor from the Union County Housing Authority working at the home next to theirs left a large amount of stones and cement on the road in front of their house. After contacting the agency to have the mess cleaned up, the stones and cement were pushed from in front of the property and eventually ended up in various storm drains on the road. After contacting PennDOT they were told that they would have the contractor clean up the mess on the road or PennDOT would clean it up and issue them a citation. The EPA was also contacted about the materials in the storm drains. Although they came out and took pictures, they said they were not responsible for the storm drains or maintaining them. Township Manager Helwig will follow up with PennDOT, have the Roadmaster check out the storm drains and report back.

Chairman Gray called a public hearing to order at 5:57 PM to consider the adoption of an ordinance to amend East Buffalo Township Zoning Map to include the following described area in the Agricultural-Residential Zoning District.

Public Comments.

- Ron Belletti asked for clarification on the ordinance and if it was to protect the land. The supervisors went over the details of the ordinance.

Chairman Gray closed the public hearing at 6:03 PM.

Motion by Supervisor Knight seconded by Chairman Gray to adopt Ordinance 413, amending the East Buffalo Township, Union County, Pennsylvania Zoning Map to include the described area in the Agricultural-Residential Zoning District. Eight (8) tracts of land abutting Hardscrabble Lane with the following Property Identification Numbers: 002-044-075.A4000, 002-044-075.A2000, 002-044-075.A1000, 002-044-075.00000, 002-044-075.A0000, 002-044-080.A0000, 002-044-080.20000 and 002-044-074.000 on the Union County GIS Map.

Gray-y; Evans-y; Knight-y; Motion Carried

Chairman Gray called a public hearing to order at 6:04 PM Consider the adoption of an ordinance amend Chapter 27 of the Code of Ordinances of East Buffalo Township regarding the keeping of chickens and domestic livestock in the R-1 Zoning District of East Buffalo Township, Union County, Pennsylvania.

There were no public comments.

Chairman Gray closed the public hearing at 6:06 PM.

Motion by Supervisor Knight seconded by Chairman Gray to adopt Ordinance 414 amending Chapter 27 of the Code of Ordinances of East Buffalo Township regarding the keeping of chickens and domestic livestock in the R-1 Zoning District of East Buffalo Township, Union County, Pennsylvania.

Gray-y; Evans-y; Knight-y; Motion Carried

Chairman Gray reported that the Lifeguards and kids head back to school next week so the pool at St. Mary's St will be closing on August 20, 2023. It was a good season.

Vice Chairman Evans reported that there was a good turnout for the National Night Out event held on Tuesday, August 1st. There were a lot of activities and handouts for the kids, and it was a successful night. Chairman Evans stated that the Planning Commission is trying to schedule a meeting with Makenzie Stover, Township Zoning Officer and Jim Emery, Township Code Enforcement Officer concerning short term rentals and Airbnb's in the township.

Supervisor Knight gave an update on the educational signs for Turtle Creek Park. One of the sign designs was not complete but it got straighten out with Middle Creek Signs and they should be delivered in a couple of weeks. Supervisor Knight reported that CSFES met on July 24th to review the first draft on next year's budget. They finalized the collective bargaining agreement with the unionized staff and agreed on a 9% pay increase for all union employees. This will result in a 9% budget increase unless alternative sources of revenue are found. Supervisor Knight will be meeting with Chief Blunt and the Administrative Assistant on Wednesday, August 16, 2023 to go over the budget. There will be an executive meeting on Friday, August 18, 2023 with the three municipalities to go over the budget and try to find additional sources of revenue to offset some of the rate increases. Supervisor Knight stated that there are twenty people in the union and the collective bargaining agreement pay increase resulted in a 9% increase for 2024, 8% for 2025, 7% for 2026, 6% for 2027 and 5% for 2028. The proposed draft budget for 2024 is \$2,490,000.00. About half of the budget is covered by EMS services, about 36% is covered by municipal contributions and the balance is covered by grants, fundraising, and miscellaneous income.

Township Manager Helwig reported that Roadmaster Mohr received notice that the Seal Coating project is scheduled to start on Tuesday, August 22nd; weathering permitting. A list of the roads being done are listed on the Township Website and fresh oil signs are being put out. Township Manager Helwig stated that on Wednesday (8/16) and Thursday (8/17) the road crew will be finishing the patchwork on some of the other roads within the township and then they will start the working on fixing and cleaning up the berms and ditches before the Brush and Yard Waste pick up starts on September 11th. Township Manager Helwig announced that the fall recycling guide was mailed on August 8, 2023. Township Manager Helwig and Secretary Treasurer Boudman will be attending a Cyber Security webinar by PSATS on Thursday August 17th and will provide an update so the Supervisors can make a decision on what the township wants to do

moving forward. On August 30, 2023 Township Manager Helwig and Secretary Treasurer Boudman will be attending an in-person class on Budgeting at the Pointe Township Building. Township Manager Helwig stated the state had quoted the Bull Run Crossing road project at \$194,700, the in-house project costs came in at \$125,479 so there was a savings of around \$69,000 to do this project in-house vs contracting it out. This project also involved help from both Buffalo Township, Kelly Township and equipment from West Buffalo Township and White Deer Township. Township Manager Helwig reported that she, along with Roadmaster Mohr and Assistant Roadmaster Oberdorf, met with Robb Watts last week on the Traffic Light/Rail Trail project which will begin on September 19, 2023. The work to be completed this year will be the curbing, ADA ramps, hole boring and electric work for the poles at the traffic light area and then focus on to the rail trail work. Township Manager announced that the Radar Sign is boxed and ready for pickup; we are just waiting for the custom paperwork before it can be shipped back. Township Manager Helwig announced that there were four applications received for the public works position and interviews will start next week. Township Manager Helwig and Roadmaster Mohr meet with HRG Engineers at Turtle Creek Bridge today. HRG Engineers will annualize the data and pictures collected and send a report on their findings. As of this time the bridge engineers have closed the bridge to all traffic. Township Manager Helwig and Roadmaster Mohr will also be meeting with the Dirt & Gravel Low Volume Road representative to figure out where we go from here. The project will need to be reevaluated due to the damage to the bridge from the recent storm. Township Manager Helwig and Roadmaster Mohr attended a meeting with Bob Huntington concerning the recycling site and he will schedule another meeting to continue talks. Township Manager Helwig stated that Roadmaster Mohr's 2024 roadwork meeting is scheduled for September 27th & 28th. His plans at this time are to do Valley View and Fairfield Development and the in-house plan is to do River Road and Lan Avon Drive for starters, depending on the money available. Township Manager Helwig announced that she will be out of the office on August 17, 2023 and possibly August 18, 2023.

Township Secretary/Treasurer Boudman highlighted the major expenses paid out last month and major income received last month as noted on the expenditures report for July 2023.

Chairman Gray acknowledged Board receipt of the July 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the July 2023 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the July 26, 2023 Supervisor Work Session Minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for July 2023 as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

No Motion to the proposed ordinance adopting the 2018 International Fire Codes as the Fire Code of the Township at this time.

Motion by Chairman Gray seconded by Vice Chairman Evans to appoint Jeffrey Oberdorf to serve as the East Buffalo Township Assistant Roadmaster effective July 22nd.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the bid from Eastern Lift Truck for the forklift bid with the initial total anticipated cost of \$34,900.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize HRG to advertise the Keila Avenue Stormwater Improvement bid on PennBid and post to the Township website.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the Lewisburg Youth Football one (1) year lease agreement with automatic renewal for a one-year period unless either party terminates the Lease sixty (60) days prior to August 1st with written notice to the other party.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to correct the missed motion at the October 24, 2022 Board of Supervisors Work Session to transfer the \$250,000 from the General Fund to the Capital Reserve Fund for the Park & Recreation.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to authorize the Treasurer to transfer the additional \$25,000 from the General Fund to the Capital Reserve Fund, for the Parks & Recreation, to adjust the January 31, 2023 transfer of only \$225,000 in lieu of the \$250,000.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to adopt a park reservation/rental agreement as recommended by Solicitor Matson, based on the format used in the Kelly and/or White Deer Township agreements, but updating with the East Buffalo Township information.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Resolution 08-2023 to adopt the procedure by which East Buffalo Township Personal Property with a fair market value of less than Two Thousand Dollars (\$2,000) may be sold.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to ratify the Municipal Disaster Emergency declared on August 7, 2023, due to a severe thunderstorm event. Said declaration was effective immediately.
Gray-y; Evans-y; Knight-y; Motion Carried

Township Manager Helwig called for an executive session at the end of the business meeting to discuss retiree health insurance.

For the Good of the Order:

- Chairman Gray asked Township Manager Helwig to get with Susquehanna Community Bank and to see if we can get the \$335,000 in the State Aid Liquid Fuel Fund moved to a Liberty Premium Account.
- Chairman Gray stated that the Township received the 2nd Lease Appraisal for Turtle Creek Park from Susquehanna Valley Appraisal Services, Inc and they are in agreement with the 1st Appraisal.
- Turtle Creek Park Gazebo - Chairman Gray contacted Erin at HRG to find out what exactly was needed for the permit. Erin stated that a drawing showing the concrete block and stone pad for the gazebo, and it needed to be stamped and sealed. Upon calling Amish Gazebo the cost for a stamped and sealed drawing was \$2,000 with a lead time of 3-5 weeks. They sent another set of drawings to see if it would be sufficient with the engineer. The next step would be to get with Erin to see if these drawings will work without getting a stamped and sealed set.

Motion by Chairman Gray seconded by Supervisor Knight to approve the purchase of stamped and sealed drawings from Amish Gazebo if required for the Building Permit.
Gray-y; Evans-y; Knight-y; Motion Carried

- Rail Trail Crosswalk lines at Bull Run Crossing – as the lines will not be painted until next year Chairman Gray got a price of \$350 to get the lines done now due to safety concerns. Township Manager Helwig to contact Shawn from the Rail Trail about paying \$350 to have the lines painted now rather than wait until next year.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

- Justin Strawser asked if the CSFES was final and when would it be voted on. Supervisor Knight stated that it was a proposed budget, and the final budget would be voted on in August, but possibly in September. Justin asked if the Union agreement was part of the budget and need to be approved as well or was it already approved. Supervisor Knight stated that it was included in the budget but already approved. Justin asked for clarification of the Municipal Disaster Emergency Declaration and the Turtle Creek Bridge damage.

Motion by Chairman Gray seconded by Vice Chairman Gray to enter into an Executive Session at 8:17 PM.

Motion by Chairman Gray seconded by Vice Chairman Gray to Exit from the Executive Session at 8:37 PM.

Motion by Supervisor Knight seconded by Vice Chairman Evans to adjourn at 8:38 PM.



Gayle Boudman, Secretary

Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
August 28, 2023

Vice Chairman Evans called the Board of Supervisors Meeting to order at 5:37 PM.

Those present: Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman. Chairman Gray was absent.

Members of the public participating in-person: Brian Auman (BSA/LA), Rick Edwards (TU), Diane Donato (Merrill Linn Conservancy), Dave Rebuck (TU, BCWA), Tina Prowant, Bud Hiller, Sue A., Heath Hansum, Vance Waggoner, Cindi Hron, William Snyder, Dennis Faulk. Taylor Lightman, Judy Marvin, Paul Lin, Matt Mc Tammany, and Judy Grisel.

Members of the public participating online: Tom Zorn and Rebecca Stugart.

Meeting was turned over to Brian Auman of BSA/Landscape Architecture at 5:38 PM.

Brian Auman presented his Turtle Creek Park Design from the Turtle Creek Park Design Workshop that was held at the July 24, 2023 BOS Workshop Meeting. Brian answered questions and received additional feedback from the public present. See attached presentation slides.

Motion by Vice Chairman Evans seconded by Supervisor Knight to approve the August 14, 2023, Business Meeting Minutes as distributed.

Evans-y; Knight-y; Motion Carried

Motion by Vice Chairman Evans seconded by Supervisor Knight to approve HRG's proposal for the Turtle Creek Road Bridge inspection for a cost of \$6,950.00.

Evans-y; Knight-y; Motion Carried.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

- Tina Prowant asked if AEO Wayne Hoover was continuing to give out citations?

Motion by Vice Chairman Evans and seconded by Supervisor Knight to adjourn at 7:15 PM.

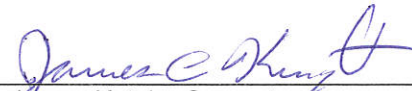


Gayle Boudman, Secretary

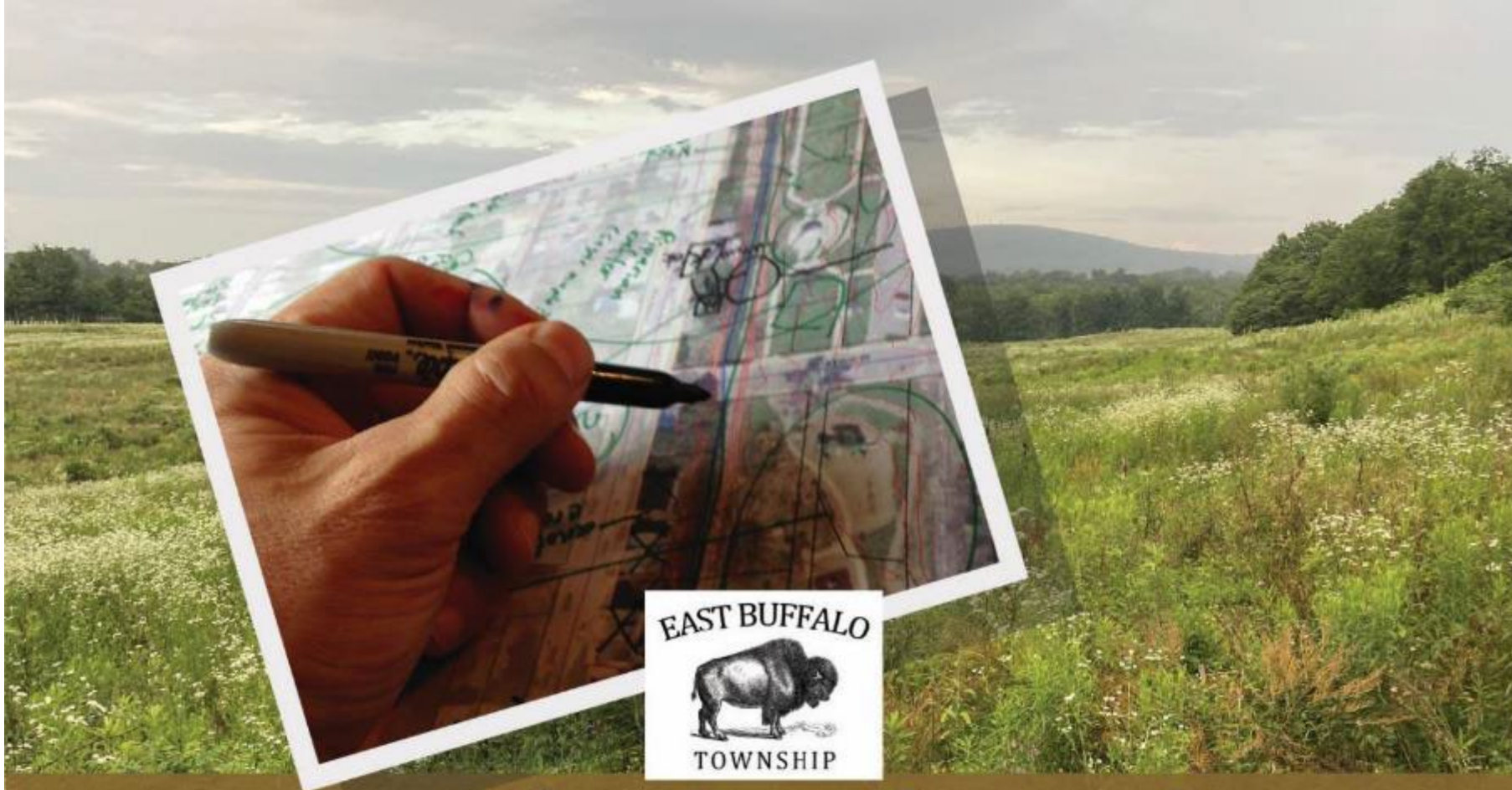
Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor



Turtle Creek Park

Draft Design Presentation

Monday, August 28, 2023 - 5:30PM - EBT Township Building

Review the Draft Plan and Provide Your Input



Draft Plan Presentation - Agenda

Welcome and Introductions

Design Workshop Summary

Park Vision

History

DRAFT Plan

Important Concepts

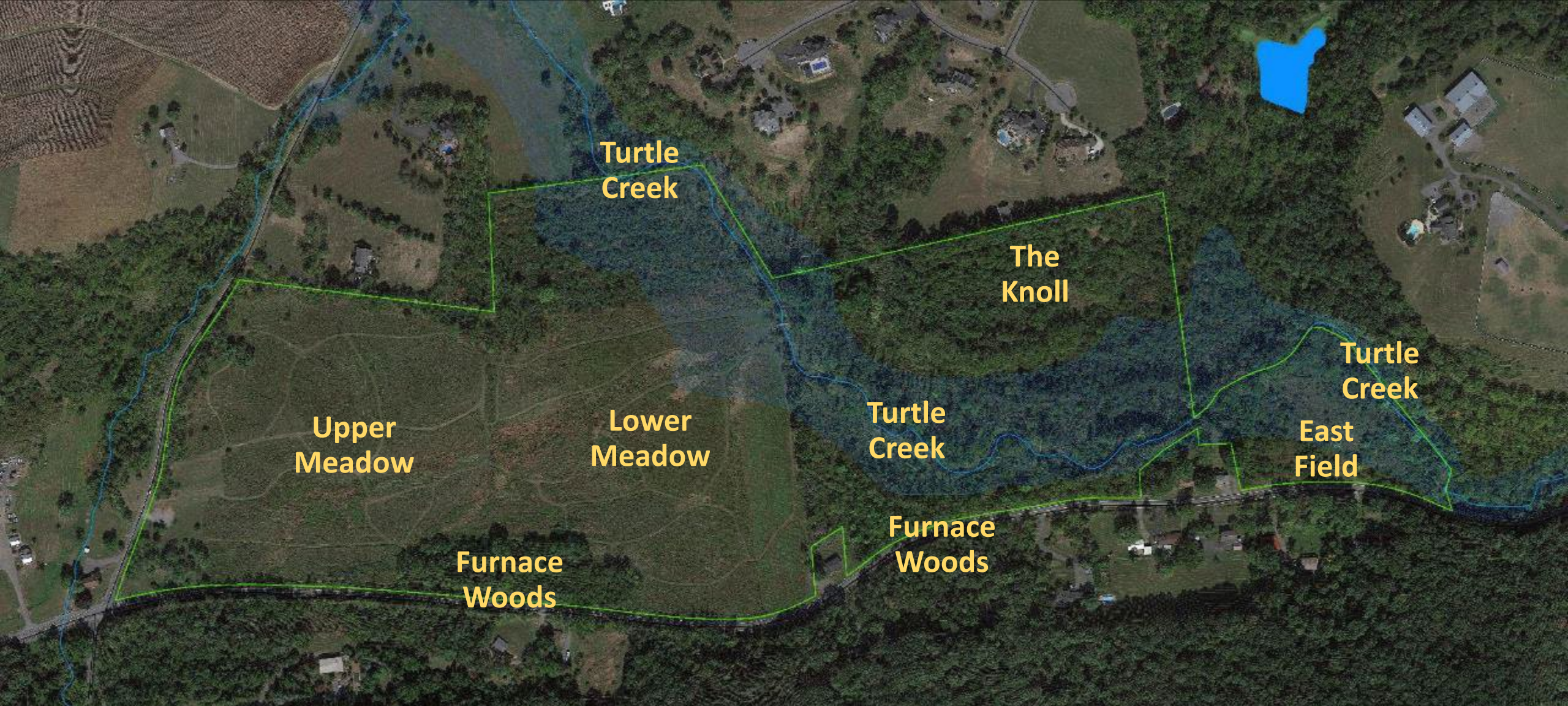
Comments / What's Next





Turtle Creek Park





Turtle Creek Park



Vision

Turtle Creek Park Vision

Share your vision for the Park - A vision statement,
keywords, and / or phrases describing
your desired future park.



Biodiversity habitat
hiking healthy trails place
that's nature birds
Plant reflection natural
conserved Green space
Habitat preserve
habitats recreation
Quiet Trout plants Vision
Place walking wildlife sustain
solitude biodiversity other
increase trees beauty hotspot quiet



Turtle Creek Park

Vision Statement

Welcome to Turtle Creek Park, a place where nature and human connection come together. This is a timeless haven where you can explore natural and cultural heritage while finding a sense of belonging in this time and place. You can have fun playing or find a quiet spot to think, surrounded by different habitats - woods, meadows, and wetlands along the meandering Turtle Creek. Here, kids can be kids, immersed in nature, and everyone can find a peaceful moment. Take a deep breath of fresh air and experience the healing power of nature as animals and plants thrive in this diverse landscape. As a member of the park community, you're helping promote well-being, sharing environmental knowledge, and stewarding the land for the enjoyment of future generations.



Elements

Design Workshop

Turtle Creek Park Park Elements

What Recreation Park Features
Are Appropriate for the Park?



