



East Buffalo Township
589 Fairground Road
Lewisburg, PA 17837
www.ebtwp.org

Phone: 570.523.6320 Fax: 570.523.9151

Right-of-Way Occupancy Permit Application

APPLICANT INFORMATION

Applicant Name _____
Contact Person _____
Address _____
Phone _____ Landline Cellular
Email _____ Preferred Method of Contact Phone Email

DESCRIPTION OF WORK TO BE PERFORMED

Name of Street _____
General Description of Work (Attach drawings) _____

Approximate Start Date _____ Approximate Completion Date _____
Width of Township ROW _____ Width of Improved Shoulder _____
Width of Cart Way _____

Will the storm water drainage area adjacent to the proposed work be distributed? Yes No
If yes, describe distribution _____
Describe precautions that will be used to protect the public and adjacent landowners:

Will the cart way surface be opened? Yes No If so, dimensions of opening _____
Describe the manner in which the open excavation will be closed: _____

Is a Copy of the Performance Bond attached? Yes No
Are there any underground utility installations in the area of the work? Yes No
If yes, describe: _____

Has contact been established with the person(s) or entities, which have underground utility installations in the work area site and location confirmation of said utilities? Yes No

Applicant must contact PA ONE CALL at 1-800-242-1776 before starting ANY JOB.

Name of liability insurance company and policy number as required by ordinance:

(Attach copy of proof of insurance)

BY EXECUTING THIS APPLICATION AND RECEIVING A PERMIT TO CONDUCT THE WORK DESCRIBED
HEREIN, APPLICANT DOES HEREBY AGREE TO INDEMNIFY AND SAVE EAST BUFFALO TOWNSHIP,
UNION COUNTY, PENNSYLVANIA, FREE FROM ANY AND ALL LIABILITY, INCLUDING ATTORNEY FEES
AND COURT COSTS, WHICH MAY ARISE FROM THE PERFORMANCE OF SAID WORK, AS THE SAME IS
PROVIDED FOR IN APPLICABLE TOWNSHIP ORDINANCES.

APPLICANT:

DATE:

=====

FOR TOWNSHIP USE ONLY

Amount of Application Fee: \$ _____

Date received: _____

Inspection Fee Deposit (if required) \$ _____

Date received: _____

Application Reviewed by: _____

Date reviewed: _____

Reason for Disapproval of Permit Application:



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Right-of-way Occupancy Permit # _____

PERMISSION IS HEREBY GRANTED TO: _____,
(Permittee), to perform certain work upon, within, or under the street or streets, or public right-of-way situated
at _____ in East Buffalo Township (Township),
Union County, Pennsylvania, as more fully described in an Application for Right-of Way Occupancy Permit
submitted to East Buffalo Township by the Permittee.

This permit is subject to the following conditions:

1. The work shall commence on or about _____ and shall be completed by _____. Permittee shall notify the Township as to the exact date of work commencement at least 72 hours prior thereto.
2. The permit shall automatically terminate on the above date of completion.
3. Permittee shall at least 72 hours prior to the time of commencement of work provide Township with a written work schedule setting forth in detail the dates the various phases of the work to be performed.
4. By acceptance of this Permittee does hereby agree to indemnify and save Township harmless from any and all liability, including attorney’s fees, and court costs, which may arise from the performance of the work authorized.
5. Permittee will perform all work in accordance with all State, Local, and Federal laws, ordinances, statutes and regulations.
6. Permittee will cooperate with Township and assist the Township in the inspection of all work performed. Any changes in the work schedule shall be immediately communicated to the Township to permit the revision of the inspection schedule.
7. Permittee will pay all costs and fees incurred by Township for the inspection of said work in accordance with applicable ordinances and regulations.

This permit issued this _____ day of _____, _____.

East Buffalo Township, Union County, Pennsylvania

BY: _____



East Buffalo Township
589 Fairground Rd.
Lewisburg, Pa. 17837
Phone:(570)523-6320 Fax:(570)523-9151

Right-of-way Occupancy Permit # _____

PERFORMANCE AGREEMENT

THIS AGREEMENT made this ____ day of _____, 20____ by and between the Board of Supervisors of East Buffalo Township, Union County, Pennsylvania, a political subdivision with offices at 589 Fairground Road, Lewisburg, Pennsylvania (Township)

AND

_____ (Permittee)

BACKGROUND

1. Permittee has filed an application with Township for a permit to excavate in a public right-of-way in East Buffalo Township, Union County, Pennsylvania.
2. Township has adopted an Ordinance and regulations controlling the issuance of permits for said purpose, the manner in which the excavation work is to be performed and requiring performance agreements.
3. Said Ordinance and regulation require Permittee to post security in an amount to be determined by the Township, but in no event less than five thousand dollars (\$5000.00) to assure the work is performed properly.

AGREEMENT

NOW THEREFORE FOR AND IN CONSIDERATION of the issuance of said permit to excavate within the Township right-of-way the parties hereby agree as follows:

1. Permittee shall arrange financial security to satisfy the terms of the Township's Ordinance in the amount of \$_____. Such financial security may be a cash deposit, a performance bond, and irrevocable letter of credit, or such other means as shall be acceptable to the Township.
2. Such financial security shall remain in effect for the period that work is being done and for one year after all work has been completed.
3. The purpose of the financial security is to assure that the work is done properly and free from defects. Should, in the sole opinion of the Township, the work not be done properly or a defect shall arise within one year after the work is completed Township will notify Permittee in writing sent by first class mail to Permittee's address above or such other address as Permittee shall provide to Township. Should Permittee fail to correct said work or defect within (ten) 10 days of the date of said notice, Township shall have the right, but not the obligation, to utilize the said financial security to perform such work, as it deems necessary to correct the defect or properly complete the work.
4. Any funds remaining in the financial security, not utilized as provided in paragraph 3 shall be delivered to Permittee one (1) year after all work has been completed or the defect has been corrected as the case may be.
5. In the event the financial security is not sufficient to complete the work or correct the defect Permittee shall be liable to Township for any additional costs and expenses.
6. Permittee shall be responsible for the repair of all defects in the work that shall become evident within one (1) year after the work is completed. Said period of responsibility shall be extended for one (1) year from the date of completion of any work done to correct the defect discovered after corrective work is completed.
7. This agreement shall be binding upon the parties hereto their heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the parties have hereunto set their hand and seals the day and date written above.

East Buffalo Township
By: _____

Permittee
By: _____