Your Vote - Legend

- + Yes, This Is Needed at the Park
- 0 Indifferent about this Element
- No, This doesn't Belong at Park
- * This is needed in the area, but does not fit at Turtle Creek

Other – Park Elements

Portapotty
Restrooms
Park Informational Kiosk
Interpretive Signage
Park Rules and Regulations
Additional Ped-Bike Bridges
Brochure
Off-Leash Dog Area
Trails Connecting Adjacent Neighborhoods
ADA Trails (Paved)
Ball Fields / Multi-Use Fields
Cross Country Ski Trails
Mountain Bike Trails
Equestrian (Horse) Trails

Improved Trail Drainage
Disc Golf Course
Volleyball Courts
Pickleball Courts
BMX / Bike Park
Expanded Parking
Lighting
Community Gardens
Programming (BVRP, Scouts, School Dist. Bucknell, Conservancy...)
Boardwalk (in wet areas)
Mini Golf
Skateboarding
Bike Paths

Design Workshop

Elements



Rankings – Unanimous, Highest Level of Support



Design Workshop

Elements

Rankings – High Level of Support - >75%



Design Workshop

Elements

Rankings – Moderate Level of Support >50%



Design Workshop



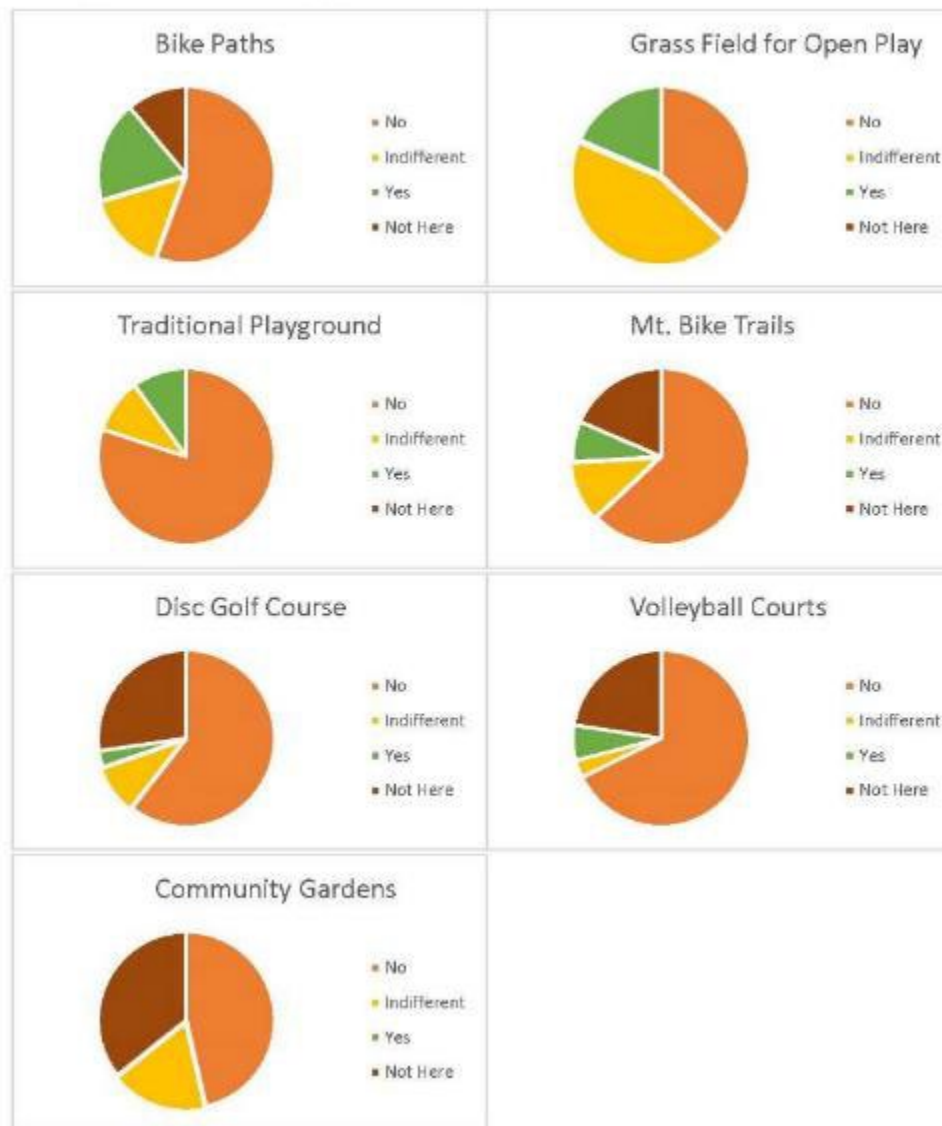
Rankings – Moderate to Low Level of Support <50%



Elements

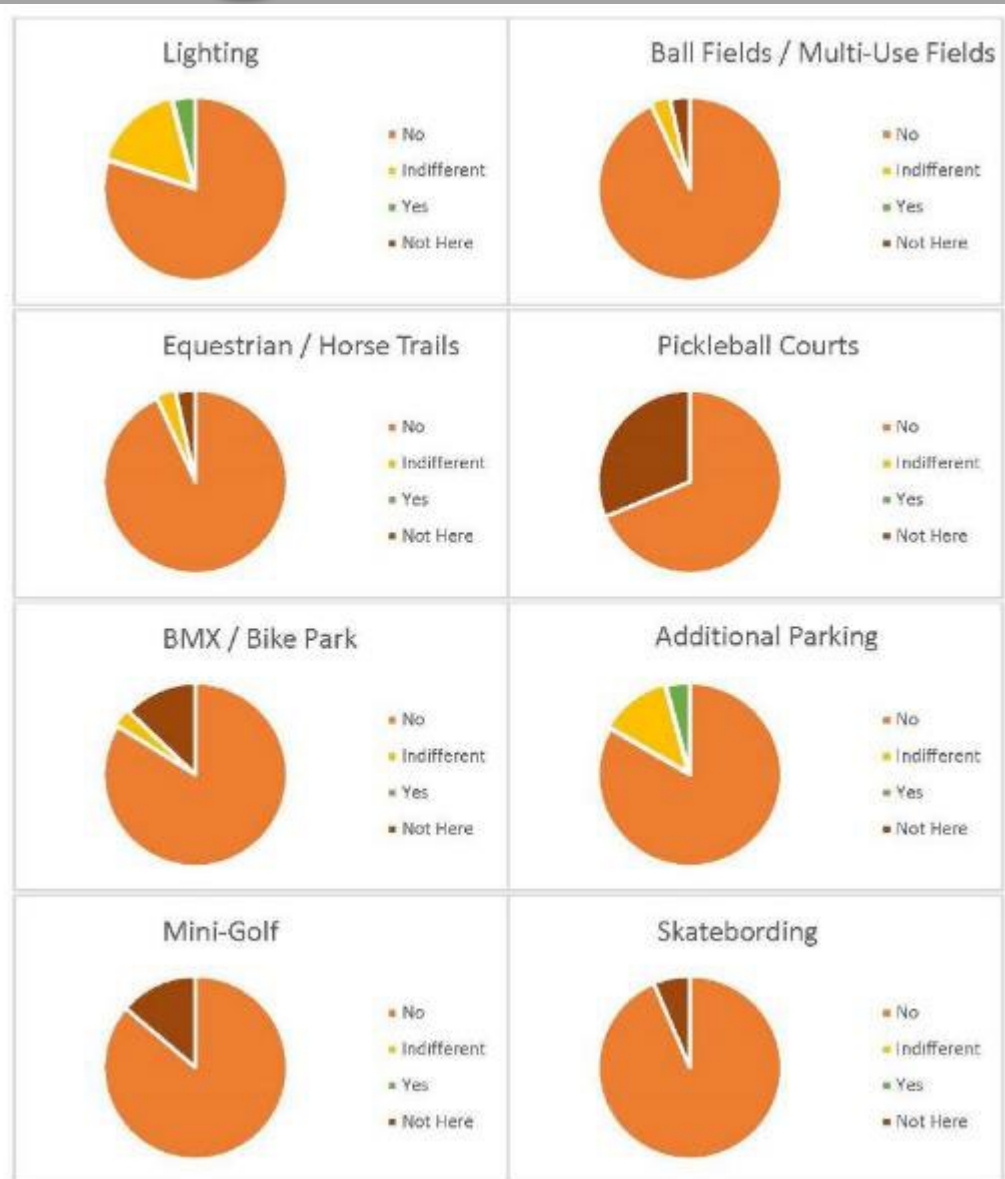
Design Workshop

Rankings – Little or No Support <25%



Elements

Design Workshop



Design Workshop Comments

Recreation

Trail connections - at edges for people walking, running or biking longer distances – natural surface
Creekside platform - ADA fishing / youth fishing area
ADA Trail up to knoll if feasible
Minimize lighting, even in the parking area
Off-Leash dog area
Hiking trails and bird watching
More trails in front section
Picnic Tables in shade of trees
Bicycle racks
Star / Sky viewing at night from field and knoll
Additional Parking Lot –easier access to bridge area

No off-leash dog areas.
No lights except perhaps the pavilion
Composting / Solar toilets
Water Collection to collect rainwater before it hits the area by the bridge
Kids-Only for special regulation fishing
Boardwalk area near water
Improve Water Quality
Gazebo with solar lighting.
Hiking and dog walking off-leash
Please keep as natural as possible
Camping areas

Design Workshop Comments

Conservation

Protected areas for wildlife with little or no human access.

Trees along Furnace Road – visual and sound screening

Maintain some open PA prairie restoration area – PA Ecotype Plants

Prescribed burns to maintain prairie

BDA – Beaver Dam Analogs

Closed forest canopy along stream – maintain and restore

Maintain prairie with high biodiversity of native plants

Wildlife & Habitat connectivity

Swale in upper meadow designed to capture some water to create wet areas

[illegible]

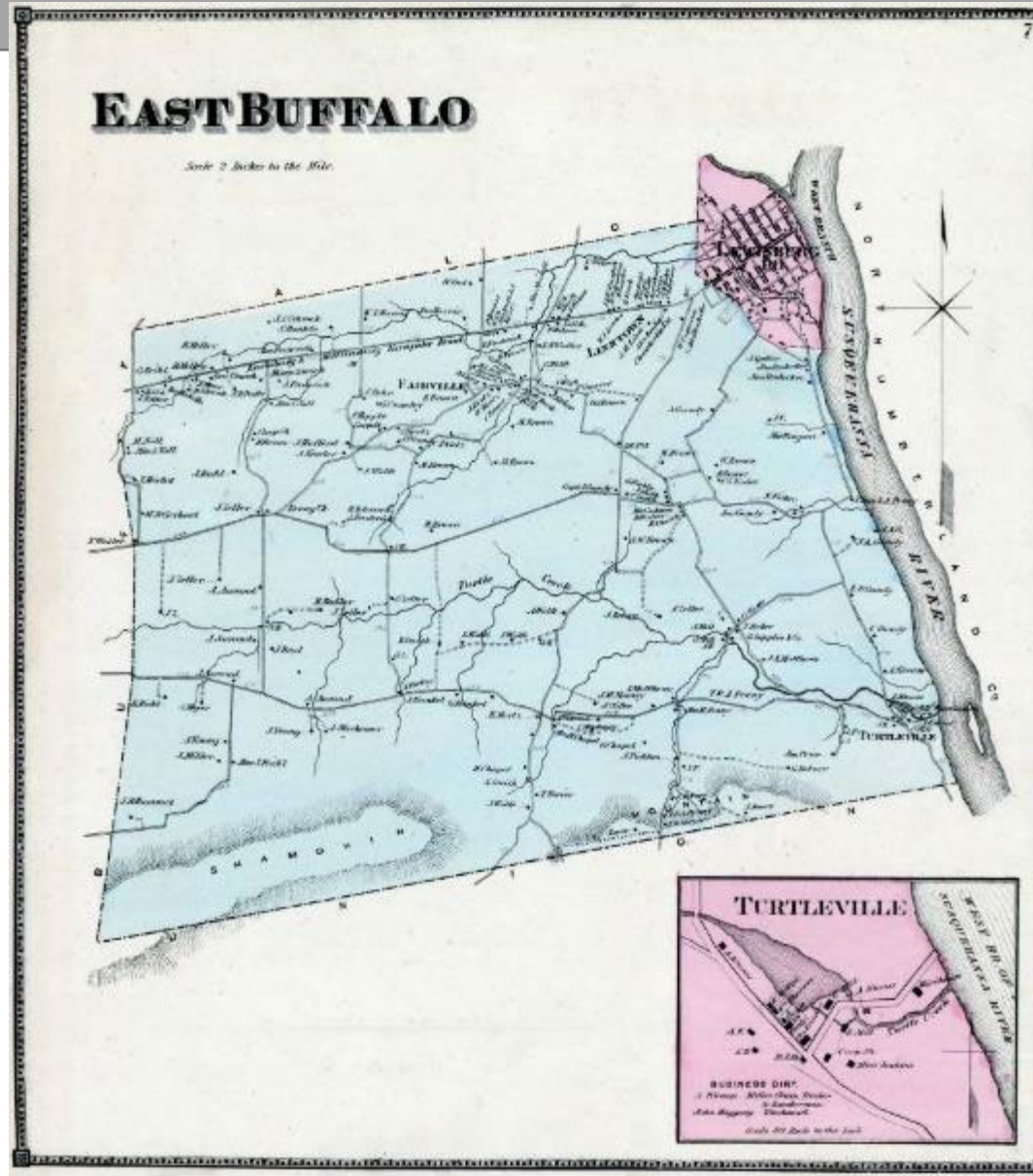
DRAFT Park Master Plan



Turtle Creek Park
Park Master Site Plan
Union County, Pennsylvania

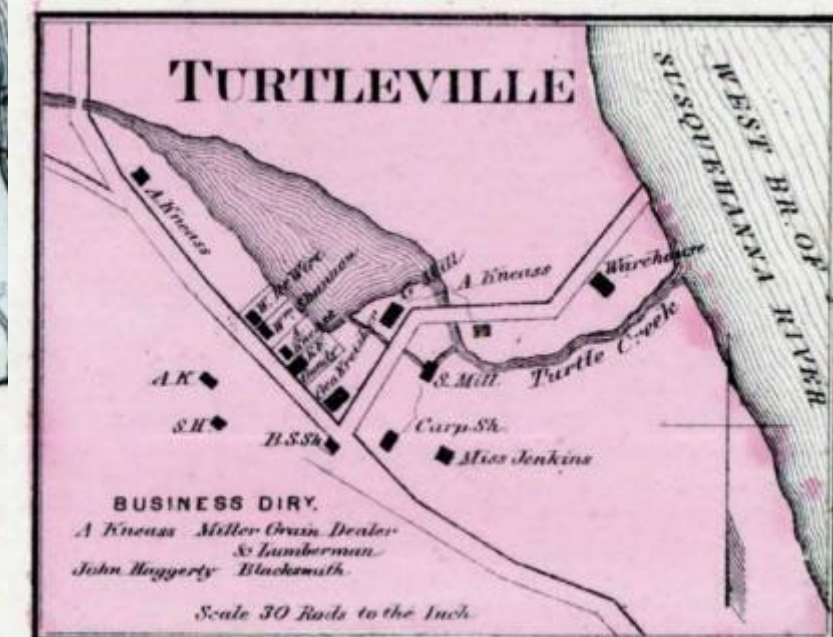
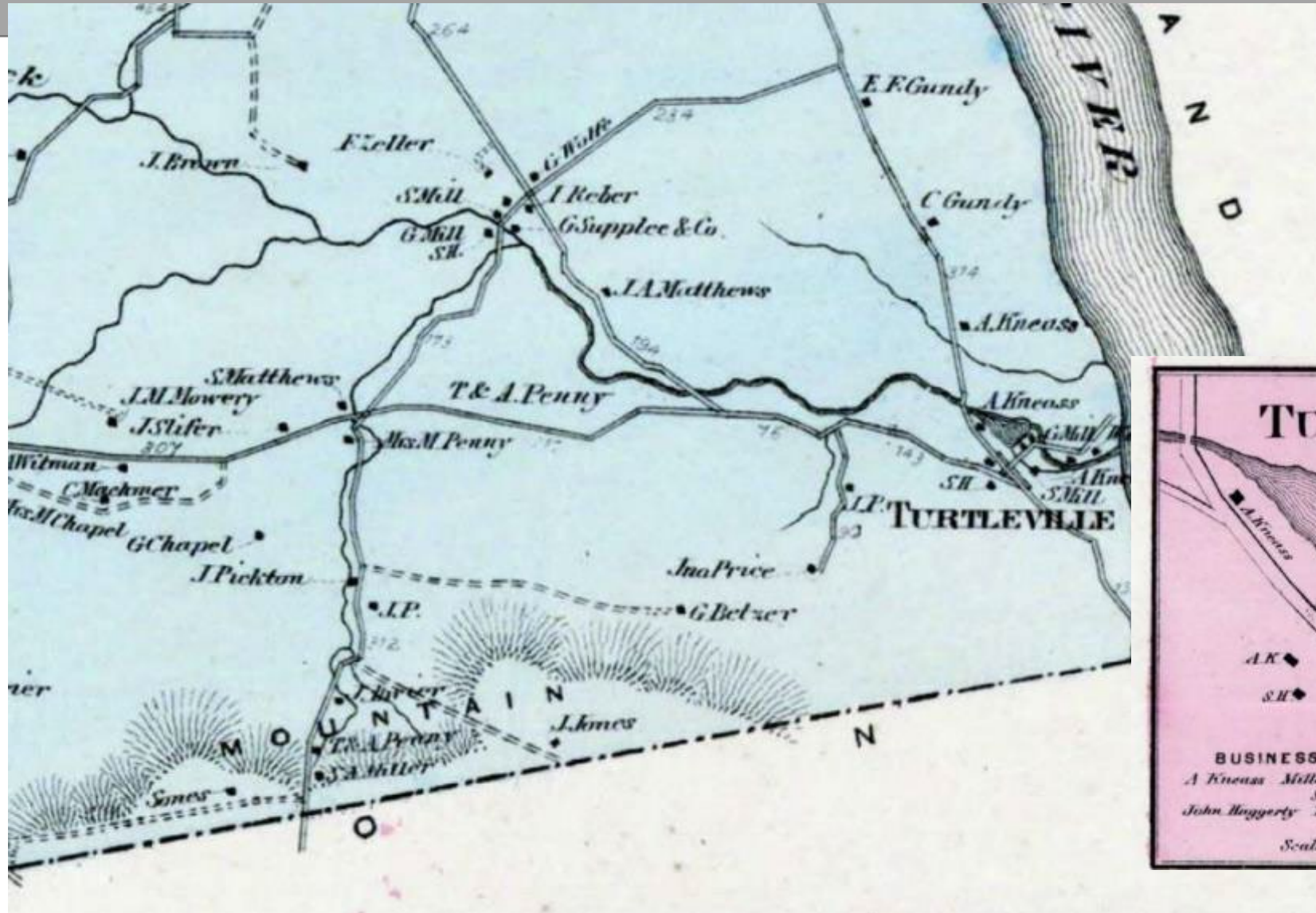
Turtle Creek Park - History

1868 Map



Turtle Creek Park - History

1868 Map



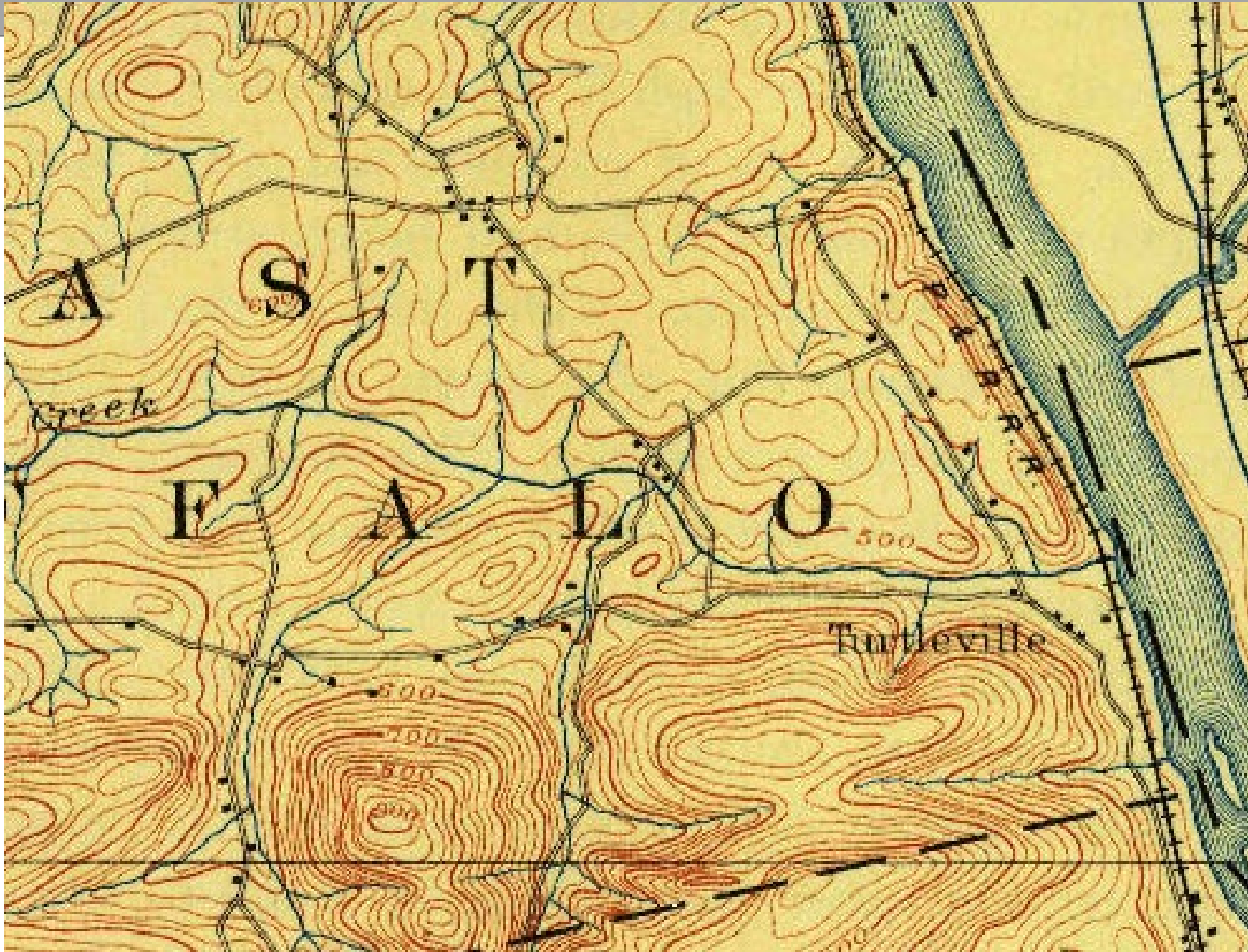
Turtle Creek Park - History

1868 Map



Turtle Creek Park - History

1893 Quad Map



Turtle Creek Park - History

1938 Aerial



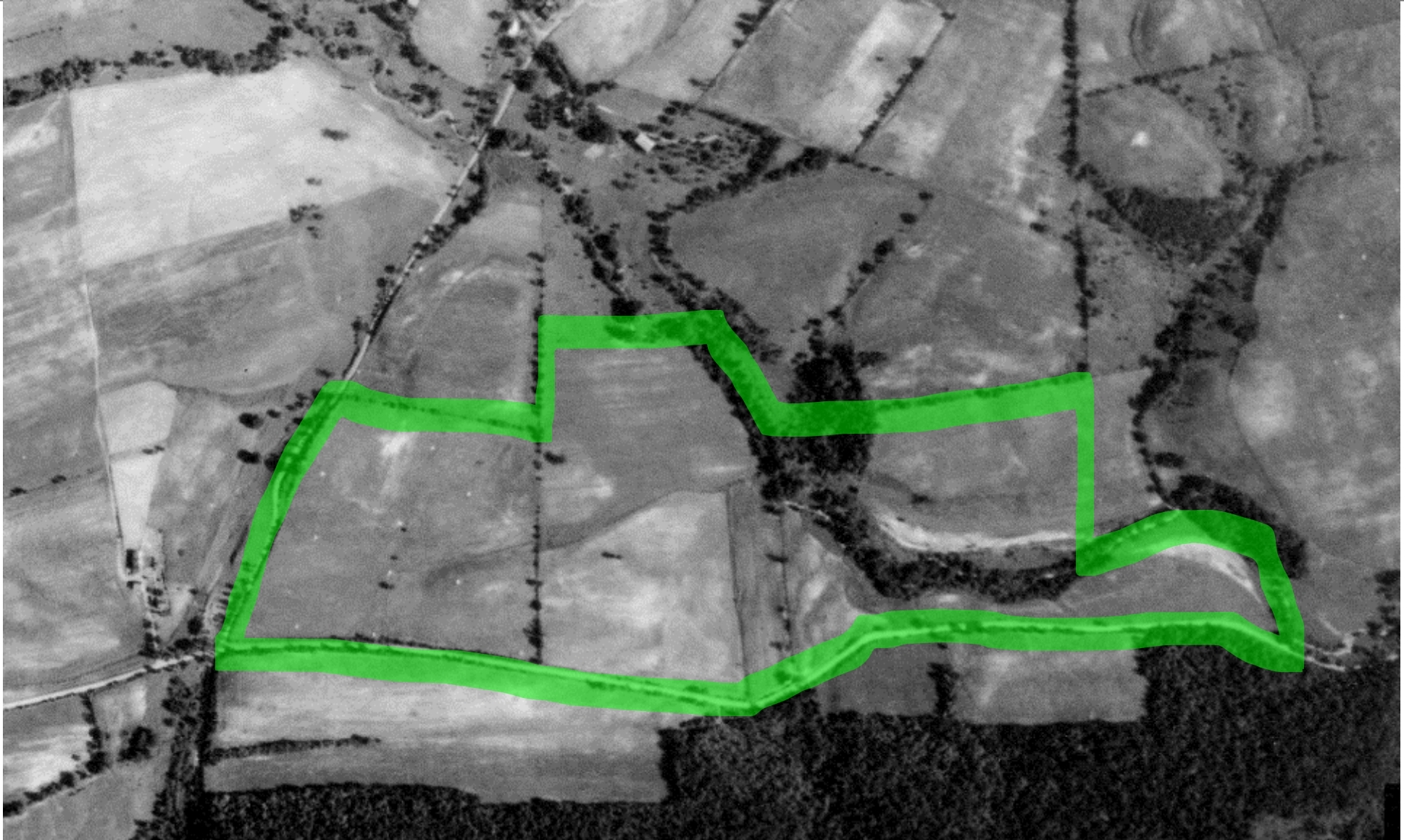
Turtle Creek Park - History

1938 Aerial



Turtle Creek Park - History

1938 Aerial



Turtle Creek Park - History

1970 Aerial



Turtle Creek Park - History

1970 Aerial

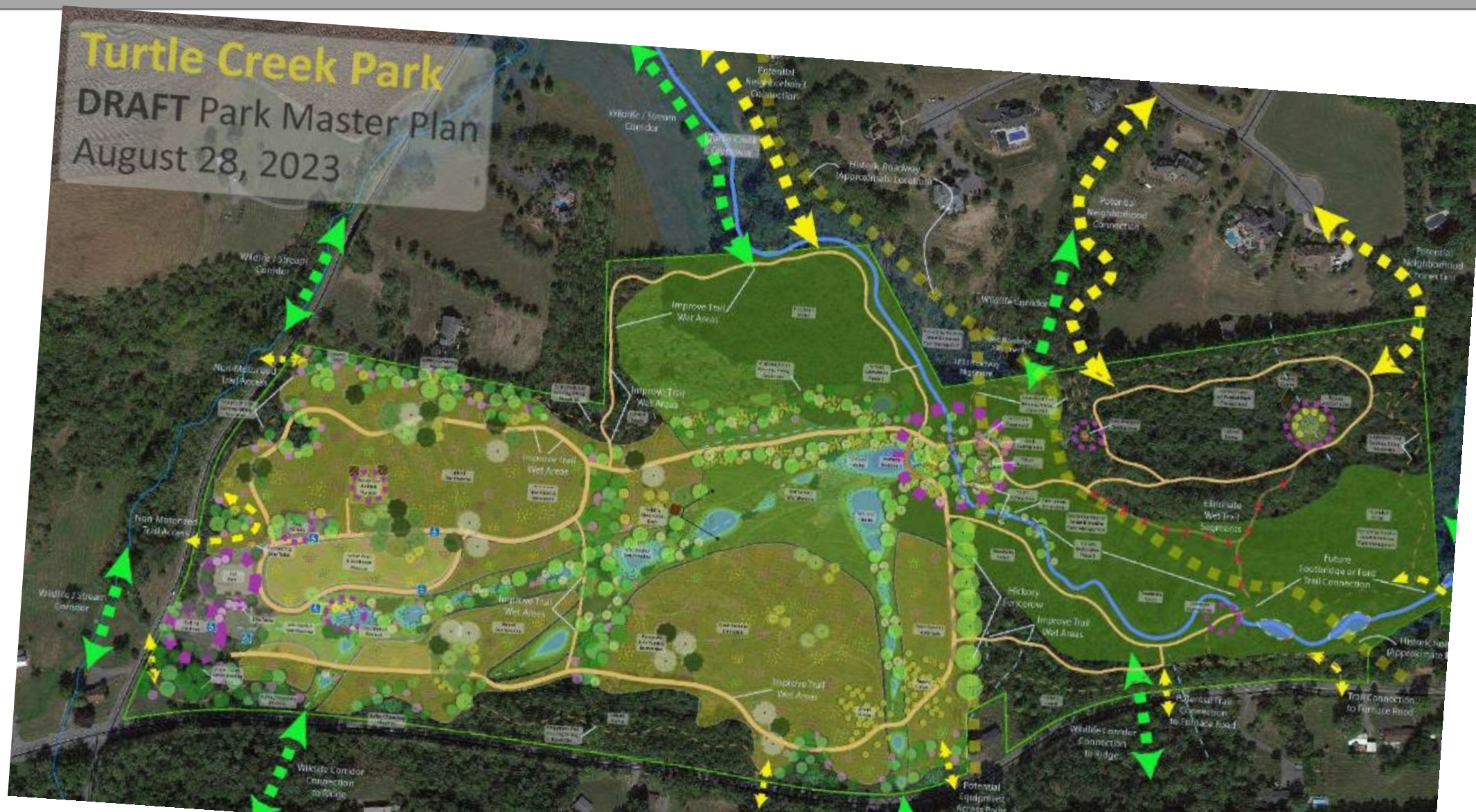


Turtle Creek Park - History

1993 Aerial



To Present Day



Turtle Creek Park - DRAFT Plan



Turtle Creek Park - DRAFT Plan



Upper Meadow Recreation Elements

- ☐ Park Information Kiosk
- ☐ Trails (ADA, Grass, Singletrack natural surface)
- ☐ Picnic Tables Under Existing Trees
- ☐ Bike Racks
- ☐ Portipotty (Composting & Solar)
- ☐ Innovative Stormwater Management (MS4)
- ☐ Educational Wetland

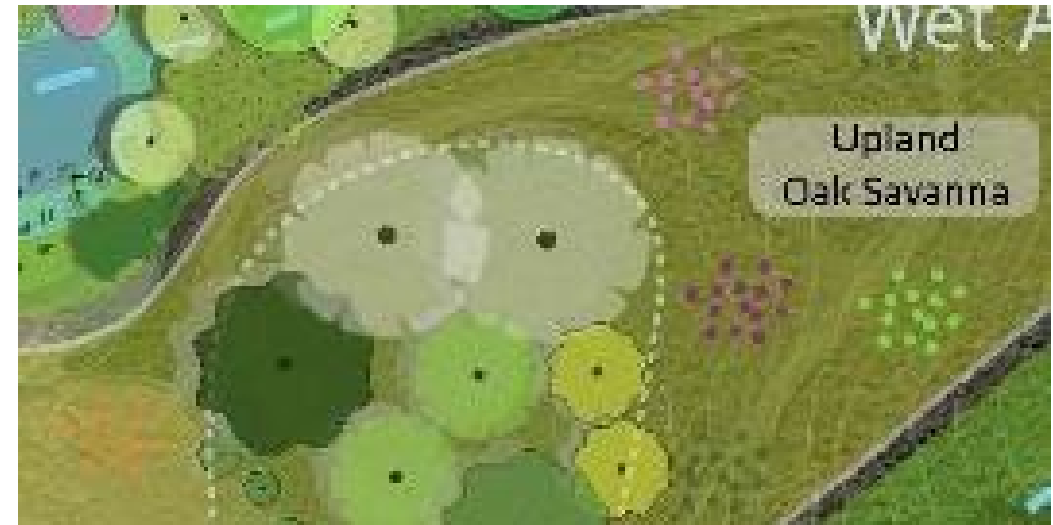


Turtle Creek Park - DRAFT Plan



Upper Meadow Conservation Elements

- ☐ Landscape Plantings – Native Plants
- ☐ Oak Savanna / Grassland Restoration
- ☐ Native Grass & Wildflower Meadow DEMO
- ☐ Buffer / Screening Plantings
- ☐ Water Catchments for Habitat & Water Quality
- ☐ Native Tree and Shrub Nursery
- ☐ Educational Wetland – Interpretation Panels

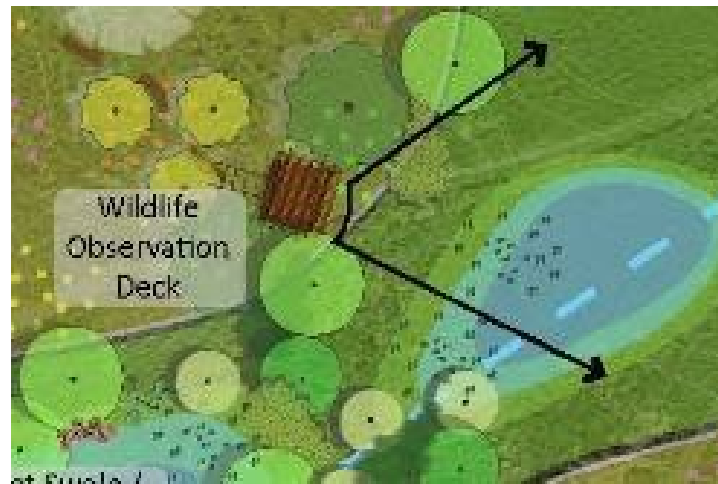


Turtle Creek Park - DRAFT Plan



Lower Meadow Recreation Elements

- ☐ Trails (Grass, Single Track natural surface)
- ☐ Wildlife Observation Deck
- ☐ Wetland Boardwalk
- ☐ Nature Playground
- ☐ Adult Seating Area
- ☐ Youth Fishing / Fish Habitat Demo

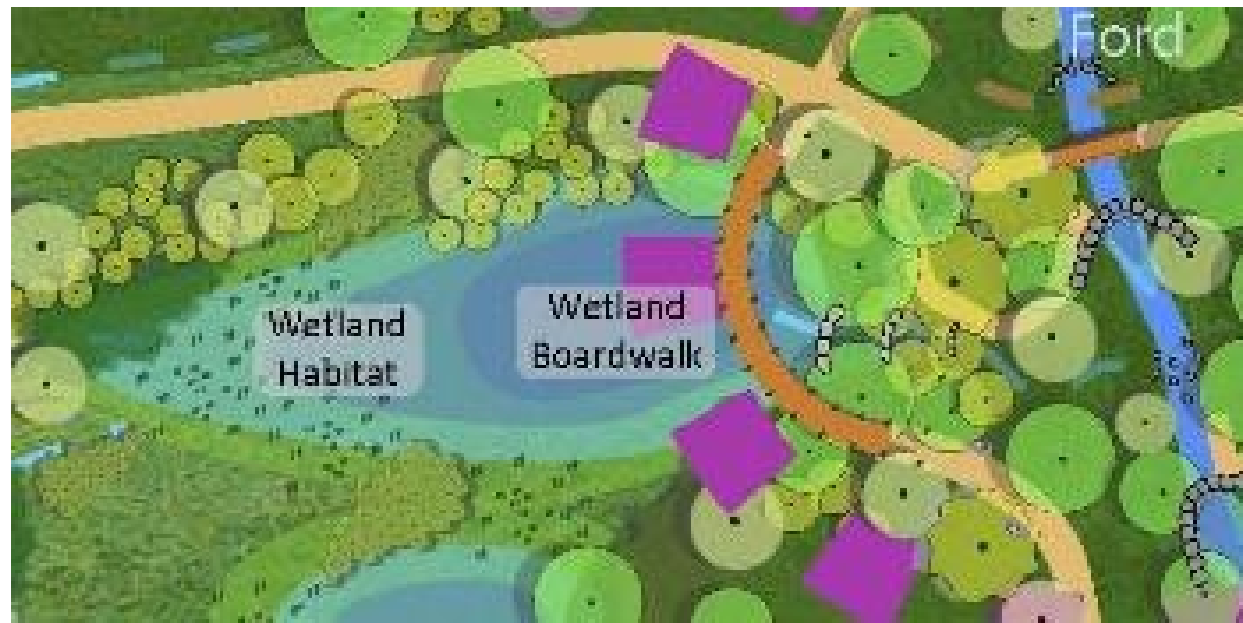


Turtle Creek Park - DRAFT Plan

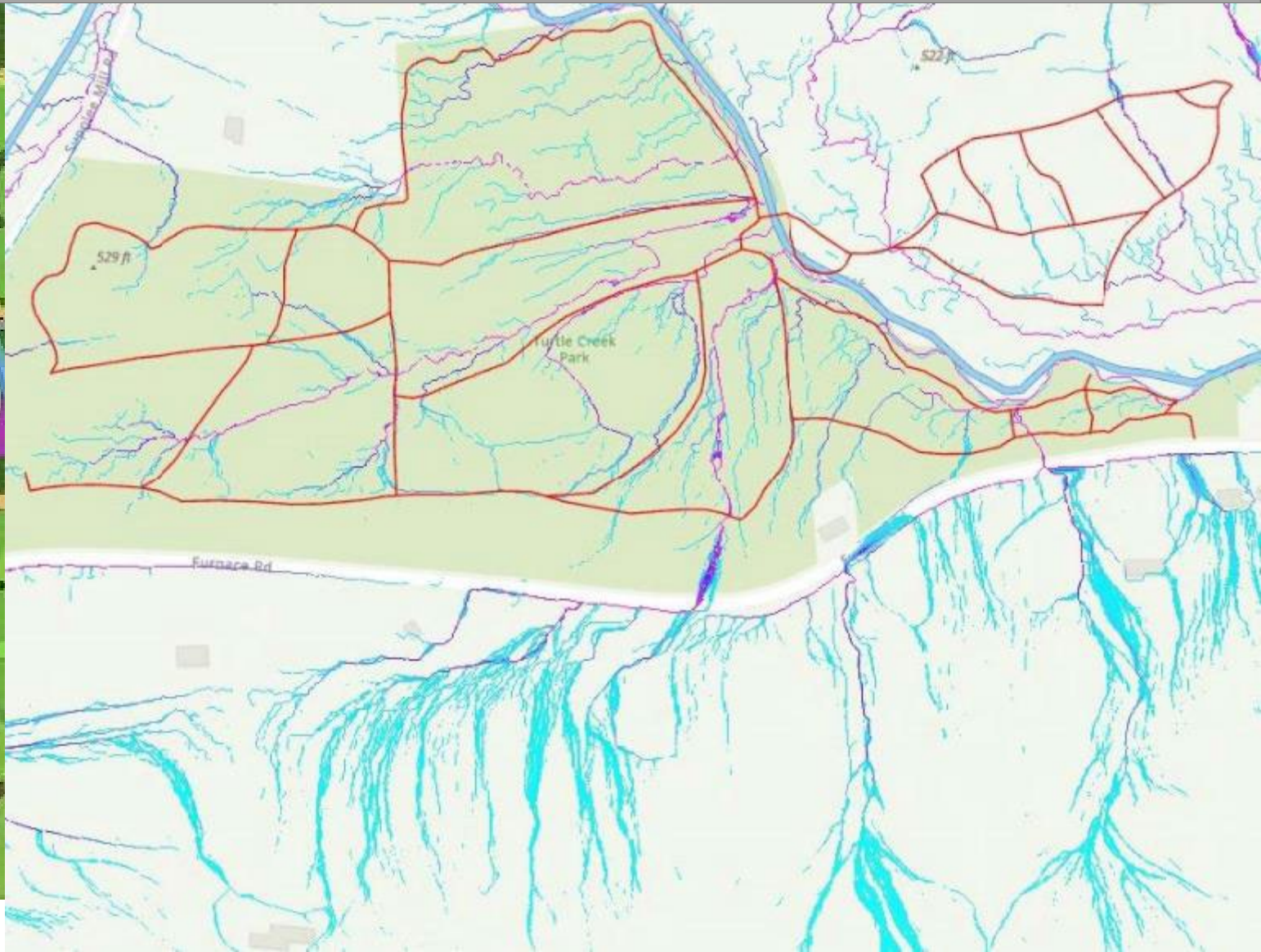


Lower Meadow Conservation Elements

- ☐ Landscape Plantings – Native Plants
- ☐ Savanna / Grassland Restoration
- ☐ Buffer / Screening Plantings
- ☐ Water Catchments for Habitat & Water Quality
- ☐ Educational Wetland – Interpretation Panels
- ☐ Continued Stream Restoration
- ☐ Large Wetland Restoration



Turtle Creek Park - DRAFT Plan

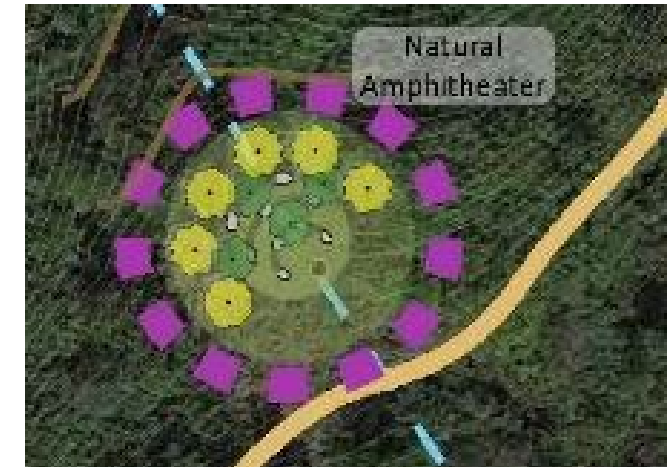


Turtle Creek Park - DRAFT Plan



The Knoll & Floodplain Forest – Rec Elements

- ☐ Trails (Grass, Single Track natural surface)
- ☐ Park Overlook Seating Area
- ☐ Fishing
- ☐ Creekside Seating Area
- ☐ Natural Amphitheater
- ☐ Primitive Hiking Trails



Turtle Creek Park - DRAFT Plan

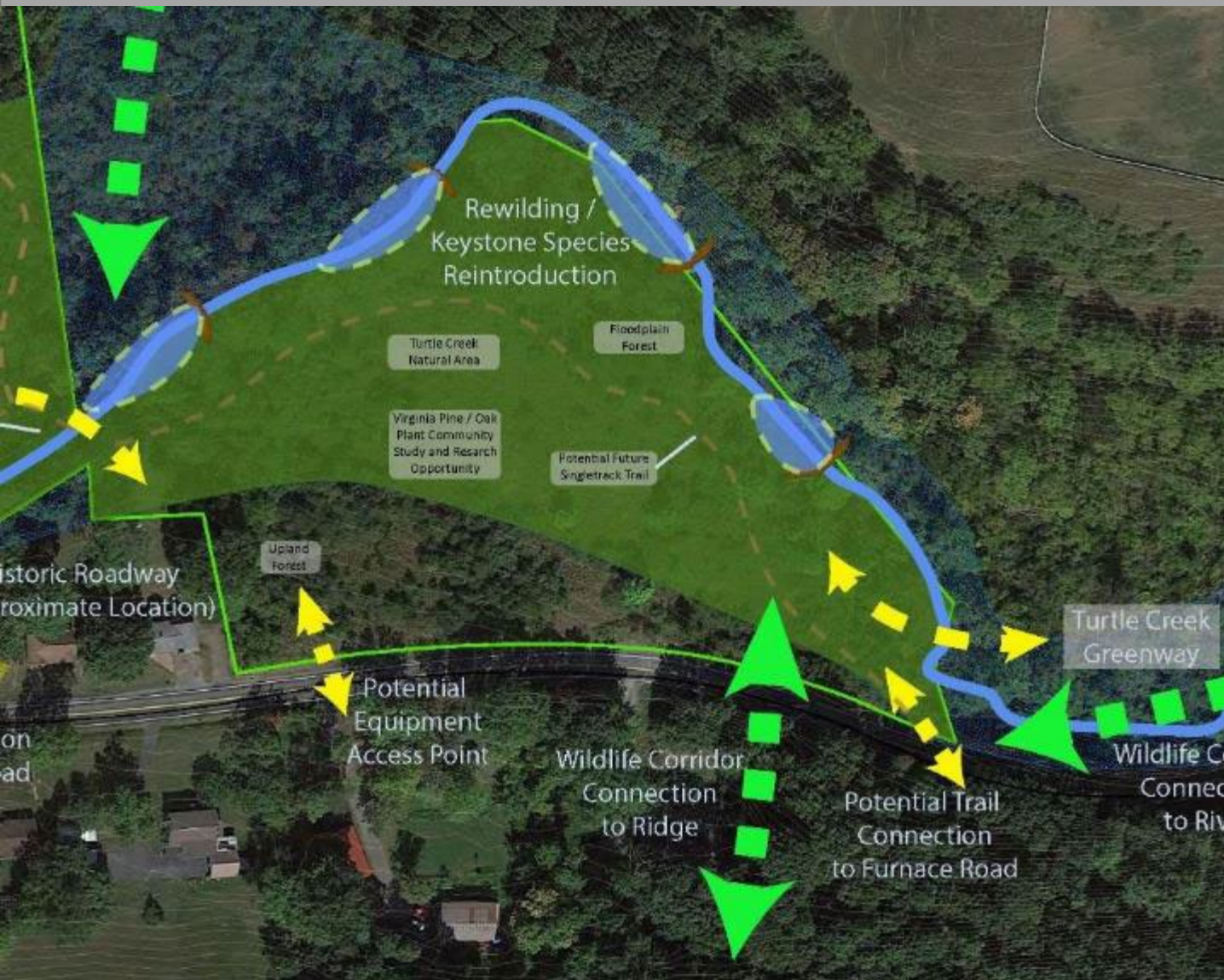


The Knoll & Floodplain Forest – Conservation Elements

- ☐ Landscape Plantings – Native Plants
- ☐ Riparian Buffer Replanting / Invasive Plant Control
- ☐ Upland Forest Restoration / Invasive Plant Control
- ☐ Stream and Floodplain Restoration
- ☐ Rewilding / Keystone Species Reintroduction
- ☐ Educational / Interpretation Panels

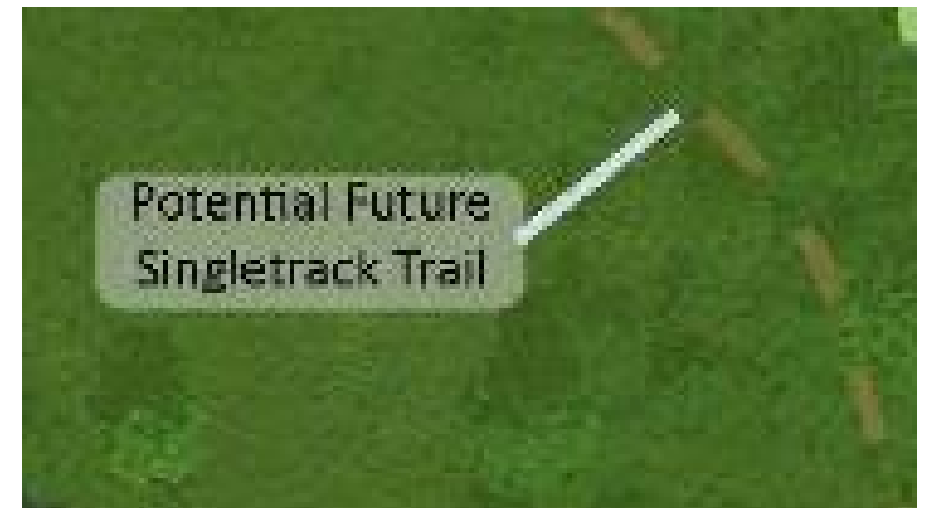


Turtle Creek Park - DRAFT Plan

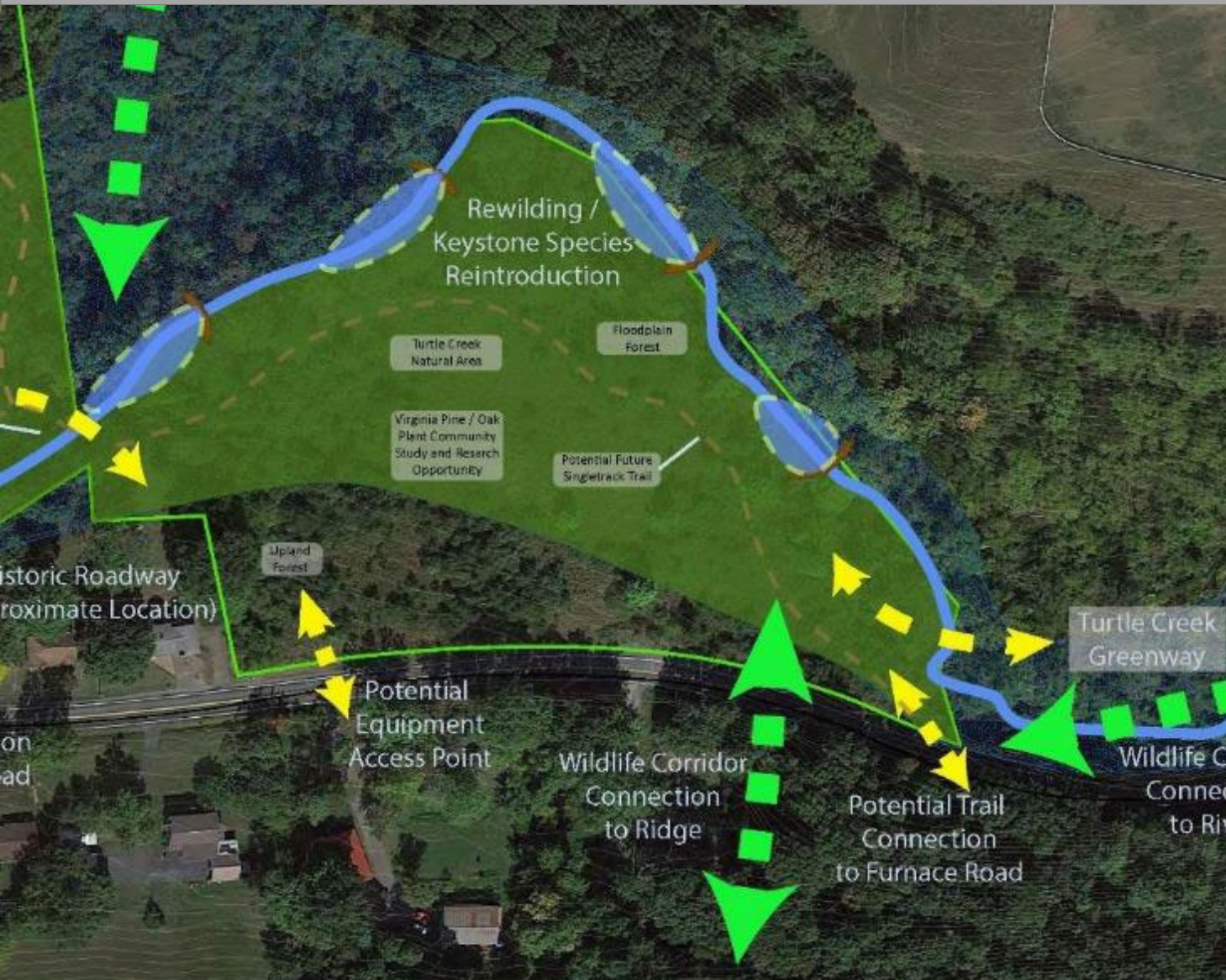


Turtle Creek Nature Preserve – Rec Elements

- ☐ No Recreational Development
- ☐ Research / Nature Study
- ☐ Potential Future Trail Connection



Turtle Creek Park - DRAFT Plan



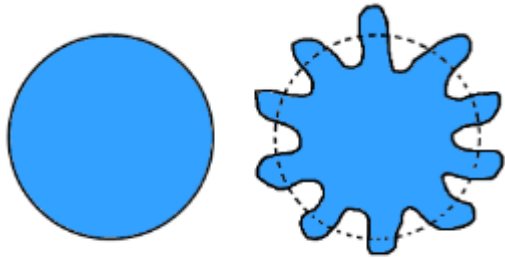
Turtle Creek Nature Preserve – Conservation Elements

- ☐ Virginia Pine / Oak Plant Community Study and Research
- ☐ Riparian Buffer Planting / Invasive Plant Control
- ☐ Upland Forest Restoration / Invasive Plant Control
- ☐ Stream and Floodplain Restoration
- ☐ Rewilding / Keystone Species Reintroduction



Important Concepts

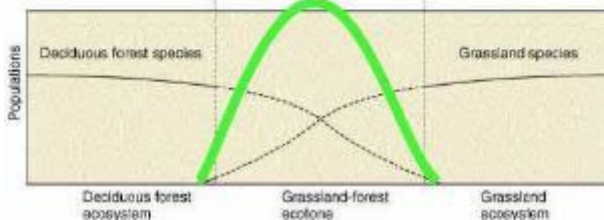
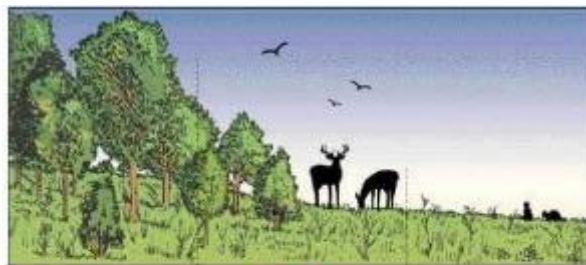
Doubling Pond Circumference Without Changing Size



Pond area: 100 sq. m
Pond edge: 35m

Pond area: 100 sq. m
Pond edge: 70m

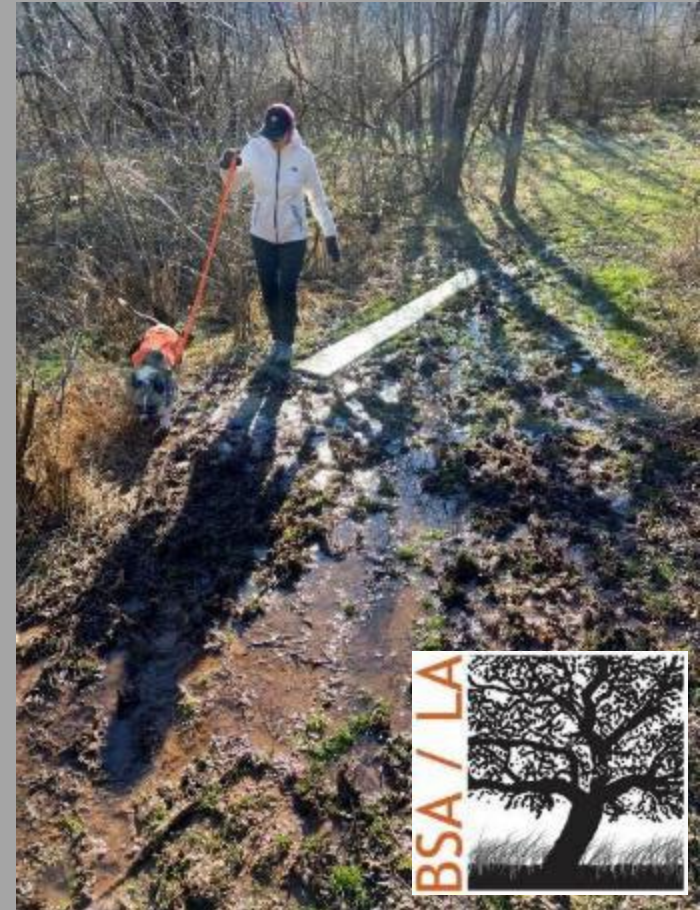
(Both ponds average diameter - 11.3m)



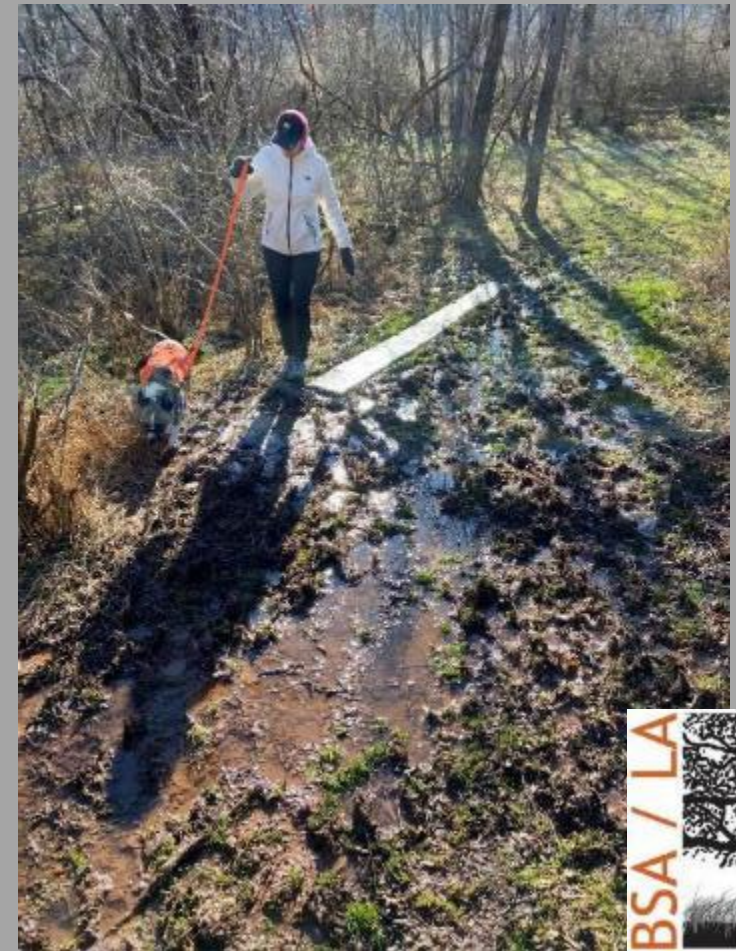
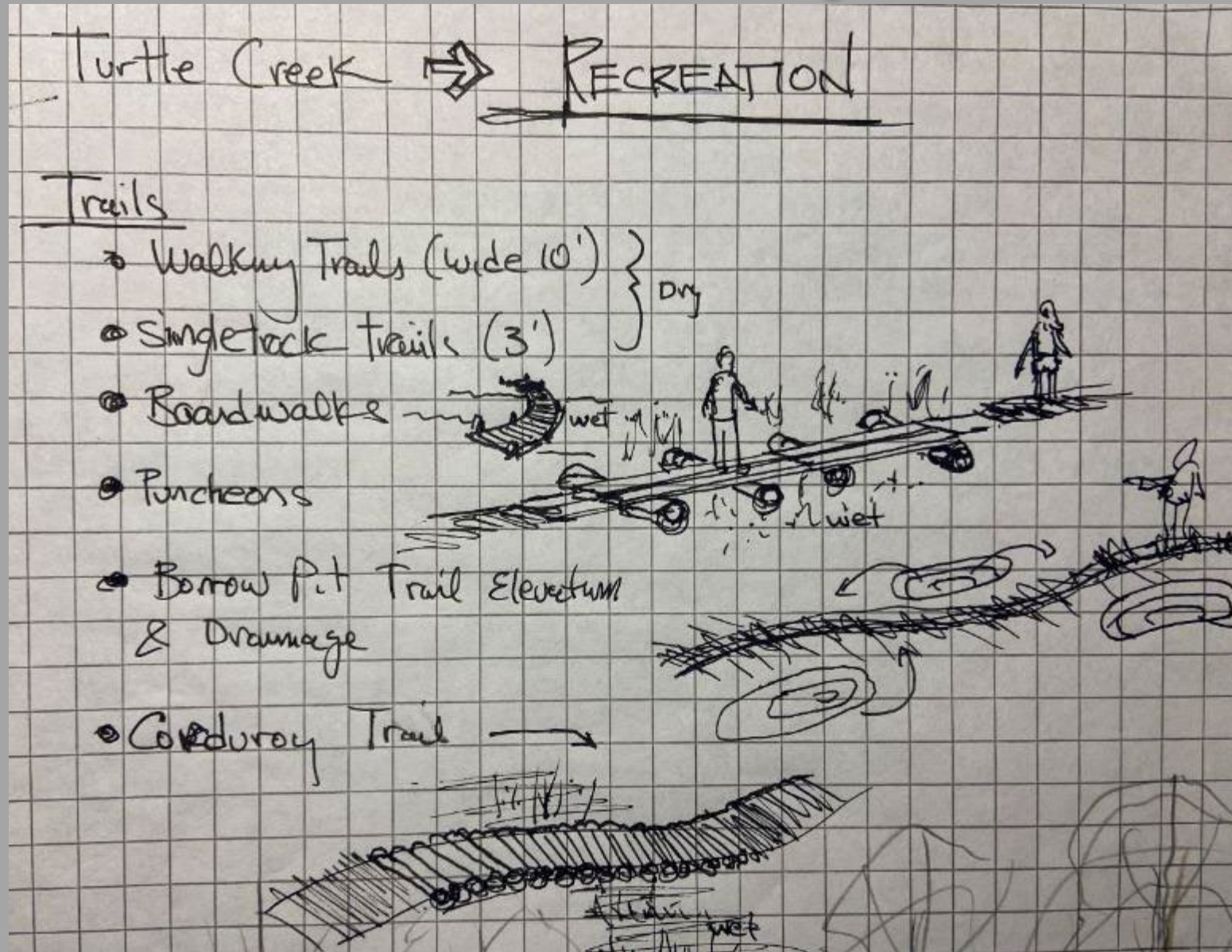
and On-Leash Area



Eliminate Wet Trail Segments & Improve Drainage



Improve Trail Drainage



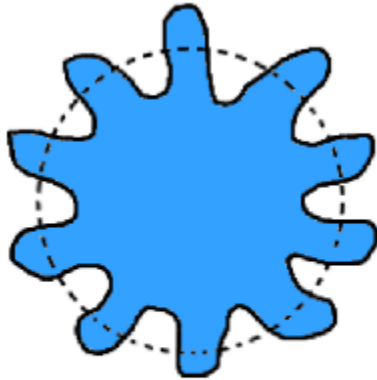
Ecotones

Doubling Pond Circumference Without Changing Size

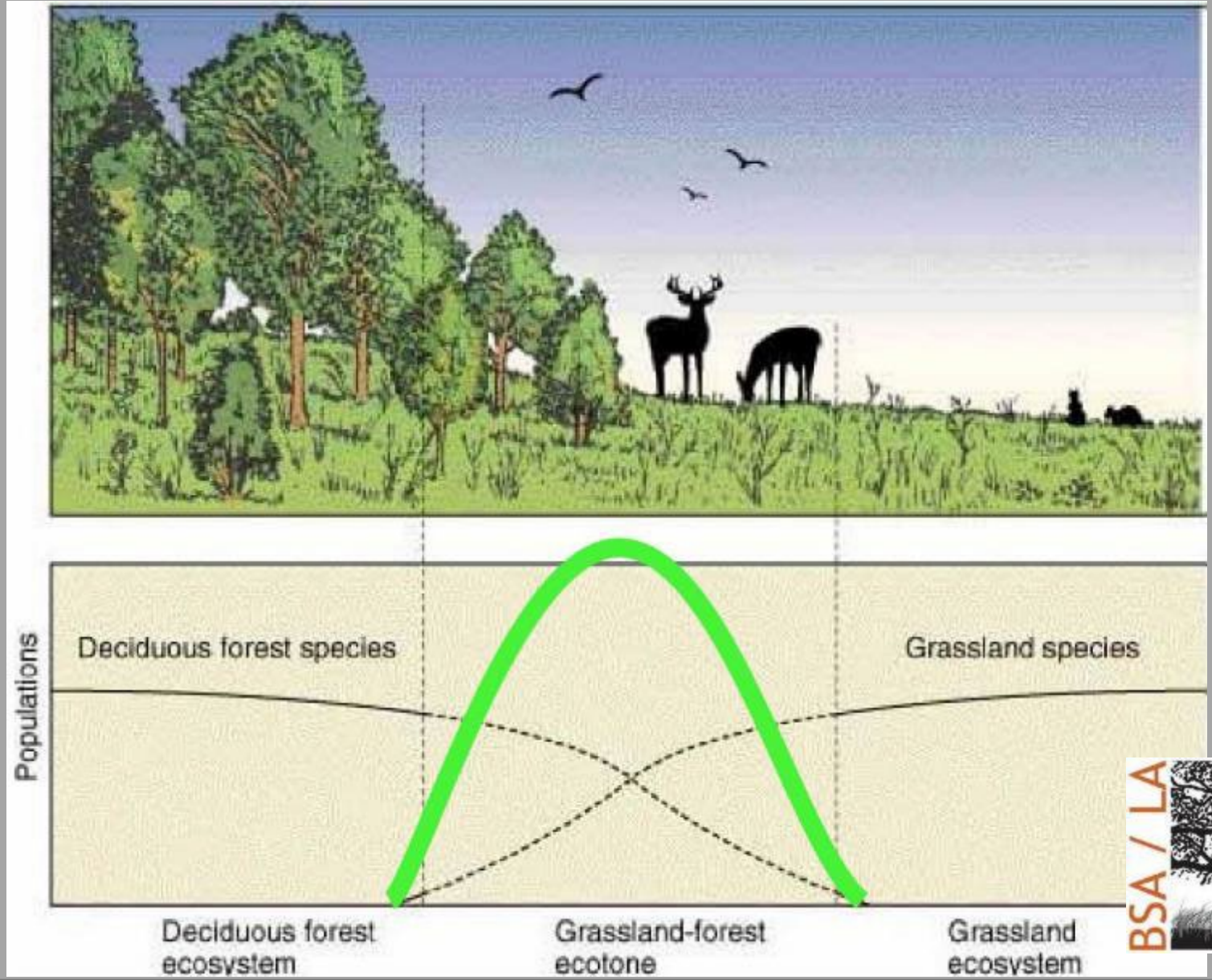


Pond area: 100 sq. m
Pond edge: 35m

(Both ponds average diameter - 11.3m)



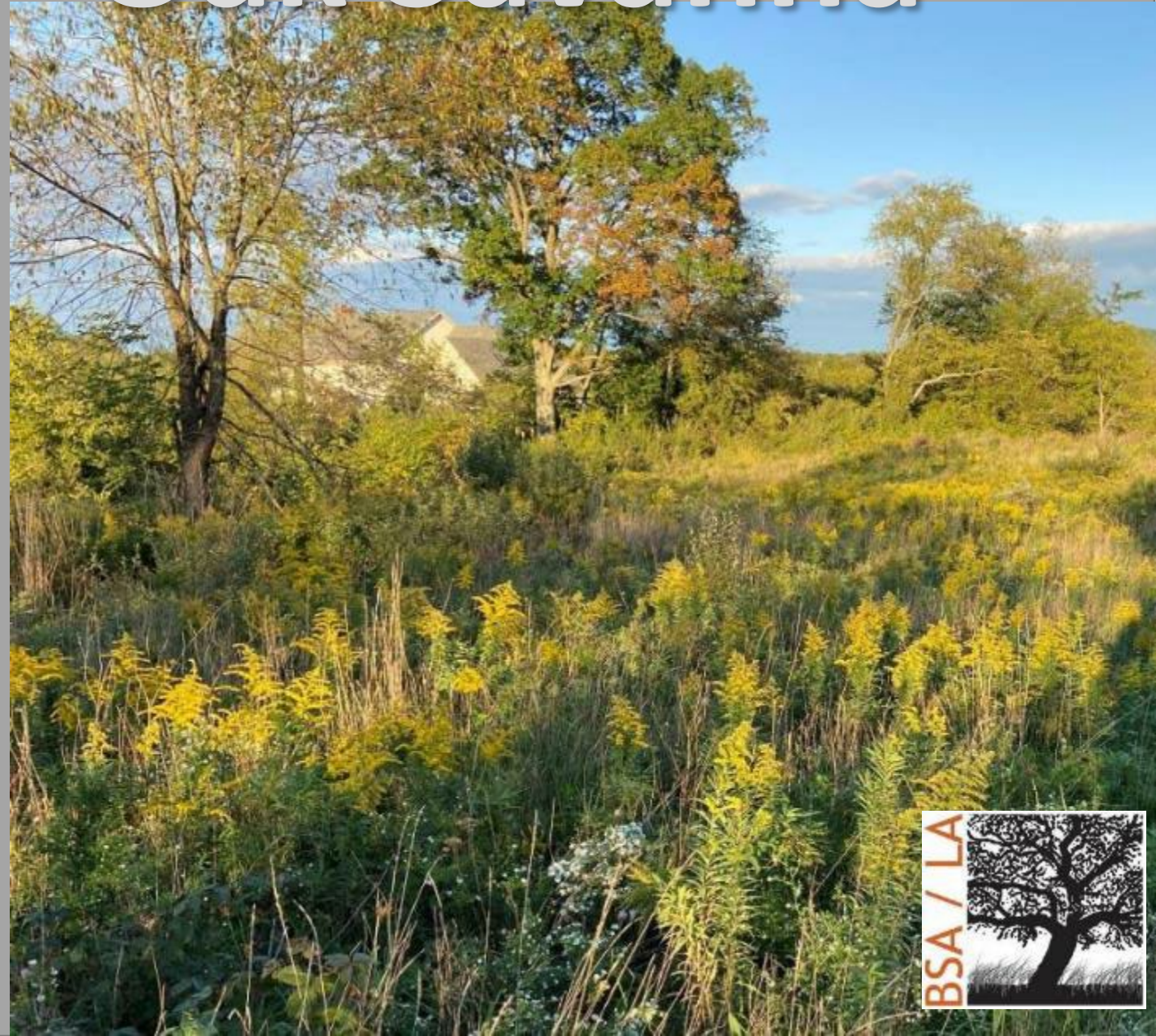
Pond area: 100 sq. m
Pond edge: 70m



Oak Savanna

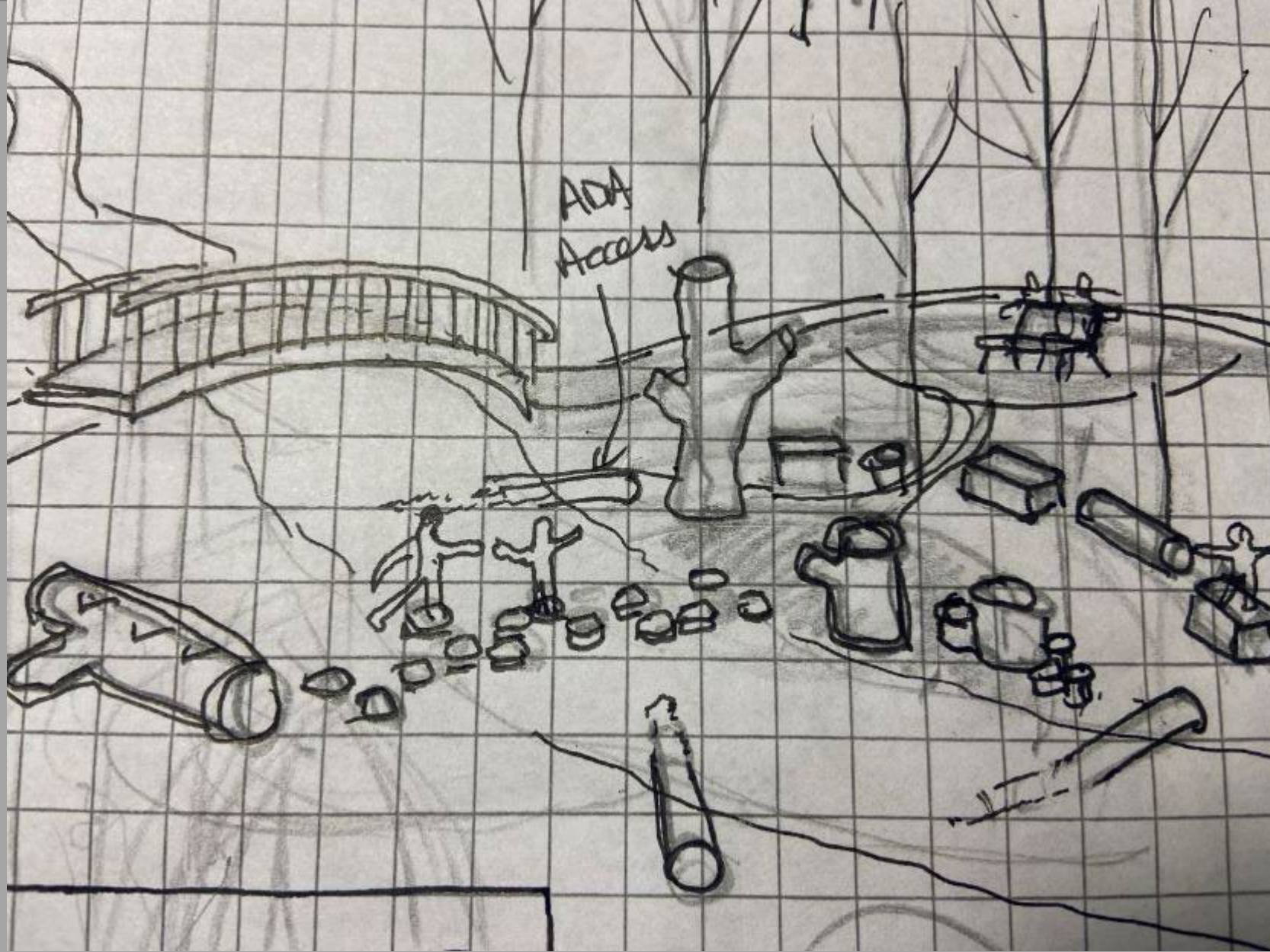


Oak Savanna





Nature Playground



Nature Playground

Tree Nursery



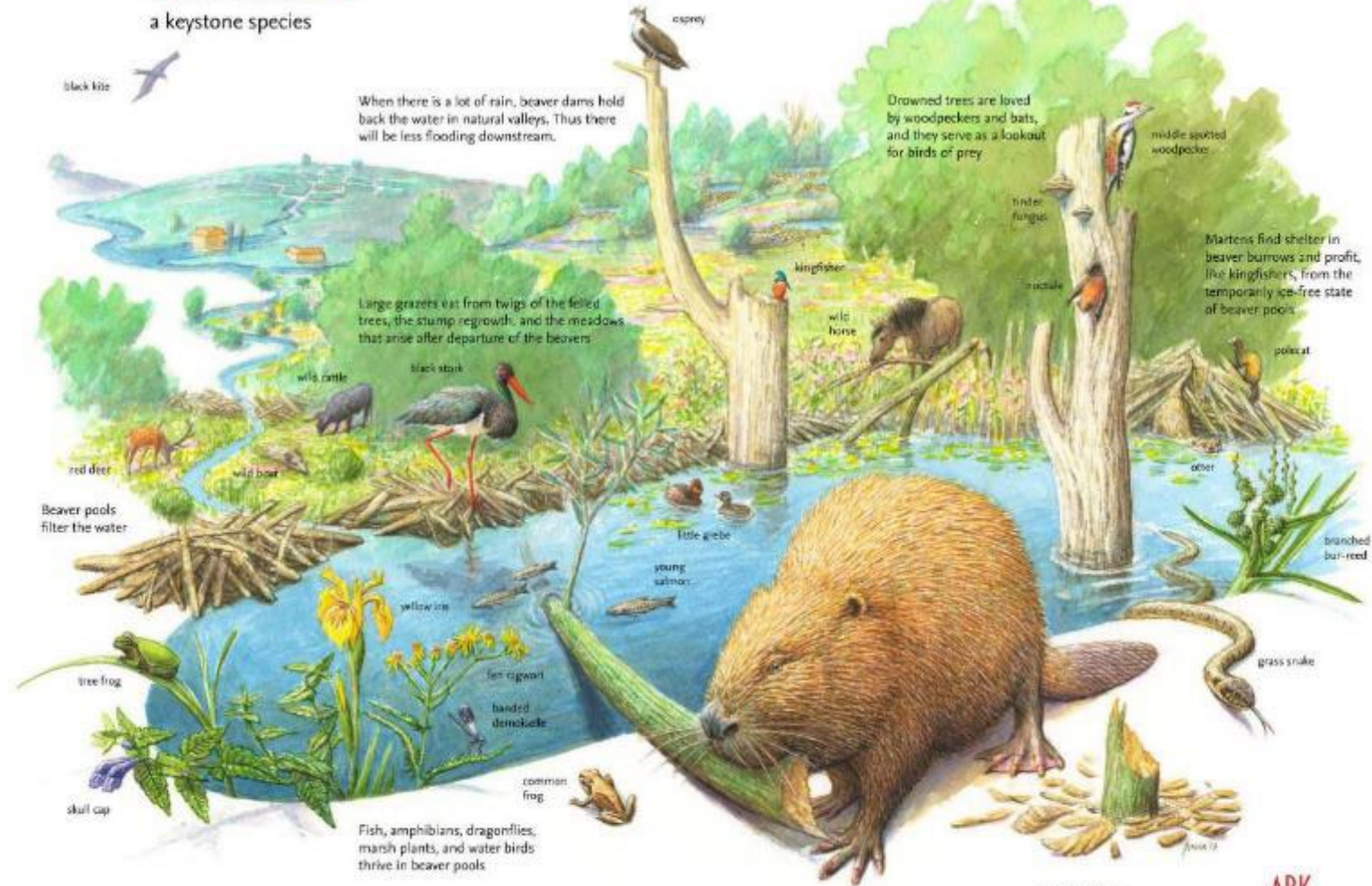
Rewilding & Keystone Species Reintroduction



The Beaver – A Keystone Species

The Beaver

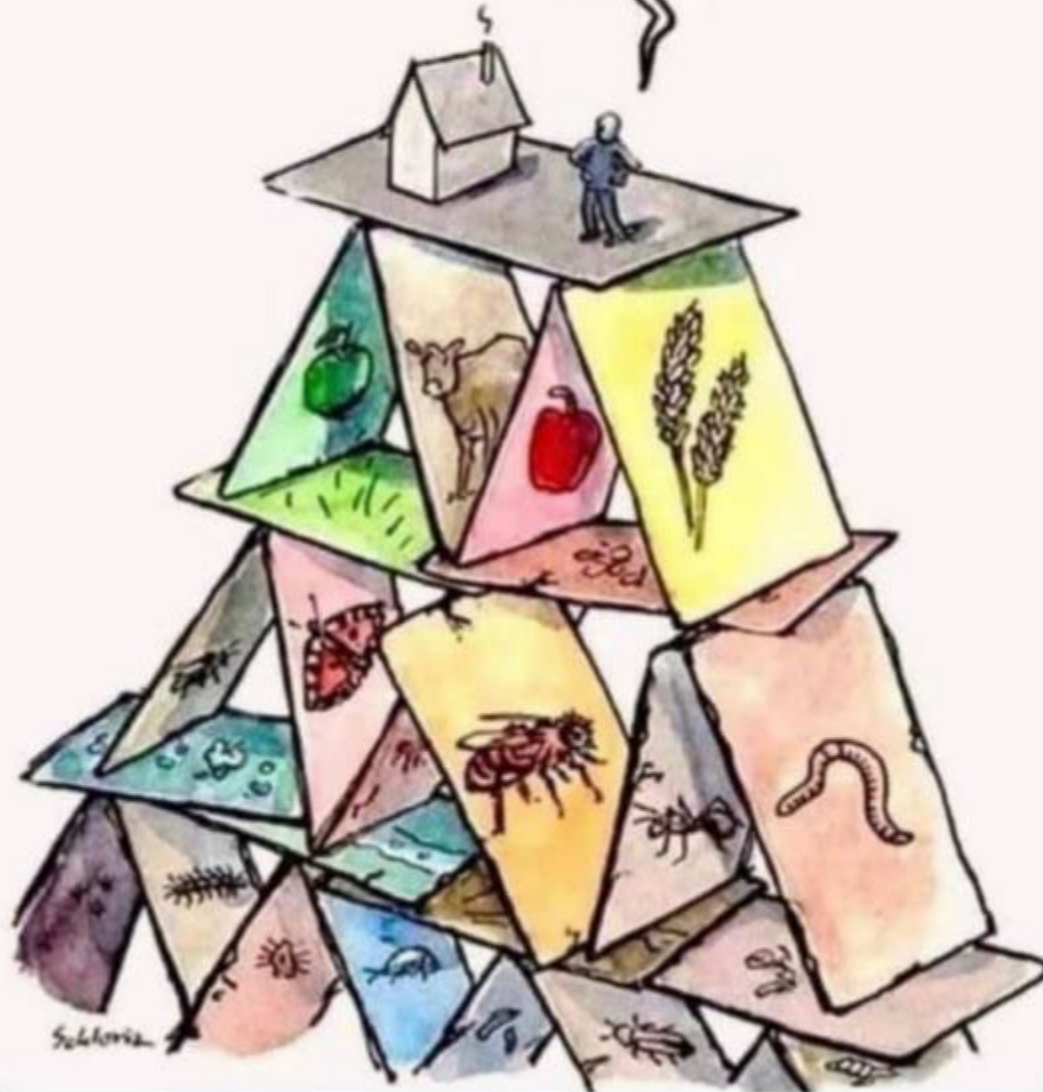
a keystone species



Rewilding



Why care
if species
go extinct?

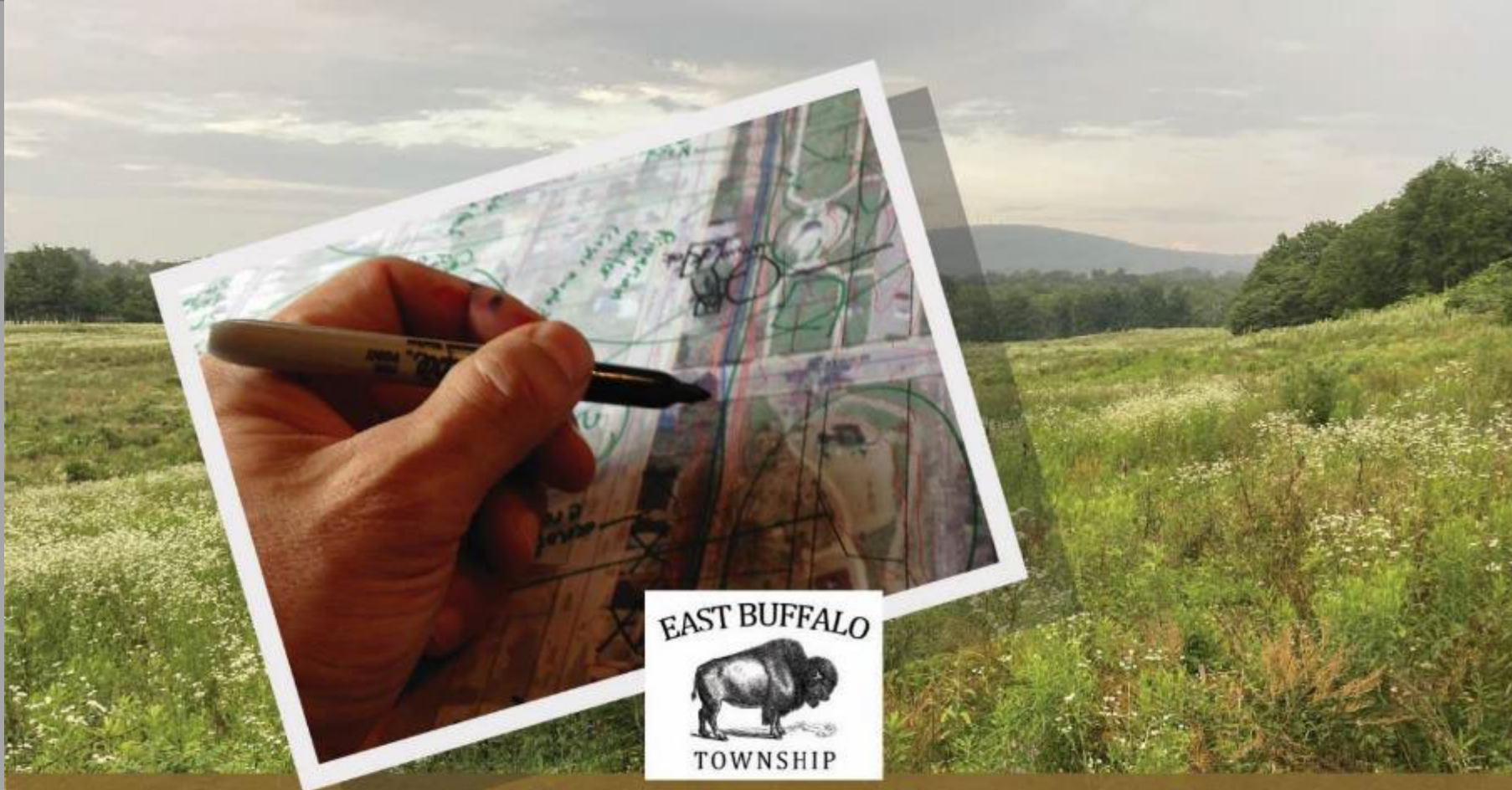


Comments



What's Next?





Turtle Creek Park

Draft Design Presentation

Monday, August 28, 2023 - 5:30PM - EBT Township Building

Review the Draft Plan and Provide Your Input

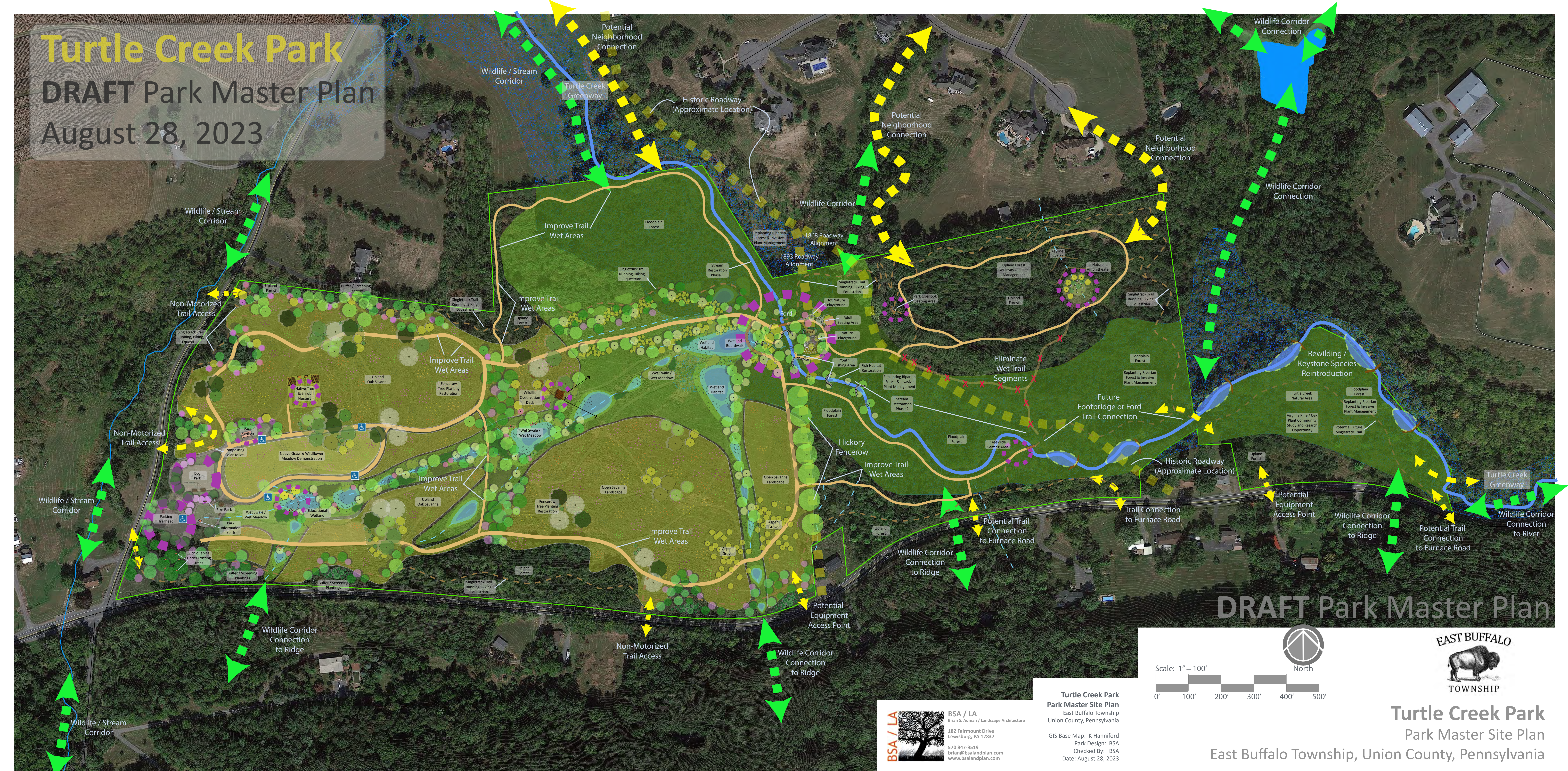




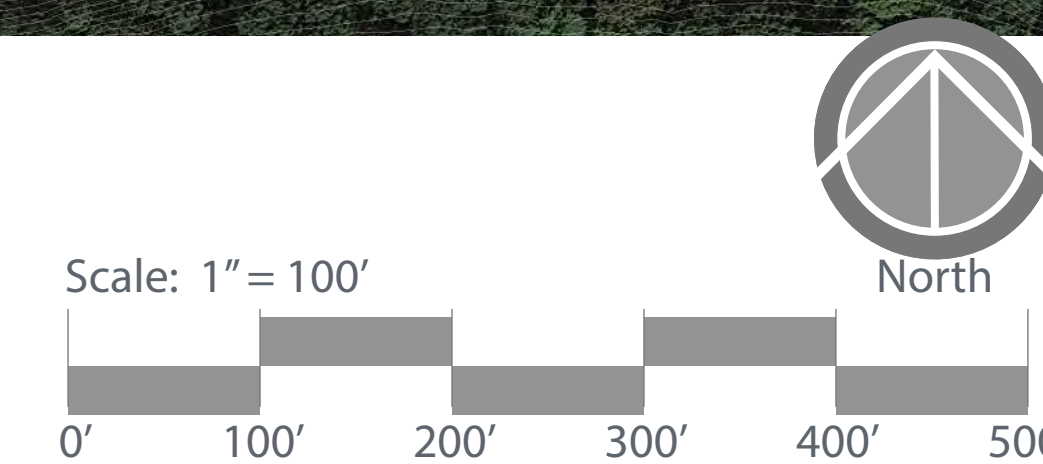
Turtle Creek Park

DRAFT Park Master Plan

August 28, 2023



DRAFT Park Master Plan



Turtle Creek Park

Park Master Site Plan

Union County, Pennsylvania

Turtle Creek Park
Park Master Site Plan
East Buffalo Township
Union County, Pennsylvania

GIS Base Map: K Hanniford
Park Design: BSA
Checked By: BSA
Date: August 28, 2023

BSA / LA
Brian S. Auman / Landscape Architecture

182 Fairmount Drive
Lewisburg, PA 17837

570 847-9519
brian@bsalandplan.com
www.bsalandplan.com

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
September 11, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:35 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans (via Zoom); Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Geri Neese, Steve Berlin, Fran S (The Daily Item), Tina Prowant, Lance & Barbara Fessler, Dave & Kim Robbins, Scott Weiser, Zane Farr, Gaby Huerta (Journalist), and Trey Casimir.

Members of the public participating online: Tom Zorn and Christine Shabanowitz.

Chairman Gray announced that an Executive Session was held on Wednesday, September 6, 2023 at 10:00 AM with Central Keystone Council of Governments to discuss zoning issues.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Turtle Creek Road residents asked for an update on what is going to be done to fix the problems with their road. They also asked about the status of the bridge. Township Manager Helwig stated that the project to fix the road is on hold until the county inspection of the bridge damage is complete, and options to repair the bridge as well as the road are reported. At this time, the inspection is scheduled for Friday, September 15th and it will take about 30 days to get the report. Residents are asked at this time not to clean up or move any debris from the flooding until the inspection is completed.

Chairman Gray reported that the pool at St. Mary's St. shut down and closed up for the season on August 20, 2023. Chairman Gray stated that the board is currently working on the budget which still looks leaner than before COVID, as some programs never recovered in terms of kid participation. Chairman Gray reported the Buffalo Valley Regional Police Commission has started working on their budget for next year. There will be a preliminary review of the proposed budget in the October Business Meeting.

Vice Chairman Evans reported that the Buffalo Valley Regional Police Commission is doing a survey of local businesses and stakeholders on what they would like to see change and/or stay the same within the police department in the future.

Supervisor Knight reported that CSFES met on August 24th and continue to work on the budget. The latest draft has been sent out and any questions should be directed to Supervisor Knight.

Township Manager Helwig reported that the fall Brush and Yard Waste pick-up started today. Tagged piles will be picked up with the October pick-up if corrected. Otherwise, it will be the homeowner's responsibility to get rid of their materials. Township Manager Helwig announced that she received an email from HRG and the permit application for the Gazebo at Turtle Creek Park has been submitted. After reviewing by the COG, pending there are no corrections to be made. It should be ready by Thursday, September 14th. Township Manager Helwig stated that the Turtle Creek Rd Bridge inspection is scheduled for Friday, September 15th, weather permitting. Township Manager Helwig reported that HRG responded to the stormwater issue on Baylor Blvd., stating that the township ordinance requires that the storm/sewer pipes must be sized to allow for the conveyance of the 10-year storm. Based upon local rain gage data the storm on Aug 7th exceeded intensity of the minimum designed storm. Township Manager Helwig reached out to YSM and the drawings for Phase II of Fairground Road Park are in draft form to the engineer. PPL has completed their project and Bower Construction has us on their schedule to finish the paving of the parking lot by the end of the month. Township Manager Helwig announced that she will be attending the PSATS Conference on October 3rd with Supervisor Evans and then she will be on vacation from October 4th through possible the 16th.

Township Secretary/Treasurer Boudman highlighted the major expenses paid out last month and major income received last month as noted on the expenditures report for August 2023.

Chairman Gray acknowledged Board receipt of the August 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the August 2023 Central Keystone Council of Governments (CKCOG) Report.

Motion by Supervisor Knight seconded by Vice Chairman Evans to approve the August 28, 2023 Supervisor Work Session Minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried.

Motion by Chairman Gray seconded by Supervisor Knight to approve the expenditures for August 2023 as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

No Motion to the proposed Fire Ordinance adopting the 2018 International Fire Codes as the Fire Code of the Township at this time.

Motion by Chairman Gray seconded by Supervisor Knight to approve the HRG recommendation for East Buffalo Township to award the Keila Avenue Stormwater Improvements Contract No. 2023-01 to Mid-State Paving and Excavating for the base bid of \$199,535.00.

Gray-y; Evans-y; Knight-y; Motion Carried

No Motion on Cyber Insurance at this time.

Motion by Chairman Gray seconded by Supervisor Knight to approve Resolution (09-2023), the East Buffalo Township Non-Uniform Employee's Pension Plan 2024 Minimum Municipal Obligation of \$39,829.

Gray-y; Evans-y; Knight-y; Motion Carried

No Motion on CMC Maintenance Code Program at this time. To be added to the October Agenda.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the scope of services and price proposal package for the conceptual design services related to the Market Street Multi-Modal Streetscape Project with a total "not to exceed" a price of \$40,869.68.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight seconded by Chairman Gray to appoint Jack Hines and Marvin Meteere to serve on the Board of Trustees of the PSATS Unemployment Compensation Group Trust Trustees from January 1, 2024, through December 31, 2026, as.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve to continue the payment structure to BVRPD for next year (2024) consistent with how the IGA reads for the last two years. If the funds are running low due to the timing of expenses to income, then the BVRPD can request funds early.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to hire Cameron Heimbach, Maximos Mitchell, and Robert Ward as new Public Work Laborers to start on September 11, 2023.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept Kenneth Young's resignation as East Buffalo Township's 2nd SEO Alternate effective December 31, 2023.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to establishing Halloween Trick or Treating hours in East Buffalo Township for Tuesday, October 31, 2023, from 5:30 PM – 8:30 PM.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to add PLGIT Term Security to the agenda.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to authorize Township Manager Helwig to roll over the PLGIT Term Security Investment that matures on 10/03/2023 to another six (6) month term investment at the applicable rate. Gray-y; Evans-y; Knight-y; Motion Carried

For the Good of the Order:

- Chairman Gray asked about the status of returning the radar sign. Township Manager Helwig reported that we are still waiting on the paperwork, but she will reach out again to the representative.
- Chairman Gray asked if there was any update on the Mathias land. Solicitor Matson stated that he had reached out to their attorney but has not heard anything back.
- Chairman Gray asked Township Manager Helwig if she had gotten back in touch with the gentleman who was asking about our tax status in order for his organization to donate park benches to Turtle Creek Park. Chairman Gray will reach out to the Township Accountant on our tax-exempt status and get back in touch with the gentleman.
- Chairman Gray announced that there is a Boy Scout interested in doing an Eagle Scout Project with some of the walkways at Turtle Creek Park. Brian Alman offered to collaborate with him on his designs.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

Public Comments:

- Trey Casimir presented the book, Mini-Forest Revolution, to the Supervisors on behalf of his friend, Joe Detelj, who owns Dreamcatcher Farm, in Buffalo Township. After explaining the basic principles behind Mini-Forests, Mr. Casimir also volunteered his time and experience should the Supervisors want to pursue this concept within the township.
- Steve Berlin, 130 S 14th St, asked about the procedures to get the Supervisors involved to address a problem of stormwater runoff, especially during hard storms, on S 13th and S 14th streets in the township. He believes part of the problem is from street maintenance, the "gullies" along the road are getting shallower and there is nowhere for the water to go except in yards and ends up in basements. Supervisor Knight will get with Roadmaster Mohr and take a look at it.

Motion by Chairman Gray seconded by Vice Chairman Evans to enter into an Executive Session at 8:06 PM.

Motion by Chairman Gray seconded by Supervisor Knight to Exit from the Executive Session at 8:29 PM.

Motion by Supervisor Knight seconded by Supervisor Knight to adjourn at 8:29 PM.



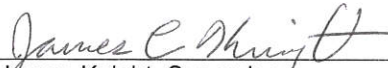
Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
September 25, 2023

Vice Chairman Evans called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Robert Watts (Senior Project Manager McCormick Taylor), Eugene Keys (McCormick Taylor), Lana Snyder, R & D McIlvaine, Ryan Rzucidlo, Mary Ella Montague, Dennis Faulk, Adrienne Jensen, Doray, Marc Henry, Lorelei Curtin, Joey Krikorian, Paulette Onestak, Tina Prowant, D. Bret Leraul, Matt Schumacher, Amanda Gresh, Robin Hoffman, Leslie Updegraff, and Debbie Bulacan

Members of the public participating online: Tom Zorn and Janet Yeisley.

Meeting was turned over to Robert Watts, Senior Project Manager McCormick Taylor at 5:34 PM.

Robert Watts gave a PowerPoint presentation on a Conversation About Market Street. Robert explained that PennDOT plans to repave Market Street in the future and this project is only a conceptual design at this time. He answered questions and received feedback from the public on their concerns, what they would like to see added or changed. Robert will then take the information and implement it into a more realistic drawing to be presented at a future work session meeting .

Public Comments:

- Slow traffic down on Market Street. The 15th St. stop light has slowed traffic down a bit but not enough.
- Plant more trees, spruce the street up a bit.
- Will trees be planted, and will the homeowner have a say on tree planting on their property? Do not want any trees.
- Sidewalks are not handicapped accessible.
- Truck traffic is too loud and goes too fast.
- Will sidewalks cut into owners' property? It would destroy the existing landscape in place and do not want.
- What can we do "today" to improve Market Street rather than waiting for this project?
- More accessible pedestrian crossings, walkways, and access to the Rail Trail. A more aesthetic design element.
- Existing sidewalks are difficult to maneuver.
- Lots of noise from truck traffic stops and starts.
- More accessible pedestrian and bike access to Rail Trail with a protected bike lane. Getting across Market St. to the Rail Trail is unsafe at times.
- Drainage and debris are a problem during heavy rains as well as flooding.
- Snow removal, nowhere to put it except back in the streets only to have plow trucks put it back on the sidewalks.
- There is already a sidewalk on the north side of Market St that does not get much use so is it really necessary for one on the south side.
- If a sidewalk is put on the south side who is responsible for maintaining it – homeowners do not want the added maintenance. Needs to be clarified.
- Downspout drainage to the street would be helpful in excess water flow control.
- Make it safer for kids to cross to access the school.

After the question-and-answer part of the presentation, residents were asked to view a map of Market St and note on the map were their ideas, concerns, or problems were. There was also a time of one-on-one conversations with Robert, Eugene, and the Supervisors.

Robert concluded the meeting by asking those present to fill out a questionnaire on the meeting presentation and drop it in the box provided. The survey will also be available on the townships website to fill out and complete with additional feedback.

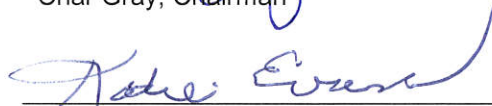
Motion by Chairman Gray and seconded by Supervisor Knight to adjourn at 7:26 PM.



Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
October 9, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Tina Prowant.

Members of the public participating online: Tom Zorn and Joe Sylvester (Standard-Journal).

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Tina Prowant asked if it was possible to borrow the State Police for a period of time to patrol as she feels that the Buffalo Valley Regional Police are not doing their job. Solicitor Matson stated that if a municipality has its own police department the State Police will not patrol.

Chairman Gray reported that at the last BVRA board meeting the 2024 budget was approved for \$885,000. The gymnastic program still has not recovered from COVID; it is a process to build the team back up however, the other areas are holding their own. Chairman Gray announced that the Buffalo Valley Regional Police will hold their meeting on Wednesday, October 11, 2023. They will be reviewing the draft budget of approximately 2.5 million. The township contribution will be approximately \$1.2 million.

Vice Chairman Evans gave an update on the PSATS Conference, held on October 3, 2023, that she attended with Township Manager Helwig.

Supervisor Knight reported that the CSFES board met on Thursday, September 28, 2023 and approved the 2024 Fire Department budget for \$2,365,200.00. Supervisor Knight explained there was about a 4% increase from last year and since it was less than 5% it did not need to have the individual municipalities meet and approve beforehand. Supervisor Knight stated that the board was waiting for revisions from Solicitor Matson to the agreement between the CSFES Board and the WCFC Board to clarify items related to the Capital Reserve Account.

Township Manager Helwig reported that the last round for the Fall Brush and Yard Waste started today, October 9th. Once this final round is completed the crew will move into leaf pickup. Township Manager Helwig stated that the balance of the ARP Funds, \$194,844.67, will go to the Keila Avenue project, which was scheduled to start today, October 9th. Township Manager Helwig announced that she has been in contact with the company concerning the status of the Radar Sign and to date they have not looked at it and there is no other information available. Township Manager Helwig reported that phone quotes were received for the concrete work at Turtle Creek Park and the lowest bid was from McBride Contracting for \$20,500. Township Manager Helwig stated that there was a Zoom meeting with herself, Roadmaster Mohr and HRG concerning the Turtle Creek Road Bridge. Visual details and repair options were presented to the supervisors. At this time, the bridge will remain closed until at least the early part of next year. Further discussion, including available funding, will be presented at future meetings. Township Manager Helwig announced that the township was awarded the DCNR Grant for Spruce Hills Park in the amount of \$270,400.00 on October 5, 2023.

Township Secretary/Treasurer Boudman highlighted the major expenses paid out last month and major income received last month as noted on the expenditures report for September 2023.

Chairman Gray acknowledged Board receipt of the September 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the September 2023 Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the September 11, 2023 supervisor business meeting minutes as distributed.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the September 25, 2023 supervisor work session meeting minutes as distributed.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for September 2023 as presented.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the December 1, 2023 through November 30, 2024 Capital Blue Cross group plans for medical, prescription and vision insurance.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the AMFirst GAP insurance renewal for December 1, 2023 through November 30, 2024.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve the United Concordia insurance renewal for December 1, 2023 through November 30, 2024.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to maintain the employee contribution for all benefits (medical, vision, dental and GAP) at 7% for December 1, 2023 through November 30, 2024.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion for Clair Brown Land Lease Agreement was tabled until the November 13, 2023 Supervisors Business Meeting.

Motion to approve the CSFES 2024 Budget and Township Fire Account millage rate was tabled until the November 13, 2023 Supervisors Business Meeting.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the Revised Draft Amendment of the Intergovernmental Cooperation Agreement between East Buffalo Township and Borough of Lewisburg regarding Section 5E Payments by Municipalities and direct Solicitor Matson to get a copy of the agreement to Lewisburg Borough's attorney.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the concrete bid from McBride Contracting for the Turtle Creek Park Gazebo concrete work to be done at a cost of \$20,500.00.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

There were no Public Comments.

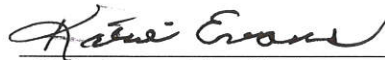
Motion by Vice Chairman Evans seconded by Chairman Gray to adjourn at 7:47 PM.




Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
October 23, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:31 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

There were no members of the public participating in-person.

Members of the public participating online: Tom Zorn.

For this segment of public comment, attendees were asked to limit comments to agenda topics.

There were no public comments.

A rough draft of the 2024 Township budget was reviewed and discussed by the board.

For the good of the Order:

- Chairman Gray asked for a review of the concrete work scheduled to be installed at Turtle Creek Park for the Gazabo area. She was looking for possible cost savings and elimination of some of the concrete. Township Manager Helwig noted that the project was scheduled to be installed in the first part of November and any changes to the design would result in a rebid, delaying the installation until next year. After discussion by the Supervisors, it was decided that the bid and design would remain as is.

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

There were no public comments.

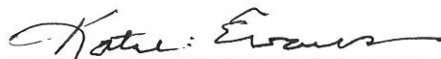
Motion by Chairman Gray and seconded by Vice Chairman Evans to adjourn at 7:09 PM.



Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
Public Business Meeting
589 Fairground Road, Lewisburg, PA, 17837
November 11, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:31 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Solicitor Peter Matson; Zoning Officer Makenzie Stover; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Chris Watts – Mid-Penn Engineering, Justin Strawser (Daily Item), Greg Zen, Charles Whetau, Tina Prowant, and Taylor Lightman.

Members of the public participating on-line: Tom Zorn

Chairman Gray announced that an Informational Session was held on Friday, October 27, 2023 at 9:20 with Rob Watts to discuss the Market Street conceptual plan.

Public Hearing:

Chairman Gray call a public hearing to order at 5:32 PM to consider the adoption of an ordinance to amend Chapter 22 of the Code of Ordinances of East Buffalo Township to amend the Subdivision and Land Development Ordinance regarding Utility Easements.

There were no public comments.

Chairman Gray closed the public hearing at 5:37 PM.

Motion by Chairman Gray seconded by Vice Chairman Evans to adopt Ordinance 415 amending Chapter 22 of the Code of Ordinances of East Buffalo Township to amend the Subdivision and Land Development Ordinance regarding Utility Easements.

Gray-y; Evans-y; Knight-y; Motion Carried

For this segment of public comment, attendees were asked to limit comments on agenda topics:

- Tina Prowant asked what the township was going to do now that Animal Control Officer Wayne Hoover turned in his resignation.

Chairman Gray reported that Buffalo Valley Recreation Association is quieter now with camps closed. Gymnastics doing ok and there will be new programs coming out. There are gift certificates available for anyone who would like to purchase.

Vice Chairman Evans reported that the Buffalo Valley Regional Police Commission met last week. Most of the meeting covered the pension reports. Calls for October were down compared to last October and an executive session was held to discuss personnel matters.

Supervisor Knight reported that the CSFES did not meet last month but will be meeting on Thursday, November 16, 2023. Solicitor Matson has provided an updated agreement between the CSFES Board and William Cameron Fire Company to clean up the language concerning the capital reserve fund. Supervisor Knight announced that Bucknell Students helped plant 20 Oak trees at Turtle Creek Park on Saturday November 11, 2023.

Township Manager Helwig announced that the radar sign is back out on Stein Lane, near the Meadows. The report from the company was that they updated the software. It is recording data and reports are being generated. Township Manager reported that notices have been placed in the Standard Journal for fuel bids, stone bids, and lawn care service work. Advertisements will be placed for a certified public accountant for 2023, the Planning and Re-organizational meeting, as well as meeting dates once they are approved, notices will be placed, the Township Budget will be posted after tonight review and the Township re-organizational meeting will be posted. Township Manager Helwig stated that the remainder of the DCNR Grant for Turtle Creek Park was posted to our account on November 10, 2023. Township Manager Helwig announced that Ann Yost will be coming to the township on Wednesday, November 15, 2023 if the Supervisors want to discuss Spruce Hills Park and Phase II of Fairground Road Park.

Secretary/Treasurer Boudman highlighted the major expenses paid out last month and major income received last month.

Chairman Gray acknowledged Board receipt of the August 2022 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) August 2022 report.

Motion by Chairman Gray seconded by Vice Chairman Evans to recommend approval of the stormwater maintenance agreement, a financial guarantee agreement based on the land development plan, and recorded water agreement between East Buffalo Township and Landowner for Victor Udo located at 944 Curtin Avenue to add a duplex dwelling unit to his lot, contingent on obtaining the intent-to-serve letter from PAWC.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve Resolution 11-2023 to allow for a 90-day extension for the developer to record the required documents for Hardscrabble 5-lot Subdivision Plan.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the October 9, 2023 Board of Supervisors Business Meeting minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the October 23, 2023 Supervisors Work Session minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for October 2023 as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

Cyber Insurance tabled until the December Board of Supervisors Business meeting. An informational session will be held on Wednesday, November 15, 2023.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Resolution 10-2023 to adopt the procedure by which East Buffalo Township Personal Property with a fair market value of less than Two Thousand Dollars (\$2,000) may be sold.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Chairman Gray to authorize Attorney Matson's office to draft a fire safety inspection ordinance, with an inspection frequency to be annually for institutional and hazardous facilities , bi-annual inspections for residential properties with R-1 classification, and three year inspections for all other classifications; and adding a clause providing an exception for property owners providing a third party inspections done by a state Labor & Industry certified inspector or inspector with equivalent certification.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the amended Land Lease Agreement between East Buffalo Township and Clair E Brown and Sharon M Brown as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Turtle Creek Bridge motion tabled until the November, November 27, 2023 Work Session.

Motion by Chairman Gray seconded by Vice Chairman Evans to purchase the Challengers play structure (2-5), early childhood T-Swing with 2 tot seats, and 8' single-post swing with 2 belt seats from George Ely Associates at the cost of \$19,301.00 and to authorize YSM Landscape Architects to include the installation in the Fairground Road Park bidding.

Gray-y; Evans-y; Knight-y; Motion Carried

Fairground Road Park Pavilion Structure motion tabled until the November, November 27, 2023 Work Session.

Motion by Chairman Gray seconded by Vice Chairman Evans for the Township Manager and Township Treasurer to correct the current chart of accounts to align with the DCED required chart of accounts.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Vice Chairman Evans to convene the 2024 annual organization meeting at 5:00 PM on January 2nd, with the business meeting commencing immediately following the organization meeting.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to purchase a 2024 Ford F-600 Chassis, 4x4 Super Duty, Regular Cab, 193" Wheelbase, Dual Rear Wheel, XLT, with upfitting utilizing the COSTARS program with Sunbury Motors Ford for \$160,904.91.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept Wayne Hoover resignation as East Buffalo Township Animal Control Officer effective December 31, 2023.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans for the Township to commit to supporting the Cherished Cats Rescue Alliance TNR program in the amount of \$1,500.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to authorize Attorney Matson's office to prepare an agreement with PennDOT, Buffalo Valley Regional Police Department, Union County Communication Center and East Buffalo Township regarding the SR15, Smoketown Road and Moore Avenue (Bucknell) traffic signal Flash operation request during inclement weather

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve a Conrad Siegel Representative to issue payment from the East Buffalo Township Non-Uniform Pension Account (OPEB Fund) currently through Charles Schwab in the amount of \$20,000 for partial payment of retiree's health insurance premiums for 2024.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the transfer of \$750,000 from the PLGIT General Fund to the Susquehanna Community Bank Checking General Fund to cover the expenses.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve the first reading and authorize the publication of the proposed 2024 draft budget; with changes discussed at the meeting; with a General Fund millage of 3.7%; Fire Fund millage of .7%; Street Light millage of .05%; and Fire Hydrant millage of .06%.

Gray-y; Evans-y; Knight-y; Motion Carried

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

There were no public comments.

Press time for Questions:

- Justin Strauser (Daily Item) asked for clarification of the expenditures and revenue amounts. Justin confirmed that the Fire Fund millage was increasing from .5 mils to .7 mils and asked how much does the .2 mils increase generate in income. Justin asked for clarification on when Phase II of Fairground Road Park would be completed. Justin asked if Wayne Hoover gave any reasons for his resignation.

Motion by Chairman Gray to enter into an Executive Session at 8:27 PM.

Motion by Chairman Gray to exit from the Executive Session at 8:46 PM.

Motion by Chairman Gray seconded by Vice Chairman Evans the Board of Supervisors of East Buffalo Township determines that, based upon the report from HRG, storm water facilities servicing Essex Place are in need of repair and modification in accordance with the report and directs the solicitor to enforce the provisions of the Storm Water maintenance Agreement Land Development between John D Moran Junior and Ann Moran and East Buffalo Township dated March 31, 2004.

Gray-y; Evans-y; Knight-y; Motion Carried

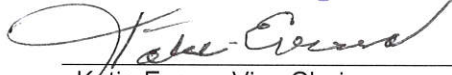
Motion by Chairman Gray and seconded by Vice Chairman Evans to adjourn at 8:51 PM.



Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
Special Meeting
589 Fairground Road, Lewisburg, PA, 17837
November 14, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Robert Watts (Senior Project Manager McCormick Taylor), Mario Mellinger (McCormick Taylor), Janet Wolf, Deb Fertig, Paul Miller, Paulette Onestak, R & D McIlvaine, Nancy Frazier, Fred Reiner, March Henry, Sam Pearson, Chris Bowes, Taylor Lightman, Amanda Gresh, and Bret Leraul.

Members of the public participating online: Tom Zorn and Steve Miller.

Meeting was turned over to Robert Watts, Senior Project Manager McCormick Taylor at 5:34 PM.

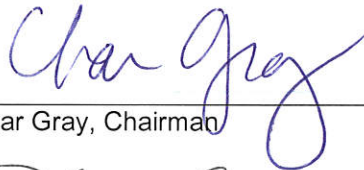
Robert Watts gave an update on the Conversation about Market Street concept based on the survey results gathered from the September 25, 2023 meeting. Robert had a PowerPoint presentation as well as updated conceptual maps laying out the non-engineered basic design of Market St. After the presentation, residents were asked to view the updated map of Market St and note on the map their thoughts and perspectives.

Residents who were present at the meeting were asked to fill out a questionnaire on the meeting's presentation, their perspectives and priorities for the project and drop it in the box provided. There was also a brief time of one-on-one conversations with Robert and the Supervisors. The results from the meeting conversations and survey results will be presented in one last public meeting on the concept of the project in January 2024.

Motion by Chairman Gray and seconded by Vice Chairman Evans to adjourn at 6:56 PM.



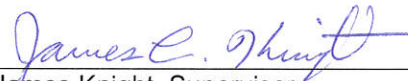
Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

Q1 Respondent Information

Answered: 19 Skipped: 0

ANSWER CHOICES		RESPONSES	
Name		89.47%	17
Address		84.21%	16
Email		94.74%	18
Do you live/work on Market Street?		100.00%	19
Would you be interested in future Market Street corridor public meetings?		84.21%	16

#	NAME	DATE
1	Dennis Faulk	10/9/2023 1:28 PM
2	D. Bret Leraul	10/9/2023 1:24 PM
3	Robin Hoffman	10/9/2023 1:20 PM
4	Mark Satteson	10/6/2023 8:06 PM
5	Jon Miller	10/4/2023 9:36 AM
6	Kenneth Ernst	10/3/2023 7:38 AM
7	Jennifer G Wakeman	9/30/2023 1:03 PM
8	Paulette Onestak	9/29/2023 7:41 PM
9	JEFFREY VAN SANT	9/27/2023 5:13 PM
10	Jeffrey Conner	9/27/2023 12:48 PM
11	David Madl	9/27/2023 8:57 AM
12	John Del Vecchio	9/26/2023 10:15 AM
13	TIMOTHY William STITZEL	9/26/2023 9:59 AM
14	DEBRA FERTIG	9/26/2023 3:11 AM
15	Emma L Gearhart	9/25/2023 9:02 PM
16	Amanda Gresh	9/25/2023 8:16 PM
17	Christopher Bowes	9/25/2023 7:43 PM

#	ADDRESS	DATE
1	1611 Monroe Avenue	10/9/2023 1:28 PM
2	1209/1211 W. Market St.	10/9/2023 1:24 PM
3	517 COUNTRY RD	10/6/2023 8:06 PM
4	19 Farley Circle	10/4/2023 9:36 AM
5	1846 market	10/3/2023 7:38 AM
6	1126 West Market Street	9/30/2023 1:03 PM
7	926 WEST MARKET ST	9/29/2023 7:41 PM
8	1508 W MARKET ST	9/27/2023 5:13 PM

East Buffalo Township

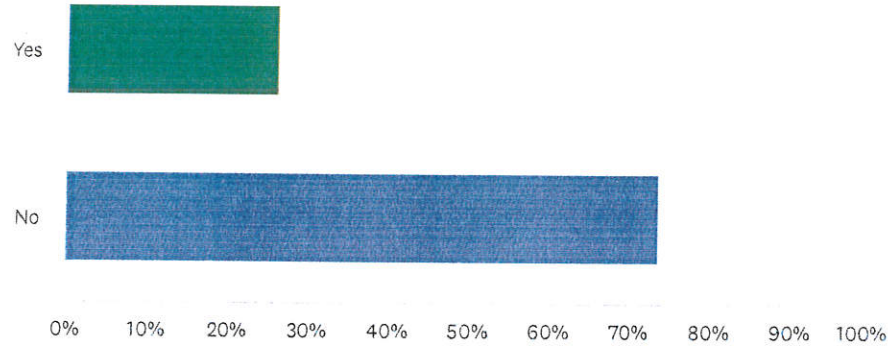
9	1524 W Market Street	9/27/2023 12:48 PM
10	2150 Old Turnpike Road Apt 3	9/27/2023 8:57 AM
11	3218 Stein Lane	9/26/2023 10:15 AM
12	220 Old Oak Lane, New Columbia, PA	9/26/2023 9:59 AM
13	1004 Market Street Lewisburg Pa	9/26/2023 3:11 AM
14	1842 West Market Street	9/25/2023 9:02 PM
15	1518 West Market Street	9/25/2023 8:16 PM
16	1518 West Market Street	9/25/2023 7:43 PM
#	EMAIL	DATE
1	dfaulk018@gmail.com	10/9/2023 1:28 PM
2	bret.leraul@gmail.com	10/9/2023 1:24 PM
3	boxer99@ptd.net	10/9/2023 1:20 PM
4	markims@ptd.net	10/6/2023 8:06 PM
5	sjmx2@ptd.net	10/4/2023 9:36 AM
6	Chapterernst@gmail.com	10/3/2023 7:38 AM
7	jennifer.wakeman1@gmail.com	9/30/2023 1:03 PM
8	armstak@ptd.net	9/29/2023 7:41 PM
9	jvansant@dejazzd.com	9/27/2023 5:13 PM
10	connercrunch@yahoo.com	9/27/2023 12:48 PM
11	davidmm003@gmail.com	9/27/2023 8:57 AM
12	jdelvecchio@unionco.org	9/26/2023 10:15 AM
13	tstitzel1954@gmail.com	9/26/2023 9:59 AM
14	smclaughlin@unionco.org	9/26/2023 9:14 AM
15	Dafertig@hotmail.com	9/26/2023 3:11 AM
16	sabol345@gmail.com	9/25/2023 9:02 PM
17	amandamariegresh@gmail.com	9/25/2023 8:16 PM
18	cjb5415@gmail.com	9/25/2023 7:43 PM
#	DO YOU LIVE/WORK ON MARKET STREET?	DATE
1	from 1981-1994	10/9/2023 1:28 PM
2	Yes	10/9/2023 1:24 PM
3	Yes	10/9/2023 1:20 PM
4	No	10/6/2023 8:06 PM
5	no	10/4/2023 9:36 AM
6	Yes	10/3/2023 7:38 AM
7	1126 West Market Street	9/30/2023 1:03 PM
8	live	9/29/2023 7:41 PM
9	YES	9/27/2023 5:13 PM
10	Yes	9/27/2023 12:48 PM

East Buffalo Township

11	Yes	9/27/2023 8:57 AM
12	No	9/26/2023 10:15 AM
13	No	9/26/2023 9:59 AM
14	No	9/26/2023 9:14 AM
15	I live/work near Market Street	9/26/2023 9:12 AM
16	Yes/ live	9/26/2023 3:11 AM
17	live there	9/25/2023 9:02 PM
18	Yes	9/25/2023 8:16 PM
19	Yes	9/25/2023 7:43 PM
#	WOULD YOU BE INTERESTED IN FUTURE MARKET STREET CORRIDOR PUBLIC MEETINGS?	DATE
1	Yes	10/9/2023 1:28 PM
2	Yes	10/9/2023 1:24 PM
3	Yes	10/9/2023 1:20 PM
4	Yes	10/6/2023 8:06 PM
5	Yes	10/3/2023 7:38 AM
6	yes	9/29/2023 7:41 PM
7	yes	9/27/2023 12:48 PM
8	No	9/27/2023 8:57 AM
9	Yes	9/26/2023 10:15 AM
10	No	9/26/2023 9:59 AM
11	Yes	9/26/2023 9:14 AM
12	Yes	9/26/2023 9:12 AM
13	Yes	9/26/2023 3:11 AM
14	yes	9/25/2023 9:02 PM
15	Yes	9/25/2023 8:16 PM
16	Yes	9/25/2023 7:43 PM

Q2 Did you attend the Conversation About Market Street meeting held on Monday, September 25, 2023?

Answered: 19 Skipped: 0

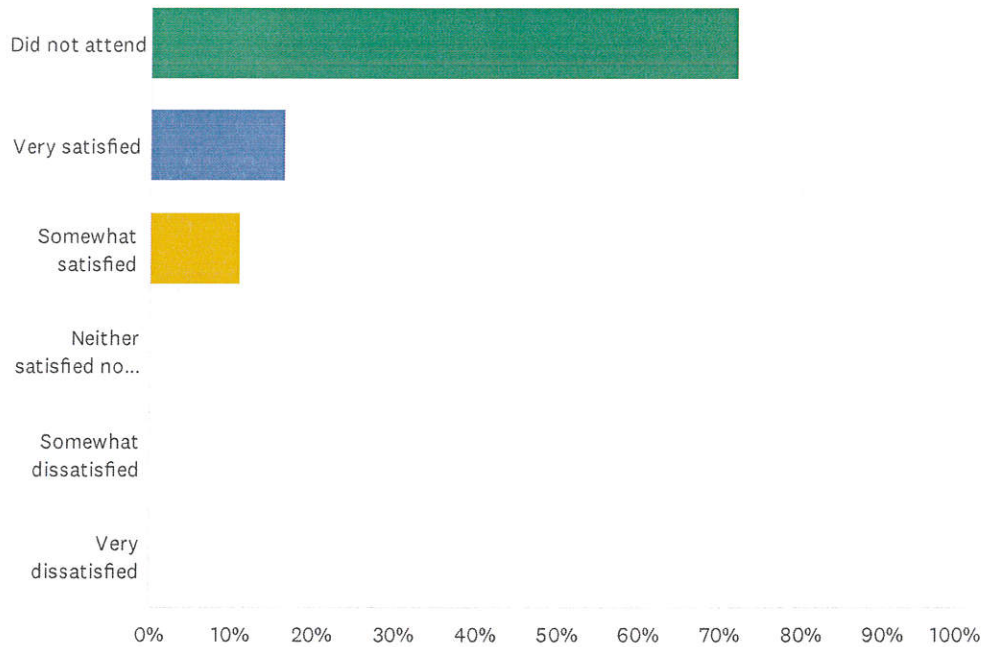


ANSWER CHOICES

ANSWER CHOICES		RESPONSES	
Yes		26.32%	5
No		73.68%	14
TOTAL			19

Q3 How satisfied are you with the quality of information presented at the East Buffalo Township Board of Supervisors meeting held on Monday, September 25, 2023?

Answered: 18 Skipped: 1



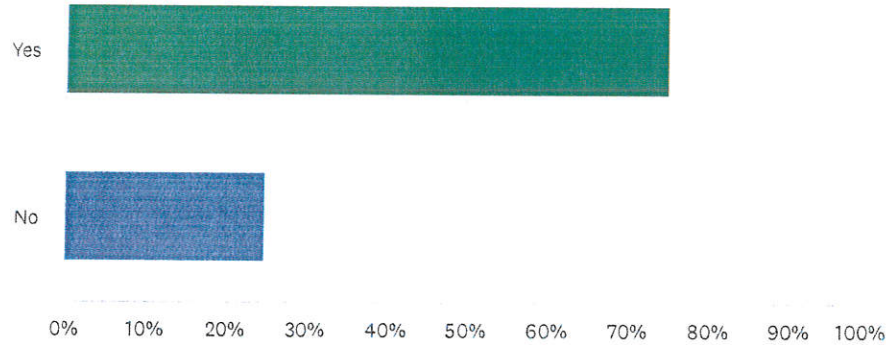
ANSWER CHOICES	RESPONSES	
Did not attend	72.22%	13
Very satisfied	16.67%	3
Somewhat satisfied	11.11%	2
Neither satisfied nor dissatisfied	0.00%	0
Somewhat dissatisfied	0.00%	0
Very dissatisfied	0.00%	0
TOTAL		18

IF YOUR RESPONSE TO QUESTION 2 WAS SOMEWHAT DISSATISFIED OR VERY DISSATISFIED, WHAT OTHER INFORMATION WOULD YOU FIND USEFUL? DATE

There are no responses.

Q4 Did the presentation help you better understand the goals for outreach to the community and the opportunities to have input?

Answered: 8 Skipped: 11



ANSWER CHOICES

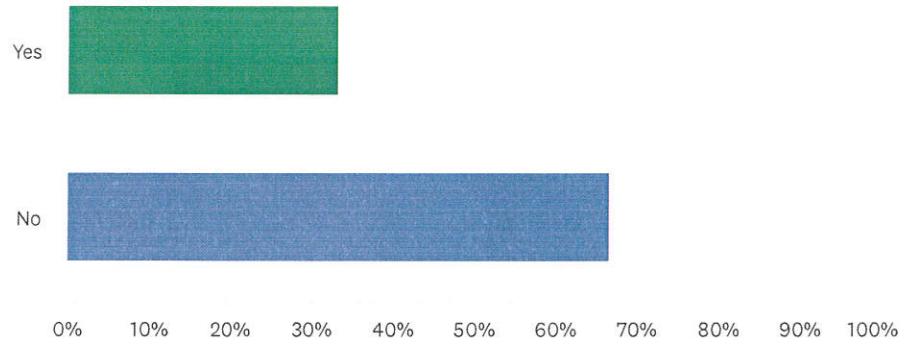
Yes	75.00%	6
No	25.00%	2
TOTAL		8

RESPONSES

#	IF NO, PLEASE EXPLAIN.	DATE
1	Was unable to attend this meeting.	10/6/2023 8:06 PM
2	DID NOT ATTEND	9/27/2023 5:13 PM
3	Newspaper coverage was very helpful	9/26/2023 9:59 AM
4	NA	9/26/2023 9:14 AM

Q5 Did you provide input on the Market Street corridor mapping?

Answered: 15 Skipped: 4



ANSWER CHOICES

Yes

No

TOTAL

RESPONSES

33.33%

66.67%

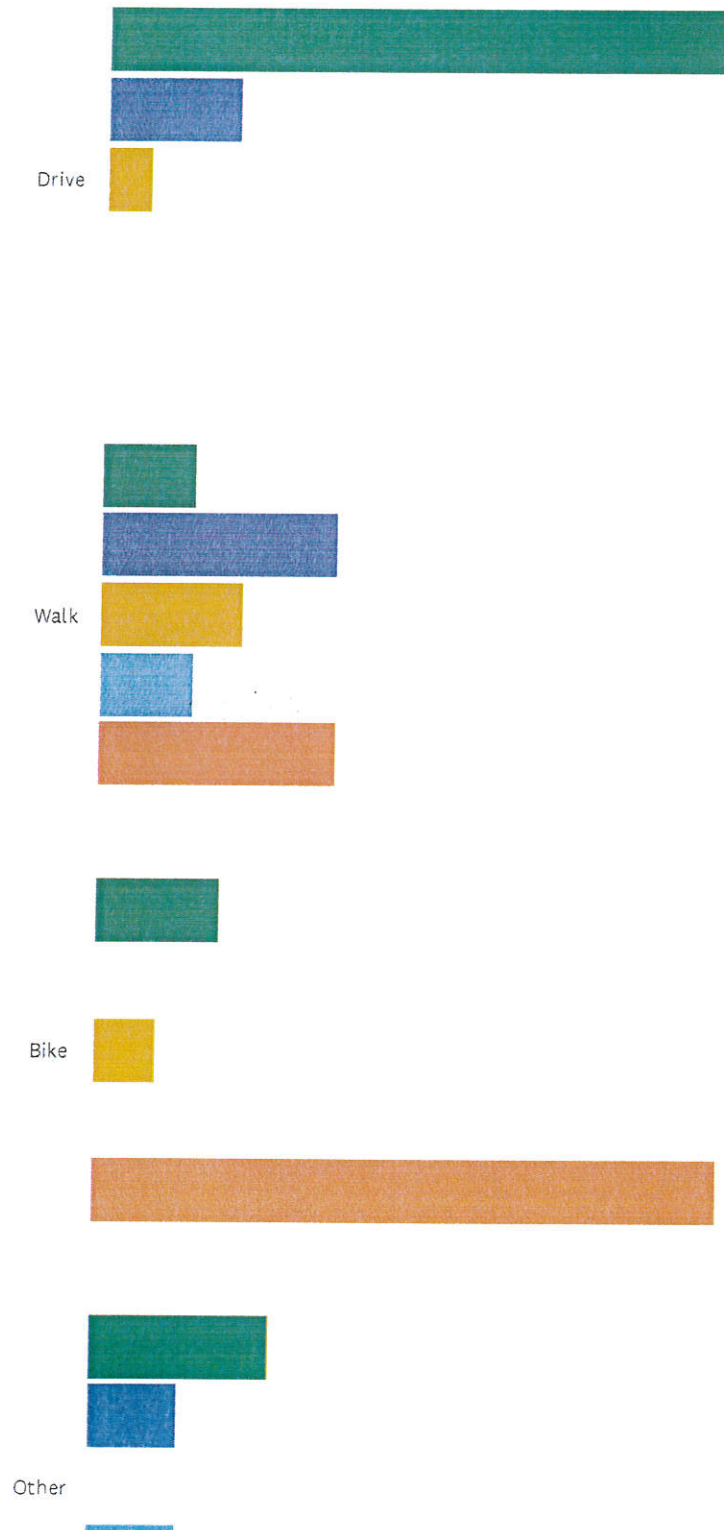
5

10

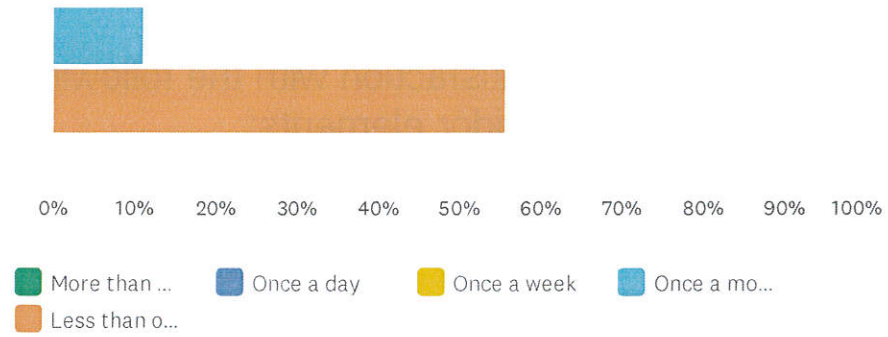
15

Q6 How often do you utilize each mode of transportation along the Market Street corridor?

Answered: 19 Skipped: 0



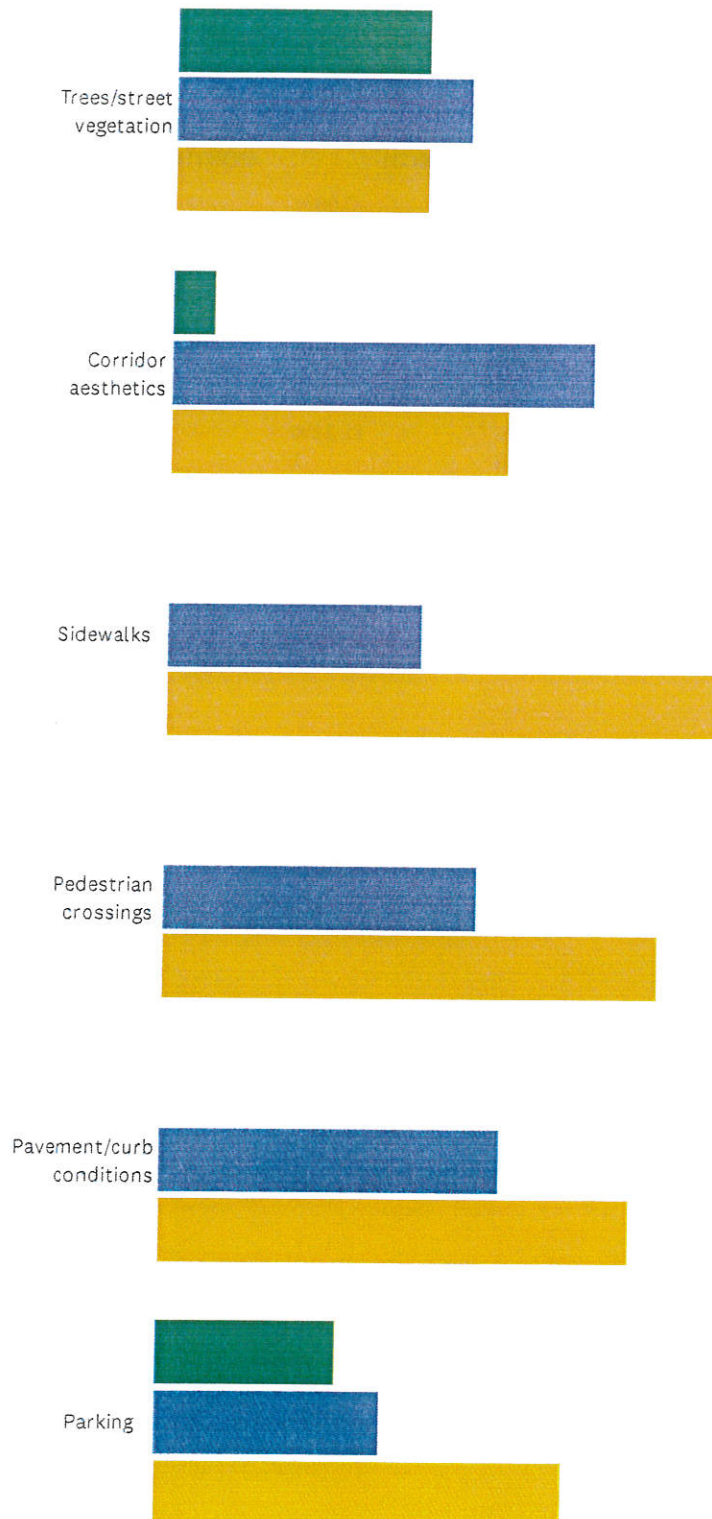
East Buffalo Township



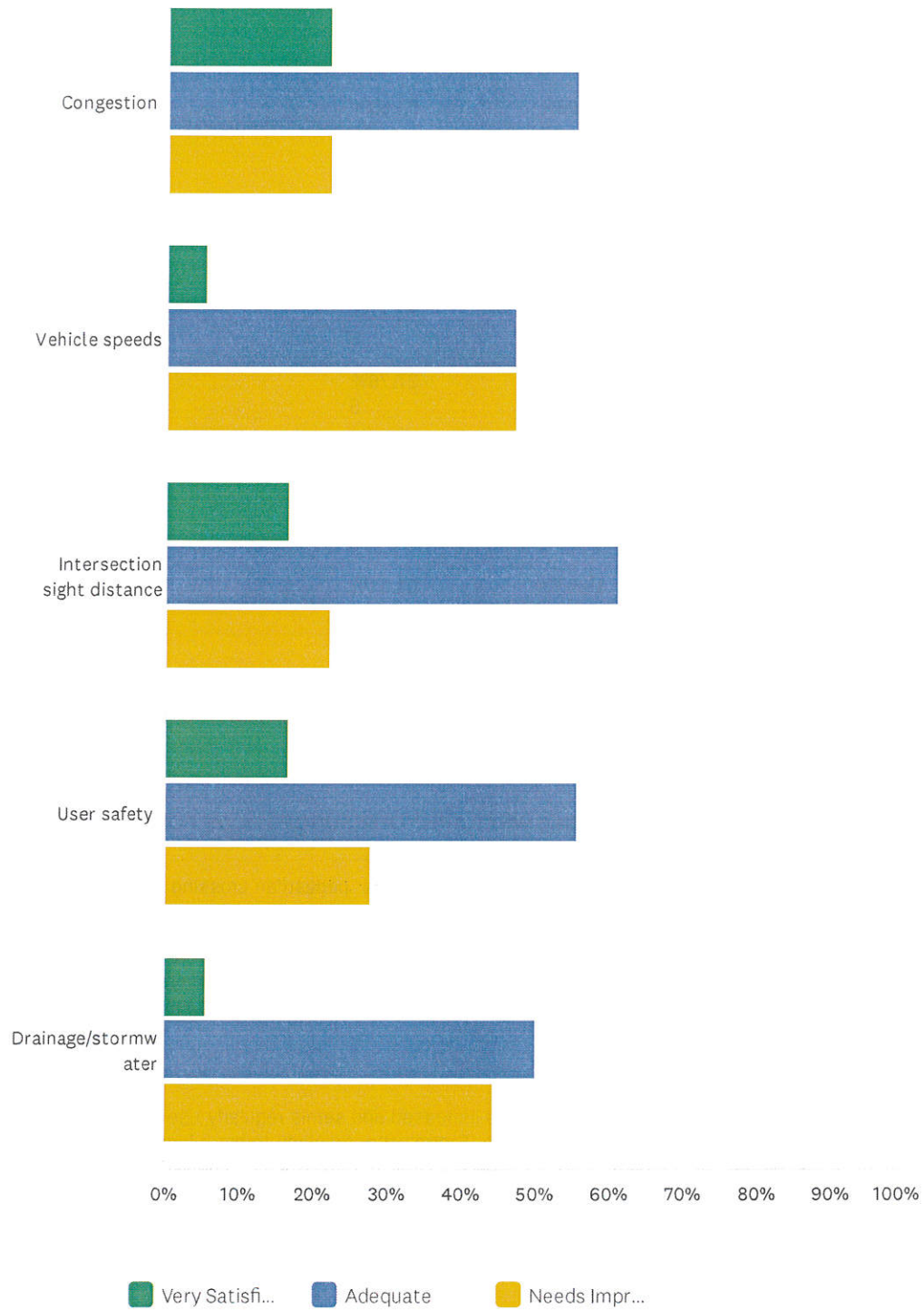
	MORE THAN ONCE A DAY	ONCE A DAY	ONCE A WEEK	ONCE A MONTH	LESS THAN ONCE A MONTH	TOTAL
Drive	77.78% 14	16.67% 3	5.56% 1	0.00% 0	0.00% 0	18
Walk	11.76% 2	29.41% 5	17.65% 3	11.76% 2	29.41% 5	17
Bike	15.38% 2	0.00% 0	7.69% 1	0.00% 0	76.92% 10	13
Other	22.22% 2	11.11% 1	0.00% 0	11.11% 1	55.56% 5	9

Q7 Please rate your level of satisfaction with the following Market Street corridor elements:

Answered: 19 Skipped: 0



East Buffalo Township



East Buffalo Township

	VERY SATISFIED	ADEQUATE	NEEDS IMPROVEMENT	TOTAL
Trees/street vegetation	31.58% 6	36.84% 7	31.58% 6	19
Corridor aesthetics	5.26% 1	52.63% 10	42.11% 8	19
Sidewalks	0.00% 0	31.58% 6	68.42% 13	19
Pedestrian crossings	0.00% 0	38.89% 7	61.11% 11	18
Pavement/curb conditions	0.00% 0	42.11% 8	57.89% 11	19
Parking	22.22% 4	27.78% 5	50.00% 9	18
Congestion	22.22% 4	55.56% 10	22.22% 4	18
Vehicle speeds	5.26% 1	47.37% 9	47.37% 9	19
Intersection sight distance	16.67% 3	61.11% 11	22.22% 4	18
User safety	16.67% 3	55.56% 10	27.78% 5	18
Drainage/stormwater	5.56% 1	50.00% 9	44.44% 8	18

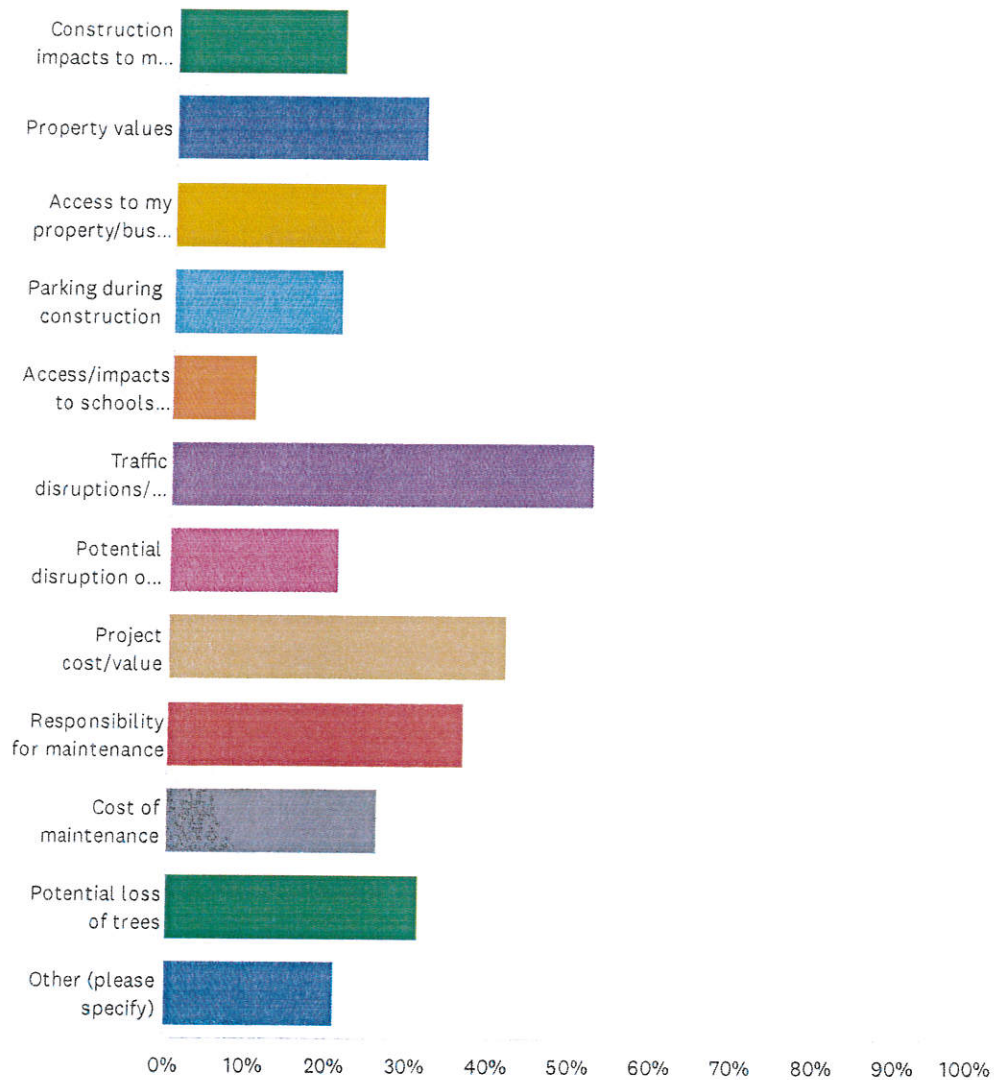
#	FOR ANYTHING THAT NEEDS IMPROVEMENT, WHAT ARE YOUR SUGGESTIONS FOR IMPROVEMENTS?	DATE
1	Basic stuff - remove all weeds between curbs and street; fix all curbs; pedestrian crossing at school - wider. North side sidewalk needs work; 10th street pedestrian crossing needs to be considered	10/9/2023 1:28 PM
2	Actual tree maintenance; on-street yield-to-pedestrian sign at 12th street and other locations without lights; bike lanes not parking; curb bump-outs for traffic calming/trees; reduce speed to 25mph; drainage/flooding at 12th and Market St.	10/9/2023 1:24 PM
3	Curbing needs to be repainted yellow	10/3/2023 7:38 AM
4	Traffic speed far exceeds the posted limited so noise is increased and semis regularly use Jake brakes as they approach the Route 15 intersection. Storm water regularly forms a large area of standing water on the North side of Market between 11th and 12th Streets. Sidewalks are only on one side of Market and the number of pedestrian crossings is limited. Sidewalks are cracked or heaved up from tree roots. The curb paint that prevents parking to allow adequate sight lines has been worn off so parked cars create a dangerous situation, particularly at 11th St.	9/30/2023 1:03 PM
5	Repairs for sidewalks and curbs; parking lots??? - space???; pedestrian crossing signs and perhaps more marked crossings; larger and more storm drains	9/29/2023 7:41 PM
6	Traffic Noise! And the dust and dirt from the traffic.	9/27/2023 5:13 PM
7	Sign corrections	9/27/2023 12:48 PM
8	The tree on the SW corner of S. 10th St. and 45 make it hard to see eastbound traffic on 45. Eliminate parking on the south side of 45. Install sidewalks uniformly on the south side of 45. Improve the crossing for Linntown/DHEMS. Investigate a connection to the BVRT at this location as well. Would a bypass lane on EB 45 improve the turning movements at 11th St.?	9/26/2023 10:15 AM
9	Parking - as another town did to eliminate accidents. No on-street parking from Rt 15 to the intersection at Fairground Road.	9/26/2023 9:59 AM

East Buffalo Township

10	By planting more trees/street vegetation it would improve both the amount of trees and the aesthetics of the corridor.	9/26/2023 9:12 AM
11	YOU NEED TO PROTECT THE PARKING SPACES FOR THE RESIDRNTS THAT LIVE ON MARKET STREET. THERE ARE MANY SENIOR CITIZENS THAT DEPEND ON THE CLOSE PROXIMITY TO THE STREET FROM THEIR HOMES TO GET INTO TRANSPOTATION/CARS TO MAINTAIN THEIR INDEPENDENCE IN THE COMMUNITY. YOU HAVE VETERANS THAT HAVE SERVED THEIR COUNTRY AND ARE TRYING TO STSY IN THEIR HOMES WITH CLOSE STREET ACCESS. DON T TAKE AWAY THE VERY THING THAT KEEPS THEM INDEPENDENT.	9/26/2023 3:11 AM
12	I wish I had the answers	9/25/2023 9:02 PM
13	Reduce the speed limit or design West Market Street so the traffic can't drive above 25 MPH to match the MPH in the borough. Adding trees or vegetation for shade and color. Additional parking on both sides on the street, not enough. Sidewalks on both sides of the street, needing better access for walkers, bikers, runners. A bike lane would be great.	9/25/2023 8:16 PM
14	Lewisburg Street Lamps would be a nice addition to the overall esthetic Additional sidewalks should be added so that both sides of Market Street are accessible to pedestrians. Additionally, on street parking should be considered for both sides of Market Street. Overall the speed should be lowered to 25mph from the 15 corridor until Fairground Road.	9/25/2023 7:43 PM

Q8 What are your concerns about potential construction impacts and changes on Market Street? Select all that apply:

Answered: 19 Skipped: 0



East Buffalo Township

ANSWER CHOICES	RESPONSES	
Construction impacts to my personal property	21.05%	4
Property values	31.58%	6
Access to my property/business during construction	26.32%	5
Parking during construction	21.05%	4
Access/impacts to schools during construction	10.53%	2
Traffic disruptions/congestion during construction	52.63%	10
Potential disruption of utilities (water, gas, electric, etc.) during construction	21.05%	4
Project cost/value	42.11%	8
Responsibility for maintenance	36.84%	7
Cost of maintenance	26.32%	5
Potential loss of trees	31.58%	6
Other (please specify)	21.05%	4
Total Respondents: 19		

#	OTHER (PLEASE SPECIFY)	DATE
1	Noise and night work	9/30/2023 1:03 PM
2	I still miss the beautiful sycamores that were cut down.	9/29/2023 7:41 PM
3	Potential loss of many people being able to care for themselves in their home due to parking being banned on the street.	9/26/2023 3:11 AM
4	speeding along the street!	9/25/2023 9:02 PM

Q9 Please provide us with any additional information that you feel has not been covered or that you would like to add:

Answered: 7 Skipped: 12

#	RESPONSES	DATE
1	Did not realize stormwater is such an issue - appears we need to address the issue. PennDOT can help I'm guessing.	10/9/2023 1:28 PM
2	total transparency would be greatly appreciated; understanding that things can change but need complete honest, truthful information	9/29/2023 7:41 PM
3	I missed the meeting is it posted anywhere ?	9/27/2023 12:48 PM
4	I am excited about this Market Street project. Thank you!	9/26/2023 9:12 AM
5	PLEASE do not take away the very important proximity that our seniors need to their cars from their homes so that they can be independent and be able to take care of their needs.	9/26/2023 3:11 AM
6	10th Street has become a concern with so many additional cars turning on to Market from Giant.It has become a dangerous intersection	9/25/2023 9:02 PM
7	Please consider reducing the speed of traffic for safety on West Market Street. The road is unsafe for pedestrians at the current speed and set up. Adding trees and vegetation would be very beneficial to the neighborhoods value. Sidewalks are absolutely needed on both sides of the road. Parking is a concern, maybe a different set up for parking. Having parking on both sides of the road needs to happen.	9/25/2023 8:16 PM

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
November 28, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Tina Prowant and Greg Zeh.

Members of the public participating online: Tom Zorn

Chairman Gray announced Informational Sessions were held on Wednesday, November 15, 2023 at 9:30 AM to discuss cyber security information with Computation, and at 2:30 PM to discuss Fairground Road Park Phase II and Spruce Hills Park with Ann Yost of YSM.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Tina Prowant asked about the status and data collection of the traffic sign and if it could be moved to 15th Street and Monroe Avenue.
- Greg Zeh asked for directions from the supervisors on how the residents at Countryside Estates should proceed with getting the streets dedicated to the township. The current developer, Watsontown Brick, has filed with Union County and are removing themselves as declarant control of the development and would no longer be maintaining the roads within the development. Greg noted that as their development is not at the 80% as required in our ordinance, the residents have contracts in place for snow removal for this season; however, they are looking to work with the township to get their street maintenance issues solved moving forward. Chairman Gray asked Township Manager Helwig to follow up with Solicitor Matson on looking into the inconsistency between the PA Uniform Planned Community Act vs Township Ordinance 21 Part 8 on Dedication of Streets and Roads; getting an engineer study done by the township engineer without being at the 80% if homeowners are willing to pay for it; and clarification on the steps the homeowners would need to go through to ask for a variance to the Dedication of Streets and Roads rules. Township Manager Helwig pointed out that the homeowners would need to go before the Zoning Board and ask for a variance before the supervisors can approve it but would get clarification from Solicitor Matson.

Chairman Gray announced that BVRA will be hosting a Cookies with Santa event on December 16, 2023 from 12:00 PM to 4:00 PM at the Warming House in Lewisburg. Chairman Gray reported that the Eagle Scout Project for constructing the Gazebo at Turtle Creek Park has been erected. There are some final detail specs from HRG concerning the ramp to the Gazebo that are needed and then the project will be complete.

Vice Chairman Evans stated that PSATS has a Scholarship Program for kids who do something in their community like the Gazebo project and she will look into it to see if this project would qualify. Vice Chairman Evans reported that she attended the last police meeting and crimes were down from October of last year and there was an executive session dealing with personnel matters.

Supervisor James Knight reported that the CSFES Board meet on November 16, 2023 but as there were no representatives from William Cameron Engine Company present no action was taken on the changes to the Capital Reserve Fund.

Township Manager Helwig reported that Monday, December 4, 2023 is the final round of leaf pickup. Leaves will need to be curbside by 7:00 AM on Monday. Friday, December 8, 2023 the crew will move to the cleanout of the ditches, swales, etc. throughout the township in anticipation of snowstorms.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the November 13, 2023 supervisor business meeting minutes as distributed.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the November 14, 2023 special meeting minutes as distributed.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to purchase the Poligon Rectangular hip Roof Steel Shelter, 16'x24', Multi-Rib Metal Roof, Powder Coat Frame Hunter Green Matte Finish with a galvalume plus roof from General Recreation, Inc. at the cost of \$27,345.00 and to authorize YSM Landscape architects to include the installation in the Fairground Road Park bidding.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the Turtle Creek Road Bridge letter with changes as noted and send to the Commonwealth of Pennsylvania Department of Transportation Engineering District.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to transfer \$25,000 from the General Fund Account to the Fire Fund Account to cover the cost of the first quarter payment to William Cameron Fire Company until 2024 tax money is collected, \$25,000 will be transferred back to the General Fund Account when account has enough money to make payments moving forward.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to transfer \$250,000 from the Street/Road Maintenance Capital Reserve Fund to the PLGIT General Fund for Street/Road Maintenance.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to transfer \$500,000 from the Parks & Recreation Capital Reserve Fund to the PLGIT General Fund for Parks & Recreation.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to transfer \$250,000 from the General PLGIT Fund to the Municipal Complex Reserve Fund in the Capital PLGIT Reserve Fund.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to transfer \$8,606 from the General Fund which is the principal from the BVRA loan to the Park & Recreation Capital Reserve Fund.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the second reading of the proposed 2024 draft budget; with changes discussed at the meeting; with a General Fund millage of 3.7%; Fire Fund millage of .7%; Street Light millage of .05%; and Fire Hydrant millage of .06%.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to have YSM complete the topographic survey at Spruce Hills Park for a cost of \$2,300.00.
Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve Resolution 12-2023 for the Statewide Local Share Account Grant for the Spruce Hills Park Development in the amount of \$270,451.00.
Gray-y; Evans-y; Knight-y; Motion Carried


For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

There were no Public Comments.

Motion by Chairman Gray seconded by Supervisor Knight to adjourn at 7:00 PM.



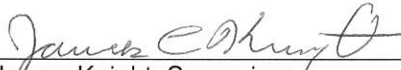
Gayle Boudman, Secretary



Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
589 Fairground Road, Lewisburg, PA, 17837
December 11, 2023

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Katie Evans; Supervisor James Knight; Township Manager Jolene Helwig; Township Solicitor Peter Matson; and Secretary/Treasurer Gayle Boudman.

Members of the public participating in-person: Andrea Kratzer, Tina Prowant, Kellie Morland, Tylor Lightman (Lewisburg Neighborhood), Lauryn Longacre (Standard Journal) and Justin Strawser (Daily Item)

Members of the public participating online: Tom Zorn

Chairman Gray announced an Executive meeting was held on Thursday, November 30, 2023 for personnel items.

For this segment of public comment, attendees were asked to limit comments on agenda topics.

Hearing of Visitors:

- Tina Prowant asked for an update on the speed sign.
- Kellie Morland asked for an update on the stormwater issues at Brookpark. Township Manager Helwig reported that the township just received the report from the HRG, and it does show there are issues. However, more research is needed before determining which items the township is responsible for and which one the homeowners will need to take care of. Solicitor Matson explained the terms of the agreement between the developer and the township on the installation of the stormwater management system and the responsibility of the lot owners. Solicitor Matson agreed that an in-depth look at the report is needed in order to determine the next steps.

Chairman Gray reminded everyone that BVRA will be hosting a Cookies with Santa event on December 16, 2023 at the Warming House, Lewisburg (located next to the pool) from 12:00 PM until 4:00 PM.

Township Manager Helwig reported that due to the bad weather on Thursday, December 7 and getting equipment ready on Friday for the possibility of a snowstorm, the leaf collection did not occur on Thursday and Friday. The crew will do one more round through the township starting on Monday December 11, 2023 and continue until complete, either late Tuesday or early Wednesday. This will be the last collection of the year. Township Manager Helwig announced that Kyle Van Why, USDA and the Duck Defender Organization will once again be doing a duck capture and testing at the Fairground Road Park sometime in January. Township Manager Helwig stated that Pat Marra from the Kiwanis Club of Buffalo Valley/Lewisburg will be conducting an electronic recycling event at the East Buffalo Township recycling area on Wednesday, December 27, 2023 from 9:00 AM until 2:00 PM. All information will be posted to the township website and flyers are available at the township building. Township Manager Helwig reported that she has had conversations with BVRP Chief Yost, the PA Game Commission, Lewisburg Borough Manager William Lowthert and Sarah Kline of Cherished Cats concerning the handling of animal complaints with the resignation of Wayne Hoover. For the time being residents should call BVRP for any dog related complaints, the PA Game Commission for wild animal complaints and use Cherished Cats website for cat complaints. This information will be posted to the township website along with contact information. Township Manager Helwig requested board approval for incoming Supervisor Tom Zorn to attend the PSATS Boot Camp on December 18, 2023.

Motion by Vice Chairman Evans seconded by Chairman Gray to pay for incoming Supervisor Tom Zorn to attend the PSATS Boot Camp for \$199.

Gray-y; Evans-y; Knight-y; Motion Carried

Township Secretary/Treasurer Boudman highlighted the major expenses and major income received last month as noted on the expenditures report for November 2023.

Chairman Gray acknowledged Board receipt of the November 2023 Buffalo Valley Regional Police Departments (BVRPD) Reports.

Chairman Gray acknowledged Board receipt of the November Central Keystone Council of Governments (CKCOG) Report.

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the November 28, 2023 work session meeting minutes as distributed.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to approve the expenditures for November as presented.

Gray-y; Evans-y; Knight-y; Motion Carried

No motion made by Township Supervisors on Cyber Insurance.

Motion by Chairman Gray seconded by Vice Chairman Evans to request Solicitor Matson review the COG maintenance guide and provide a draft document that would be applicable to East Buffalo Township.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Supervisor Knight to approve the Spruce Hills Park – Phase 1 Construction Documents Project No. 23EBT-01 in the amount of \$51,850 with the Construction Phase Services to be completed on a time and expense basis.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to adopt Resolution (**13-2023**) for the 2024 Budget noting the following: General Fund Revenues are projected at \$6,270,412.29; General Fund Expenses are projected at \$6,419,085.90; General Fund tax rate is 3.7 mills for all non-exempt properties, resulting in a \$3.70 tax per \$1,000 of assessed value; Fire Protection tax rate is 0.70 mills for all non-exempt properties, resulting in a \$0.70 tax per \$1,000 of assessed value; Fire Hydrants tax rate is 0.06 mills for all non-exempt properties within 780 feet of a hydrant, resulting in a \$0.06 tax per \$1,000 of assessed value; Street Light tax rate is 0.05 mills for all non-exempt properties, resulting in a \$0.05 tax per \$1,000 of assessed value.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the bid from Beck & Platt Fuels, Inc. for the 87 Ethanol Free Gas at a cost of daily rack posting plus \$0.17 per gallon and for ULSD-B2 Diesel at a cost of daily rack posting plus \$0.13 per gallon and \$0.03 per gallon for winterization.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the aggregate/asphalt bid from New Enterprise Stone & Lime Co., Inc for Items 1, 2, 3, 4, 5, 6, 9, 10, 11, 12 & 13, subject to availability and quality.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to accept the aggregate bid from Heidelberg Materials for items 7 & 8, subject to availability and quality.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Supervisor Knight seconded by Chairman Gray to utilize Shawns Lawn & Excavating for the 2024 Lawn Care Service.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to utilize Lawn Specialties for the 2024 Fertilization and Weed Control.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to reinvest the PLGIT Term valued at \$500,000 plus the interest in a 270-day security.

Gray-y; Evans-y; Knight-y; Motion Carried

Taylor Lightman, Director, Lewisburg Neighborhoods, presented a proposal to the supervisors to consider doing a Modal Filter on N. 16th Street. The project would involve closing a portion of N. 16th Street and placing decorative Jersey Barriers on either side of the rail trail crossing. Traffic would be redirected to Wilson Alley and Industrial Blvd. It was decided to put the radar sign on N. 16th Street to collect data and Taylor will need to gather more information that is needed and present at a future meeting.

For the Good of the Order:

Chairman Gray asked for reports from Speed Sign on Stein Lane and send to the Supervisors. Chairman Gray asked if the sign could be programed to show the speed up to 30MPH rather than flashing "Too Fast" for anything over 25 MPH. Township Manager Helwig explained that both PennDOT and BVRPD do not want to show the actual speed over 25MPH.

The Supervisors asked Township Manager Helwig to order the Turtle Creek Park donor benches and picnic table.

Motion by Chairman Gray seconded by Supervisor Knight to amend the agenda to discuss the item of the Governor's Award for Environmental Excellence.

Gray-y; Evans-y; Knight-y; Motion Carried

Motion by Chairman Gray seconded by Vice Chairman Evans to submit the application for the Governor's Award for Environmental Excellence due January 3, 2024.

Gray-y; Evans-y; Knight-y; Motion Carried

For the second segment of public comments, the attendees were welcome to comment on matters discussed during the meeting or topics not appearing on the agenda.

There were no public comments.

Press Comments:

- Justin Strawser asked for clarification on the schedule for the reorganization meeting and January business and work session meetings.
- Lauryn Longacre asked for clarification on the bids awarded for lawn care and lawn fertilization.

Motion by Chairman Gray seconded by Vice Chairman Evans to adjourn at 7:37.



Gayle Boudman, Secretary

Char Gray, Chairman



Katie Evans, Vice Chairman



James Knight, Supervisor